Carolyn Rice, Chair
Automatic Data Processing Board
451 West Third Street
Dayton, OH 45402

Dear Ms. Rice:

An Automatic Data Processing Board meeting has been scheduled for Wednesday, April 11, 2018 at 9:00 a.m. in the 6th floor Data Processing Training/Conference Room. The agenda will be as follows with supporting documentation attached.

(1) Minutes from March 14, 2018 meeting

(2) Sheriff’s Office - Purchase of Panasonic CF-31 Mobile Data Terminal laptops for fleet of police cruisers (cost not to exceed $185,158.86)

(3) Department of Job and Family Services - Children Services Division - VoIP Services at the Haines Center (cost not to exceed $100,000.00)

Sincerely,

[Signature]

KARL L. KEITH, Secretary
Automatic Data Processing Board

KLK/bru

Attachments

Cc: ADP Board Members
James Alford, Data Processing Director
Tina Ratcliff, Records Manager
James Dare, Common Pleas Court Administrator
Kate Evans, Auditor’s Office
Mary Montgomery, Prosecutor’s Office
Cc:  Chris Boyd, Data Processing  
     Steve Glardon, Data Processing  
     Ellis Shockley, Data Processing  
     Eric Armstrong, Domestic Relations Court  
     Jennifer Petrella-Ahrens, Domestic Relations Court  
     Tyler Small, Administrative Services-Purchasing  
     Bart Kincaid, Sheriff’s Office  
     Debra Harden, Recorder’s Office  
     Dana Brown, Clerk of Courts’ Office  
     Chris Williams, Coroner/Crime Lab  
     Ann Bryant, Commission Office  
     Edward McNachtan, Common Pleas Court  
     Amy Wiedeman, Administrative Services  
     Sam Blair, Auditor’s Office  
     Thad Sargent, JFS  
     News Media
AUTOMATIC DATA PROCESSING BOARD MEETING
March 14, 2018

PRESENT: Carolyn Rice, Chair Elect
Debra Harden, Acting Recorder, Member
Chris Williams for Dr. Kent Harshbarger, Vice-Chair
Karl Keith, Secretary
James Dare for Judge Mary Katherine Huffman, Member
Steve Harsman, Member
Amy Wiedeman for Dan Foley, Member
Russ Joseph, Member
Edward McNachtan, Common Pleas Court-General Division
Tina Ratcliff, Records Management
Katie Joseph, Auditor’s Office
Janet Holman, OMB
Tim Nolan, OMB
John Parks, MCADAMHS
Dana Brown, Clerk of Courts’ Office
Mary Montgomery, Prosecutor’s Office
James Alford, Data Processing
Steve Grardon, Data Processing
Ellis Shockley, Data Processing
Chris Boyd, Data Processing
Betty Upshaw, Data Processing Administrative Assistant

The Secretary, Karl Keith, called the March 14, 2018 Automatic Data Processing Board meeting to order. (A copy of the agenda is attached hereto for reference.) Before proceeding to the first agenda item, Mr. Keith asked those present to stand and join him in a moment of silence in memory of the late Willis Blackshear, the ADP Board’s Chair and Montgomery County Recorder.

After the moment of silence, the first item of business was the approval of the minutes from the February 14, 2018 meeting. Motion to approve the minutes was made by Carolyn Rice. Steve Harsman seconded the motion. Motion carried unanimously.

The next item of business on the agenda was the Board reorganization to select a new chair for the remainder of the calendar year. Karl Keith reported he had spoken to the Treasurer, Carolyn Rice, who indicated she would be willing to assume the role of chair. Steve Harsman made a motion to appoint Carolyn Rice as the Chair. Motion was seconded by Debra Harden. Motion carried unanimously. Mr. Keith turned the meeting over to Ms. Rice.
Agenda item number three was a request from the Records Center & Archives requesting the Board’s approval to purchase two microfilm scanning systems, a Mekel MACH 5 Turnkey System and a Mekel MACH 7 Microfiche Scanning System, from Quality Associates, Inc., via GSA Schedule 70 (GSA Contract # GS-35F-0062N Cooperative Purchasing Program) at a total cost of $163,129.06. Tina Ratcliff, the Records and Information Manager, presented this request explaining how the systems would operate and the need to purchase them. Following her presentation, Karl Keith moved for approval of the purchase. Motion seconded by Russ Joseph. Motion carried unanimously.

The next agenda item (Agenda item number four) sought the Board’s approval of the purchase of services from Ascent Innovations to create a Care Locator iOS and Android application for mobile devices for Montgomery County ADAMHS at a cost of $76,000.00. John Parks, ADAMHS’ Chief Financial Officer, presented this request and demonstrated the pilot application ADAMHS wished to be developed. After further discussion, Steve Harman made a motion to approve this request. Karl Keith seconded the motion. Motion carried unanimously.

The last item of business (Agenda item number five) was a request from the Montgomery County ERP selection team seeking approval to award a contract for services to implement Microsoft Dynamics 365 at a cost of $4,316,000.00 to Crowe Horwath LLP and the purchase of hardware and software needed for the implementation from MNJ Technologies Direct at a cost of $33,955.00. Before the Project Managers, Janet Holman and Katie Joseph, presented this request to the Board, Karl Keith informed Board members this project, a major undertaking and long overdue, would involve the replacement of the County’s current financial system. Mr. Keith explained the process in the development of an RFP and the vendor selection process with the assistance of various county offices and the Government Financial Officers Association. Following Mr. Keith’s comments, the Board was presented with a short PowerPoint presentation which identified and explained the following:

- State of Performance Series
- Project Implementation Priorities
- Chart of ERP Selection Team including Steering Committee, Project Managers, and Team members from the Auditor’s Office, OMB, Treasurer’s Office, Purchasing, Data Processing and other County financial offices
- The Request of Proposal (RFP) process
- RFP responses (8 vendors)
- Evaluation Process and Evaluation Criteria
- Crowne Horwath Qualifications
- Microsoft Dynamics 365 advantages to the County
- Cost Summary including one-time costs as well annual operating costs
- Microsoft Office Licenses Costs

Following this presentation and a brief question and answer period, Karl Keith made a motion to approve this request. Motion seconded by Steve Harsman. Following the vote, motion carried with Russ Joseph abstaining.

There being no further business, the meeting was adjourned. The next meeting is scheduled for April 11, 2018.

Respectfully submitted,

Karl L. Keith, Secretary
Automatic Data Processing Board

KLK/bru

Attachment
Dr. Kent Harshbarger, Vice-Chair  
Automatic Data Processing Board  
361 West Third Street  
Dayton, OH 45402

Dear Dr. Harshbarger:

An Automatic Data Processing Board meeting has been scheduled for Wednesday, March 14, 2018 at 9:00 a.m. in the 6th floor Data Processing Training/Conference Room. The agenda will be as follows with supporting documentation attached.

(1) Minutes from February 14, 2018 meeting

(2) Board Reorganization

(3) Records Center & Archives – Purchase a Mekel MACH 5 Turnkey System and a Mekel MACH 7 Microfiche Scanning System ($163,129.06)

(4) Montgomery County ADAMHS – Purchase of a Care Locator App for Mobile Devices ($76,000.00)

(5) Montgomery County ERP Selection Team – Implementation Services for Microsoft Dynamics 365 from Crowe Horwath LLP ($4,316,000.00) and software from MNJ Technologies ($33,955.00)

Sincerely,

[Karl L. Keith]

KARL L. KEITH, Secretary  
Automatic Data Processing Board

KLK/bru

Attachments

Cc: ADP Board Members
Cc:  James Alford, Data Processing Director  
Tina Ratcliff, Records Manager  
James Dare, Common Pleas Court Administrator  
Kate Evans, Auditor’s Office  
Mary Montgomery, Prosecutor’s Office  
Chris Boyd, Data Processing  
Steve Glardon, Data Processing  
Ellis Shockley, Data Processing  
Eric Armstrong, Domestic Relations Court  
Jennifer Petrella-Ahrens, Domestic Relations Court  
Tyler Small, Administrative Services-Purchasing  
Bart Kincaid, Sheriff’s Office  
Debra Harden, Recorder’s Office  
Dana Brown, Clerk of Courts’ Office  
Chris Williams, Coroner/ Crime Lab  
Ann Bryant, Commission Office  
Edward McNachtan, Common Pleas Court  
Amy Wiedeman, Administrative Services  
Sam Blair, Auditor’s Office  
John Parks, ADAMHS  
News Media
April 4, 2018

Mr. Karl Keith
Montgomery County Administration Building
451 W. Third St.
Dayton, OH 45422-1027

Mr. Keith,

The Sheriff’s Office would like to be added to the April, 2018 Data Processing Board agenda to request approval of the purchase of Panasonic CF-31 Mobile Data Terminal laptops for our fleet of police cruisers. This request is to replace/upgrade our existing fleet of older generation Panasonic CF-31’s that are currently in use. Our current units have begun to experience higher than normal failure rates, and the warranty period has expired. Furthermore, the units are all built on last-gen specifications, and with the addition of several new software applications that the Sheriff’s Office implemented last year, performance has suffered for our officers in the field. The new units will have current-gen processors, upgraded RAM, and extended warranties to cover us for five years for repairs. The total cost of the request is not to exceed $185,158.86 and is a capital purchase request that was approved for 2018. The funds are appropriated in OCA code SH136385 OBJ3 9105. The purchase is being made from CDWG Government under Contract: National IPA Technology Solutions (130733). This contract has been researched by the Purchasing Department and has been approved on several purchases in the past. I am attaching the quote and supplemental documentation for reference. This request will be presented by Captain Greg Stephens of the Montgomery County Sheriff’s Office.

Thank You,

[Signature]

Bart Kincaid
IT Director
Automatic Data Processing Board Checklist

Department: SHERIFF

Name: Bart Kincaid

Is the department purchasing off state term? Yes ☐  No ☑  STS#

Is the department purchasing off GSA? Yes ☐  No ☑  GSA#

Is this purchase considered an upgrade? Yes ☑  No ☐

Replacement? Yes ☐  No ☑

New Purchase? Yes ☐  No ☑

The amount of this purchase will not exceed. $185,158.86

The funding for this purchase will come from: 136385/9105

Are there any integrations issues? Yes ☐  No ☑

If yes, explain:

Were your system specifications developed internally or by and outside vendor/source? Internally

If outside vendor/source, identify:

DEAR BART KINCAID,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. Click here to convert your quote to an order.

<table>
<thead>
<tr>
<th>QUOTE #</th>
<th>QUOTE DATE</th>
<th>QUOTE REFERENCE</th>
<th>CUSTOMER #</th>
<th>GRAND TOTAL</th>
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<tr>
<td>JRNK370</td>
<td>4/3/2018</td>
<td>CF31 TOUGHBOOKS</td>
<td>5659461</td>
<td>$185,158.86</td>
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**QUOTE DETAILS**

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<th>ITEM</th>
<th>QTY</th>
<th>CDW#</th>
<th>UNIT PRICE</th>
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<td>Panasonic Public Sector Service Package extended service agreement - 2 year</td>
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<td>Panasonic - DDR3L - 8 GB - SO-DIMM 204-pin</td>
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**PURCHASER BILLING INFO**

Billing Address: MONTGOMERY COUNTY SHERIFFS OFFICE ACCOUNTS PAYABLE/BART KINCAID 345 W 2ND ST DAYTON, OH 45422-6402 Phone: (937) 496-3375 Payment Terms: Request Terms

<table>
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<th>BILLING ADDRESS:</th>
<th>SHIPPING</th>
<th>SUBTOTAL</th>
<th>GRAND TOTAL</th>
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<tr>
<td>MONTGOMERY COUNTY SHERIFFS OFFICE ACCOUNTS PAYABLE/BART KINCAID 345 W 2ND ST DAYTON, OH 45422-6402 Phone: (937) 496-3375</td>
<td></td>
<td>$185,158.86</td>
<td>$185,158.86</td>
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DELIVER TO

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<tr>
<th>SHIPPING ADDRESS:</th>
<th>SHIPMENT Method: DROP SHIP-GROUND</th>
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<tr>
<td>MONTGOMERY COUNTY SHERIFFS OFFICE BART KINCAID 345 W 2ND ST DAYTON, OH 45422-6402 Phone: (937) 496-3375</td>
<td>DROP SHIP-GROUND</td>
</tr>
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</table>

Please remit payments to:
CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

Need Assistance? CDW•G SALES CONTACT INFORMATION

CDW Account Team - Sean and Don | (877) 325-3701 | seananddon@cdw.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at http://www.cdwg.com/content/terms-conditions/product-sales.aspx
For more information, contact a CDW account manager

© 2018 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

Page 1 of 1
TOUGHBOOK 31

- Sunlight-viewable touchscreen with Panasonic CircuLumin™ Technology
- Full magnesium alloy case with handle
- 18-hour battery life (27 hours with optional media bay 2nd battery)
- Standard backlit keyboard
- Optional 4G LTE multi carrier mobile broadband with satellite GPS
- Industry leading driver packages for ease of deployment and support
- Available TPM 2.0 Security

POWERFUL, RUGGED AND WIRELESS.

Panasonic presents the Toughbook® 31, the reliable laptop offering the world's most rugged design. With drop-shock protection and a MIL-STD-810G certification, it's the undisputed leader in the fully rugged category. Its Intel® Core™ i5 processor packs a punch and amazing battery life—18 hours, or 27 hours with optional media bay 2nd battery. Combine six generations of delivering rugged performance plus 16 years of consistent docking compatibility, and you have a computer that will go the distance with you anytime, anywhere.

1.800.662.3537
us.panasonic.com/toughbook/31
Toughbook 31

Panasonic recommends Windows.

SOFTWARE
- Windows® XP Professional or Windows® 7 Professional downgrade option
- Panasonic Utilities (including Dashboard, Recovery Partition)
- Enterprise ready-driver packages including LAN drivers and one-click driver bundles

DURABILITY
- MIL-STD-810G certified in drop, shock, vibration, rain, dust, sand, altitude, low/high temperature, temperature shock, humidity, explosive atmospheres
- MIL-STD-461F certified
- IP52 certified
- Immerse-sealed all-weather design
- Optional hazardous location class I division 2, groups A,B,C,D certified (for hazardous location, please consult your local sales representative)
- Palm magnet rejection distance with handle
- Storage drive heater
- Shock-mounted rugged storage drive
- Removable quick-release battery and storage drive
- Removable locking port caps
- Removable protective film on LCD for protection

CPU
- Intel® Core™ i5-3330U vPro Processor
- 2.70Ghz with Turbo Boost up to 2.80GHz, 3MB cache

STORAGE & MEMORY
- Ultrabay Memory (RAM) - 2 slots
- DDR3 expandable to 8GB or 16GB total of SDRAM DDR3L-1490MT/s
- 500GB 7200rpm HDD with heater
- 2GB DDR3L-1490MT/s SSD with heaiter
- Optional GRAL encrypted SSD with heater

DISPLAY
- 13.1" KGA M24x + F6h
- Positive touchscreen
- 1200 nit
- Panasonic Circular™ technology
- Anti-reflective (ARE), side-glass (SG), and circular polarizer
- HD Graphics 500
- Triple monitor support
- Cancelled mode (configurable)

AUDIO
- Intel® High Definition Audio compliant
- Integrated speakers
- Keyboard volume and mute controls

KEYBOARD & INPUT
- Style thin with integrated stylus holder, touchpad and cleaning cloth
- 87-key with optimized Windows® key
- Embraced backlit keyboard with 4 adjustable levels (optional sealed rubber backlit keyboard)
- Pressure-sensitive touchpad with cursor scrolling

MULTIMEDIA BAY
- Optional ENL Super Multi II Drive or Media Bay 2nd battery

INTERFACE & EXPANSION
- Docking connector
- USB 3.0 x 1, USB 2.0 x 2
- SD card (SDXC)
- Optional IEEE 1284 (FireWire)
- HDMI
- VGA
- Optional 10/100/1000 Ethernet
- RJ-45
- Optional 10/100/1000 2nd LAN (Ethernet)
- Audio In
- Audio Out
- Serial
- Mini-SIM

WIRELESS
- Optional 4G LTE multi-carrier mobile broadband with satellite (GPS)
- Optional dedicated GPS (Lucent: NE-NE-MB)
- User-selectable antenna pass-through (dual standard, single optional)
- Intel® Dual Band Wireless-AC 7265 802.11aq/802.11ac
- Bluetooth® 4.0 + EDR (Enhanced 11n)
- Side airflow switch

POWER
- Standard long life Li-ion battery pack (10.8V, typical 8500mAh, min. 8100mAh)
- Battery operation: 18 hours (27 hours with opt. media bay 2nd battery)
- Battery charging time: 3.5 hours on/off (7 hours with opt. media bay 2nd battery)
- AC Adapter: AC 100V-240V 50/60Hz, auto-sensing switching worldwide power supply

SECURITY FEATURES
- TPM v1.2 (TPM 2.0 available)
- iHDD BIOS encryption
- Perpendicular technology by Absolute embedded in BIOS
- Kensington cable lock slot
- Optional fingerprint reader
- Optional removable SmartCard CAC reader

WARRANTY
- 3-year limited warranty, parts and labor

DIMENSIONS & WEIGHT
- 11.5" x 7.5" x 0.9" (293 x 191 x 22.8mm)
- 7.9 lbs. (3.6kg) with optional media bay 2nd battery

HAZARDOUS LOCATION CERTIFICATIONS
- AMESHA 2.12-2013
- Optional hazardous location class I division 2 groups A,B,C,D certified model

INTEGRATED OPTIONS
- 4G LTE multi-carrier mobile broadband with satellite GPS
- Dedicated GPS (Lucent: NE-NE-MB)
- 2nd LAN or Firewire
- Integrated SmartCard/CAC reader
- Fingerprint reader
- Sealed rubber backlit keyboard (optional backlit standard)
- DVD drive or Media bay 2nd battery

SELECT OPTIONS
- AC Adapter 100W (5-pin)
- Standard Long Life Battery Pack
- Media Bay 2nd Battery
- Battery Charger
- 3G LTE Battery Charger
- LIND Car charger 120W
- LIND Solar Charge System
- ToughMate Console Universal
- Corning Case (larger capacity)
- ToughMate Backpack
- ToughMate Stow 31 Case
- ToughMate Shoulder Strap
- DVD Sugar MULTI Drive
- Memory Card 4G8
- Memory Card 8G8
- Brokock Dock
- Vehicle Dock (no pass-through)
- Gamber-Johnson with LIND power supply
- Hours with LIND power supply
- Vehicle Dock (single pass-through)
- Gamber-Johnson with LIND power supply
- Hours with LIND power supply
- Vehicle Dock (dual pass-through)
- Gamber-Johnson with LIND power supply
- Hours with LIND power supply
- Graduation Router
- Verizon LTE
- Multi-Carrier LTE Advanced
- Multi-Carrier LTE Advanced (compact size)
- Touchscreen Stylus
- Mobile
- 13.1" LCD Protector Film

Recent consents takeover or Panasonic representative before purchase.

†1 13.1" laptop, battery on/standby, dual core i5/2GB RAM Windows 7. Performance may vary depending on your notebook configuration. Visit Panasonic website for more accessories and details.
INTEROFFICE MEMORANDUM

TO: Karl Keith, Montgomery County Auditor
FROM: Thad Sargent, Assistant Director of Audit, Evaluation and Performance
DATE: March 29, 2018
SUBJECT: ADP Board Request for VoIP Services at the Haines Center
CC: Tom Kelley, Robert Gruhl, Uchenna Youngblood, Shawn Dunlavy

The purpose of this memorandum is to request VoIP services at the Montgomery County Haines Center, 3304 North Main Street, Dayton, Ohio.

We are requesting to purchase installation of all system components to piggy-back with the current AT&T VoIP contract currently in use in Montgomery County.

We request that the purchase installation of the VoIP solution which works with existing hardware at the Haines Center not to exceed $100,000. We have budgeted this amount to be paid out of the Social Services Cost Pool of the Public Assistance fund. This cost pool is specifically created to account for administrative costs for Children Services.
# UC Voice - AVPN MPLS Service with IP Flexible Reach Proposal

**Customer Name:**

**Contact Name:**

**Address:**

**City, St, Zip:**

**Date Created:** 2/21/2018

---

## AT&T UC Voice and InContact Call Center Solution

**Service Locations**

<table>
<thead>
<tr>
<th>Location</th>
<th>Primary or Backup</th>
</tr>
</thead>
<tbody>
<tr>
<td>3304 N. Main St</td>
<td>Dayton, OH 45405</td>
</tr>
<tr>
<td>900 Venture Dr, Allen, TX 75013</td>
<td>Primary AT&amp;T UC Voice Data Center</td>
</tr>
<tr>
<td>480 Arsenal St, Watertown, MA 02472</td>
<td>Backup AT&amp;T UC Voice Data Center</td>
</tr>
<tr>
<td>3810 Irving Blvd, Dallas, TX 75247</td>
<td>Primary InContact Data Center</td>
</tr>
<tr>
<td>900 N. Alameda St, Los Angeles, CA</td>
<td>90012 Backup InContact Data Center</td>
</tr>
</tbody>
</table>

### AT&T Account Manager:

**AT&T Technical Sales Consultant**

Jim McQuillen 419-254-1113

Kevin Horvath 440-392-0590

---

## Service Locations Table

<table>
<thead>
<tr>
<th>Service Locations</th>
<th>Service Type</th>
<th>Service Description</th>
<th>Qty</th>
<th>Unit Price</th>
<th>Monthly Investment</th>
<th>One Time Costs</th>
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<tbody>
<tr>
<td>3304 N. Main St Dayton, OH 45405</td>
<td>Ethernet</td>
<td>50 Mbps Ethernet Access Loop</td>
<td>3</td>
<td>$250.00</td>
<td>$750.00</td>
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<td>AVPN</td>
<td>50 Mbps AVPN Port</td>
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<td>$962.88</td>
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<td></td>
<td>AVPN</td>
<td>Managed L Router</td>
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<td></td>
<td>Class of Service</td>
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<td>$134.88</td>
<td>Waived</td>
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<tr>
<td>3810 Irving Blvd, Dallas, TX 75247</td>
<td>Ethernet</td>
<td>50 Mbps Ethernet Access Loop</td>
<td>2</td>
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<td>$500.00</td>
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<td>Class of Service</td>
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<td>$44.96</td>
<td>$89.92</td>
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</table>

### 92 call paths per UC Voice Data Center

<table>
<thead>
<tr>
<th>IP Flexible Reach</th>
<th>Concurrent Call Paths w/ Unlimited Local Calling</th>
<th>184</th>
<th>$4.64</th>
<th>$1,184.96</th>
<th>Waived</th>
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</thead>
<tbody>
<tr>
<td>IP Flexible Reach</td>
<td>Per Minute Domestic LD (Inter &amp; Intra LATAs)</td>
<td>1</td>
<td>$0.0150</td>
<td>$0.0150</td>
<td>$0.00</td>
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<tr>
<td>IP Flexible Reach</td>
<td>Telephone Numbers (estimated)</td>
<td>400</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
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<tr>
<td>IP Flexible Reach</td>
<td>POT/S Line for Out-Of-Band Management of Router</td>
<td>1</td>
<td>$35.00</td>
<td>$35.00</td>
<td>-</td>
</tr>
</tbody>
</table>

### 50 call paths per InContact Data Center

| IP Flexible Reach | Concurrent Call Paths w/ Unlimited Local Calling | 100 | $4.44 | $544.00 | Waived |

### Additional InContact Call Center Solution

| InContact | InContact Call Center Solution - 20 agents | 20 | $96.00 | $1,920.00 | - |

### InContact Options

| InContact | InContact Workforce Management Essentials Cloud Integrated with CXone | 1 | $20.00 | $20.00 | $0.00 |
| InContact | InContact Workforce Management Essentials Cloud Integrated with CXone | 1 | $0.00 | $0.00 | $35,750.00 |

---

**Total Solution Costs:**

$13,063.81 + $82,164.22

---

4/4/2018