

September 1, 2021

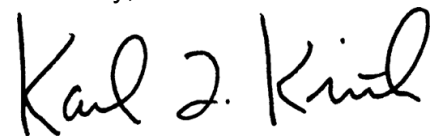
Brandon McClain, Chair
Automatic Data Processing Board
451 West Third Street
Dayton, OH 45422

Dear Mr. McClain:

An Automatic Data Processing Board meeting has been scheduled for **Wednesday, September 8, 2021 at 09:00 a.m. in the 6th floor Data Processing Training/Conference Room**. The agenda will be as follows with supporting documentation attached:

1. Minutes from the August 11, 2021 meeting.
2. **Recorder's Office** is requesting approval for the purchase of 31 new Dell OptiPlex 7090 Micro Form Factor computers, 20 Dell OptiPlex 7090 Small Form Factor computers, 5-34" Dell monitors, 33-27" Dell monitors, and 17 Office 365 E3 Licenses at **cost not to exceed \$68,196.38**.

Sincerely,



Karl L. Keith – Secretary
Automatic Data Processing Board

KLK/clt

Attachments

cc: Dr. Kent Harshbarger, Vice-Chair
Rob Streck, Member
Carolyn Rice, Member
Mike Foley, Member
John McManus, Member
Sarah Greathouse, Member
Jeffery Rezabek, Member
Steven Hollon, for Judge Gregory F. Singer, Member
Ward Barrentine, Prosecutor's Office
Michael Colbert, Administrator's Office
Kyle Kolopanis, Purchasing
Marsha Shaffer, Purchasing
Ron Strong, Purchasing
Barb Asberry, Purchasing
Herb Davis, Clerk of Courts
Fred Tatum, Clerk of Courts
Ed McNachtan, Common Pleas Court
Joshua Kirkendall, Juvenile Court
Debra Harden, Recorder's Office
Lynn Cooper, Probate Court
Uchenna Youngblood, BCC IT
Tina Ratcliff, Records Center
Kerry Gray, Commissioner's Office
Brooke Ehlers, Coroner's Office
Ellis Shockley, Data Processing
Chris Newman, Data Processing
Melissa Carito, Data Processing
James Alford, Data Processing
News Media