### CLASS CONCEPT:
Full Performance level in the scale operations field requiring considerable knowledge of solid waste acceptance criteria and scale operations; under direction of the shift supervisor, records weights of solid waste received and performs cash, checks and credit card transactions as necessary.

### JOB DUTIES
<table>
<thead>
<tr>
<th>RANK</th>
<th>MAJOR WORKER CHARACTERISTICS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Knowledge of 11a (public relations), 13 (office practices and procedures); Ability to 30f (deal with problems involving several variables in familiar context), 31d (calculate fractions, decimals &amp; percentages), 32j (maintain accurate records), 33e (gather, collect &amp; classify information about data, people or things), 34f (handle sensitive inquiries from &amp; contacts with officials &amp; general public).</td>
</tr>
<tr>
<td>2</td>
<td>Knowledge of 2 (bookkeeping); Skill in 29 (equipment operation--adding machine); Ability to 30f, 31d, 32j, 33e, 34f.</td>
</tr>
<tr>
<td>3</td>
<td>Skill in 29; Ability to 30f, 31d, 32j, 33e, 34c (cooperate with co-workers on group projects).</td>
</tr>
<tr>
<td>4</td>
<td>Knowledge of 11a; Ability to 34d (answer routine telephone inquires from public).</td>
</tr>
<tr>
<td>5</td>
<td>Knowledge of 10 (safety practices), 11a, 13, 33e, 34d, 34f</td>
</tr>
</tbody>
</table>

### UNUSUAL WORKING CONDITIONS:
Sanitary hazards, unpleasant odors.

### MINIMUM CLASS REQUIREMENTS:
Equivalent to high school diploma and six (6) months working with public.