

May 5, 2021

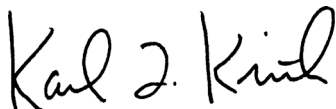
Brandon McClain, Chair
Automatic Data Processing Board
451 West Third Street
Dayton, OH 45422

Dear Mr. McClain:

An Automatic Data Processing Board meeting has been scheduled for **Wednesday, May 12, 2021 at 09:00 a.m. through ZOOM**. The agenda will be as follows with supporting documentation attached:

1. Minutes from the April 14th, 2021 meeting
2. **Environmental Services, Solid Waste Division** is requesting approval of a contract with Trivium Interactive to create a virtual tour of the Environmental Learning Center at a **cost not to exceed \$130,000.00**.
3. **Business Services - BCC IT** is requesting for the annual renewal of software licenses from Carahsoft for the Service Now platform at a **cost not to exceed \$65,145.96**.
4. **Business Services - BCC IT** is requesting approval for professional services from iTech AG to provide ongoing support of the Emergency Rental Assistance grant management application at a **cost not to exceed \$64,797.92**.
5. **Miami Valley Regional Crime Lab** is requesting approval to purchase a LEEDS Comparison Microscope at a **cost not to exceed \$77,637.37**.
6. **Office of Management & Budget** is requesting approval of the annual user licenses renewal for Microsoft Dynamics 365 at a **cost not to exceed \$650,000.00**.

Sincerely,



Karl L. Keith – Secretary
Automatic Data Processing
Board

KLK/ct

cc:

ADP Board Members

Michael Colbert, County Administrator

Chris Williams, Assistant County Administrator

James Alford, Director of IT

Ellis Shockley, Data Processing

Chris Newman, Data Processing

Kyle Kolopanis, Purchasing

Marsha Shaffer, Purchasing

Barb Asberry, Purchasing

Adam Nelson, BCC IT

Jean May, BCC IT

Brandon Hatcher, BCC IT

Uchenna Youngblood, BCC IT

Ron Strong, Purchasing

Ward Barrentine, Prosecutor's Office

Tina Ratcliff, Records

Steven Hollon, Common Pleas Court Administrator

Kery Gray, Commissioner Rice's Office

Fred Tatum, Clerk of Courts

Joshua Kirkendall, Juvenile Court

Brooke Ehlers, Coroner's Office

Brandy Burchett, Coroner's Office

Debra Harden, Recorder's Office

Heather Bennett, Recorder's Office

Kate Evans, Auditor's Office

Alonzo Edmonds, Auditor's Office

Janet Holman, Financial Systems, OMB

Katie Joseph, Financial Systems Project Manager, Auditor's

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