Carolyn Rice, Chair  
Automatic Data Processing Board  
451 West Third Street  
Dayton, OH 45402  

Dear Ms. Rice:

An Automatic Data Processing Board meeting has been scheduled for Monday, January 14, 2019 at 9:00 a.m. in the 6th floor Data Processing Training/Conference Room. The agenda will be as follows with supporting documentation attached.

(1) Minutes from December 12, 2018 meeting  
(2) DP Board Organization for 2019  
(3) 2019 Board Calendar

Sincerely,

Karl L. Keith  
KARL L. KEITH, Secretary  
Automatic Data Processing Board

KLK/bru

Attachments

Cc:  ADP Board Members  
James Alford, Data Processing Director  
Tina Ratcliff, Records Manager  
Steven Hollon, Common Pleas Court Administrator  
Kate Evans, Auditor’s Office  
Lynn Cooper, Treasurer’s Office  
Mary Montgomery, Prosecutor’s Office  
Jonathan Rike, BCC IT  
Chris Boyd, Data Processing  
Steve Glardon, Data Processing
Cc: Ellis Shockley, Data Processing
     Eric Armstrong, Domestic Relations Court
     Jennifer Petrella-Ahrens, Domestic Relations Court
     Tyler Small, Administrative Services-Purchasing
     Bart Kincaid, Sheriff’s Office
     Debra Harden, Recorder’s Office
     Dana Brown, Clerk of Courts’ Office
     Edward McNachtan, Common Pleas Court
     Amy Wiedeman, Administrative Services
     Sam Blair, Auditor’s Office
     News Media
AUTOMATIC DATA PROCESSING BOARD MEETING

December 12, 2018

PRESENT: Carolyn Rice, Chair
Dr. Kent Harshbarger, Vice-Chair
Karl Keith, Secretary
Bart Kincaid for Sheriff Phil Plummer, Member
Dan Foley, Member
Steve Hollon for Judge Mary Katherine Huffman, Member
Brandon McClain, Member
Dana Brown, Clerk of Courts’ Office
Tony Bell, Sheriff’s Office
Captain Jay Wheeler, Sheriff’s Office
Edward McNachtan, Common Pleas Court-General Division
Tina Ratcliff, Records Management
James Alford, Data Processing
Ellis Shockley, Data Processing
Steve Glardon, Data Processing
Betty Upshaw, Data Processing Administrative Assistant

The December 12, 2018 Automatic Data Processing Board meeting was called to order by the Chair, Carolyn Rice. (A copy of the agenda is attached hereto for reference.)

Agenda item number one was the approval of the minutes from the November 14, 2018 meeting. Brandon McClain moved for approval of the minutes as presented. Motion seconded by Dan Foley. Motion carried unanimously.

Agenda item number two and the only request submitted to the Board was one from the Sheriff’s Office which sought approval for the purchase of the Motorola CallWorks Geo-Diverse E-911 phone system with a ten year commitment for software support, one hardware refresh and extended warranty at a cost of $1,982,453.00. Bart Kincaid, the IT Director for the Sheriff’s Office, explained the NG-9-1-1 phone is an integrate IP based, Geo-Diverse Federated system with features that include redundant 911 phone systems located at both the Regional Dispatch Center and the County Jail facility. Mr. Kincaid stated the solution is I3 compliant which would allow them to connect to other IP-based 911 systems that are deployed by the State of Ohio. He referred members to the yearly pricing breakdown, which outlines warranty and base system pricing information, included in the agenda packet. Mr. Kincaid informed members the purchase would be made under the guidance of Ohio Revised Code 128.03, section F. (competitive bid exemption). He said this exemption had been reviewed by the County Purchasing Director as well as the Prosecutor’s Office and was previously authorized under Resolution 14-0717. Following the presentation by Mr. Kincaid, there was discussion on the technical aspects of the system. Deputy Sheriff Tony Bell and Captain Jay Wheeler from the Sheriff’s Office further explained how the system would work, explained their selection process, and answered Board
members' questions. After this discussion, Karl Keith moved for approval of this request. Dan Foley seconded the motion. Motion carried unanimously.

There being no further business, a motion to adjourn was made by Karl Keith. Brandon McClain seconded the motion. Motion carried unanimously.

Respectfully submitted,

[Signature]

KARL L. KEITH, Secretary
Automatic Data Processing Board

KLK/bru

Attachment
Carolyn Rice, Chair
Automatic Data Processing Board
451 West Third Street
Dayton, OH 45402

Dear Ms. Rice:

An Automatic Data Processing Board meeting has been scheduled for Wednesday, December 12, 2018 at 9:00 a.m. in the 6th floor Data Processing Training/Conference Room. The agenda will be as follows with supporting documentation attached.

(1) Minutes from November 14, 2018 meeting

(2) Sheriff’s Office - Purchase of the Motorola CallWorks Geo-Diverse E-911 pone system with a ten year commitment for software support, one hardware refresh, and extended warranty. (cost not to exceed $1,982,453.00)

Sincerely,

[Signature]

KARL L. KEITH, Secretary
Automatic Data Processing Board

KLK/bru

Attachments

Cc: ADP Board Members
James Alford, Data Processing Director
Tina Ratcliff, Records Manager
Steven Hollon, Common Pleas Court Administrator
Kate Evans, Auditor’s Office
Lynn Cooper, Treasurer’s Office
Mary Montgomery, Prosecutor’s Office
Jonathan Rike, BCC IT
Chris Boyd, Data Processing
Steve Glardon, Data Processing
Ms. Rice  
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December 5, 2018

Cc:  Ellis Shockley, Data Processing  
      Eric Armstrong, Domestic Relations Court  
      Jennifer Petrella-Ahrens, Domestic Relations Court  
      Tyler Small, Administrative Services-Purchasing  
      Bart Kincaid, Sheriff’s Office  
      Debra Harden, Recorder’s Office  
      Dana Brown, Clerk of Courts’ Office  
      Chris Williams, Coroner/Crime Lab  
      Ann Bryant, Commission Office  
      Edward McNachtan, Common Pleas Court  
      Amy Wiedeman, Administrative Services  
      Sam Blair, Auditor’s Office  
      News Media
DATA PROCESSING BOARD CALENDAR
2019

CUTOFF FOR REQUESTS:
February 6th
March 6th
April 3rd
May 1st
June 5th
July 3rd
August 7th
September 4th
October 2nd
November 6th
December 4th
January 6th

*MEETING DATES:
February 13th
March 13th
April 10th
May 8th
June 12th
July 10th
August 14th
September 11th
October 9th
November 13th
December 11th

**January 13th, 2020

*Meetings held on the above dates at 9 a.m., in the 6th Floor Data Processing Training/Conference Room unless otherwise notified.

**Organizational meeting to elect officers and establish calendar