Brandon McClain, Chair
Automatic Data Processing Board
451 West Third Street
Dayton, OH 45422

Dear Mr. McClain:

An Automatic Data Processing Board meeting has been re-scheduled for **Wednesday, April 8, 2020 at 09:00 a.m.** through webcam. The agenda will be as follows with supporting documentation attached.

1. Approval of the Minutes for March ADP meeting
2. Coroner’s office – Purchase of ADS PMCT- Reconditioned CT System, software, License and training ($224,900.00)

Sincerely,

Karl L. Keith, Secretary
Automatic Data Processing Board

KLK/ja

Cc: ADP Board Members
    James Alford, Director of IT
    Tina Ratcliff, Records Manager
    Lynn Cooper, Treasurer’s Office
    Steven Hollon, Common Pleas Court Administrator
    Kate Evans, Auditor’s Office
    Ward Barrentine, Assistant Prosecuting Attorney
    Chris Newman, Data Processing
Ellis Shockley, Data Processing
Mr. McClain
Page 2
April 2, 2020

Cc: Tyler Small, Administration
   Uchenna Youngblood, BCC IT
   Kyle Kolopanis, Purchasing
   Marsha Shaffer, Purchasing
   Eric Armstrong, Domestic Relations Court
   Jennifer Petrella-Ahrens, Domestic Relations Court
   Bart Kincaid, Sherriff’s Office
   Debra Harden, Recorder’s Office
   Herb Davis, Clerk of Courts’ Office
   Edward McNachtan, Common Pleas Court
   Michelle Dinn, Auditor’s Office
   Zach Zugelder, Treasurer’s Office
   Kerry T. Gray, Commissioner Carolyn Rice’s Office
   Bonnie Weyrauch, Sherriff’s Office
   Elle Sollenberger, Clerk of Courts’ Office
   Karen Swabb, Coroner’s Office
   News Media
AUTOMATIC DATA PROCESSING BOARD MEETING
March 11, 2020

PRESENT: Brandon McClain, Chair
Brook Elthers for Dr. Kent Harshbarger, Vice-Chair
Karl Keith, Secretary
Mike Foley, Member
Russell Joseph, Member
Steve Hollon for Judge Gregory F. Singer, Member
Carolyn Rice, Member
Edward McNachtan, Common Pleas Court-General Division
Kyle Kolopanis, Purchasing
Bill Epperson, Facilities Management
Ward Barrentine, Prosecutor’s Office
Chris Newman, Data Processing
Ellis Shockley, Data Processing
Robert Turner, Data Processing
Kyle Kohlbacher, Data Processing
Betty Upshaw, Data Processing Administrative Assistant

The March 11, 2020 Automatic Data Processing Board meeting was called to order by the Chair, Brandon McClain. (A copy of the agenda is attached hereto for reference.)

The first agenda item was the approval of the minutes from the February 12, 2020 meeting. Karl Keith moved to approve the minutes. Motion seconded by Russell Joseph. Motion carried unanimously.

The next item of business, agenda item number two, was a request from the Coroner’s Office seeking Board approval to purchase a LODOX Full Body X-ray System at cost of $492,900.00 as a sole source purchase. Brooke Ehlers, the Coroner’s Office Director, explained the need for the system, which would provide a body scan in under 14 seconds, came about during the Oregon District shooting incident. She said during that incident, their personnel had to deal with a lot of bodies in a short amount of time. After a brief discussion, Karl Keith made a motion to approve the request. Carolyn Rice seconded the motion. Motion carried unanimously.

Agenda item number three sought the Board’s approval of Facilities Management’s request to purchase Audio Visual Equipment for the conference rooms located on the fifth floor of the Reibold Building that they are renovating. Bill Epperson, on behalf of Phil Miller and Julia Gourley, reported this AVE equipment would be for Human Services Planning and Development, BCC IT, and OMB purposes. Mr. Epperson explained the proposed systems, which include video monitors, speakers, microphones and equipment for video conferencing. He said the capability to record training to be viewed elsewhere would be helpful and useful in today’s environment. Karl Keith, after
explaining the Auditor's Office has been using the BCC Dryden Road training facility for the upcoming new financial system, added they also would be using these new conference rooms for this training once they are completed. Mr. Keith then made a motion to approve this request to purchase this equipment from Rauland Sound Com Systems though state term contract, STS800487, at a total cost of $142,600.00.

Before adjourning, the Chair introduced two new Data Processing employees, Robert Turner and Kyle Kohlbacher. There being no further business, Russell Joseph made a motion to adjourn the meeting. Carolyn Rice seconded the motion. Motion carried unanimously.

Respectfully submitted,

KARL L. KEITH, Secretary
Automatic Data Processing Board

KLK/bru

Attachment
March 4, 2020

Mr. Brandon McClain, Chair
Automatic Data Processing Board
451 West Third Street
Dayton, OH 45402

Dear Mr. McClain:

An Automatic Data Processing Board meeting has been scheduled for Wednesday, March 11, 2020 at 9:00 a.m. in the 6th floor Data Processing Training/Conference Room. The agenda will be as follows with supporting documentation attached.

(1) Minutes from February 12, 2020 meeting

(2) Coroner’s Office – Sole Source Purchase of LODOX Full Body X-Ray System and Integration ($492,900.00)

(3) Facilities Management – Audio-Visual Equipment Purchase ($142,600.00)

Sincerely,

KARL L. KEITH, Secretary
Automatic Data Processing Board

KLK/bru

Attachments

Cc: ADP Board Members
Kate Evans, Auditor’s Office
Lynn Cooper, Treasurer’s Office
Ward Barrentine, Prosecutor’s Office
Uchenna Youngblood, BCC IT
Jim Brandenburg, BCC IT
James Alford, Data Processing Director
Tina Ratcliff, Records Manager
Steven Hollon, Common Pleas Court Administrator
Chris Newman, Data Processing
Ellis Shockley, Data Processing
Eric Armstrong, Domestic Relations Court
Cc: Jennifer Petrella-Ahrens, Domestic Relations Court
    Tyler Small, Administrative Services
    Bart Kincaid, Sheriff’s Office
    Debra Harden, Recorder’s Office
    Herb Davis, Clerk of Courts’ Office
    Edward McNachtan, Common Pleas Court
    Michelle Dinh, Auditor’s Office
    Zach Zugelder, Treasurer’s Office
    Kyle Kolopanis, Purchasing
    Marsha Shaffer, Purchasing
    Kery T. Gray, Commissioner Carolyn Rice’s Office
    Bonnie Weyrauch, Sheriff’s Office
    Elle Sollenberger, Clerk of Courts’ Office
    Karen Swabb, Coroner’s Office
    Brooke Ehlers, Coroner’s Office
    Phil Miller, Facilities Management
    News Media
ADP Board Members

Re: ADS PMCT- Reconditioned CT System

Dear ADP Board Members,

The Coroner is seeking emergency ADP Board approval to purchase an ADS PMCT- Reconditioned CT System. The system is necessary in an attempt to not have to autopsy decedents we do not have to in order to reduce infectious exposure to staff, a need that has been accentuated during the COVID-19 Pandemic. The system will be used in conjunction with the new LODOX x-ray unit. The advantage for the CT Systems is that they allow for computer manipulation of the data and 3D models of the information can be generated, which can then be presented in medical legal settings. The cost for the system and installation is $224,900.00 and will be purchased from Advanced Detection Solutions (ADS). The funding for this purchase will come from the Coroner’s Special Laboratory Fund Reserves, the exact OCA code is still pending at this time. An application will be made for COVID-19 grant funding reimbursement being provided by State & Federal resources.

This order will be placed under GSA Schedule number 47QSWA20D0047 under the authority of the GSA Disaster Purchasing program. The products and services purchased will be used in preparation or response to disasters or recovery from major disaster declared by the President, or recovery from terrorism or nuclear, biological, chemical, or radiological attack.

If you have any questions or concerns please do let me know so we can address them quickly. My direct number is 937.496.7287 or you can email me at HarshbargerK@MCOhio.org. I look forward to speaking with you further on this and continuing to work together to provide the best possible services to you and our entire community.

Thank you,

Kent E. Harshbarger, M.D., J.D., M.B.A.
Montgomery County Coroner
Dr. Kent Harshbarger  
Montgomery County Coroner’s Office  
361 West Third Street  
Dayton, OH 45402  

April 1, 2020

**Quotation: 428**

**PMCT – Reconditioned CT system**

<table>
<thead>
<tr>
<th>Item</th>
<th>Unit Price</th>
<th>Qty.</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1- Reconditioned CT 16-slice scan (GE 16 slice BrightSpeed or equivalent) – with 1-year warranty (service and tube)</td>
<td>$147,900[^1]</td>
<td>1</td>
<td>$147,900[^1]</td>
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<tr>
<td><strong>Note:</strong> (1) Special price / while unit quoted lasts</td>
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<td></td>
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<td>2- Trailer – (Bumper) Trailer</td>
<td>$ 65,000</td>
<td>1</td>
<td>$ 65,000</td>
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<tr>
<td>3- Radiology (CT) Reports – (provided by our sister company Forensic Radiology Group – FRG)</td>
<td>$ 475</td>
<td>TBD</td>
<td>TBD</td>
</tr>
<tr>
<td>4- ForensicPACS™ PACS Cloud based license with up to 3,000 studies – YEAR 1</td>
<td>$ 12,000</td>
<td>1</td>
<td>$ 12,000</td>
</tr>
<tr>
<td>5- Application Specialist – forensic protocol / CT workflow / 3-D reconstruction setup (3 days)</td>
<td>$ 4,000</td>
<td>TBD</td>
<td>TBD</td>
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**Delivery** - of unit to Dayton, OH

**Installation & Commissioning** - by Advanced Detection Solutions & (CT partners) Engineers

**Operator Training** – TWO Basic operator training courses, each for up to eight persons - designed to enable staff to learn how to operate the CT unit. (It is assumed that staff selected for training will already have a basic understanding of looking at X-ray images.) The 3-hour training will be carried out on the same day and will be run from 9:00am to 12:00pm and from 1:00pm to 4:00pm (Additional training can be arranged at modest cost.)

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<td>Included</td>
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**Total Price** – Supplied, delivered, installed, including operator training: $224,900
### Optional – Maintenance Package (CT)  
**Cost (each)**

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<tr>
<th><strong>GOLD Standard Maintenance Package</strong> (CT) – covers service and tube – additional year: $42,000/year (starting Year 2)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Maintenance Package COST:</strong></td>
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<tr>
<td>N/A</td>
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### Optional – Forensic Radiology Reports  
**Cost (each)**

- 1 – 200 reports @ $475.00/report
- 201 – 500 reports @ $425.00/report
- 501+ reports @ $390.00/report

| **Forensic Radiology Reports COST:** |
| N/A |

### Optional – ForeniscPACS™ Cloud-based

<table>
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<tr>
<th><strong>ForeniscPACS™ Cloud-based with up to 3,000 studies – additional year:</strong> $10,000/year</th>
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<tbody>
<tr>
<td><strong>ForeniscPACS™ COST:</strong></td>
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<tr>
<td>N/A</td>
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<table>
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<tr>
<th><strong>TOTAL COST – with maintenance package and PACS Cloud – Year 1</strong></th>
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<td>$224,900</td>
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</table>

### Comprehensive Maintenance & Service Support from ADS...

*ADS provides exceptional service to customers and prides itself on guaranteeing the highest level of service to all customers...*

- **Comprehensive support during the Warranty Year:** During the warranty year, in the unlikely event of a fault, our partner engineers will attend site **without cost**, as ALL travel, labor and parts are Fully Covered by the warranty. (Excluding misuse or deliberate damage).
We would always recommend that during the warranty year, to comply with the regulatory need to have CT Imaging equipment of any make serviced and maintained by a competent authority, you should have a full service, preventative maintenance and an X-ray safety check – with an X-ray safety certificate issued for each machine.

• **Comprehensive GOLD Standard Maintenance Package from Start of Year-2**

We would recommend that you take out an ADS Gold maintenance package, to commence at the start of Year-2. Our Gold Standard Maintenance package includes:

1. Automatic routine maintenance visits every 6-months to include full service, preventative maintenance, an X-ray safety check and the issue of an X-ray safety certificate.
2. An emergency call-out service for an engineer to attend quickly to any faults, with the cost of travel, labor and parts all fully covered.
3. Full telephone support is included.
4. With an ADS Gold package, wherever possible, we will do our best to get an engineer to you within 24 hours of a reported fault.

**Sales Tax:** Sales Tax which will be charged at the rate applicable at the time of invoicing

**Validity:** This quotation is valid for 30 days / pending availability of quoted (special price) unit and or equivalent

**Delivery:** 30 – 45 days after receipt of purchase order

**Payment Terms:** Net 30

Signed on behalf of

**Advanced Detection Solutions, LLC**

**Christian B. Chahine**

Christian B. Chahine

VP- Sales & Marketing

Mobile: 949-500-6298
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