



# Montgomery County Law Library Resources Board

505 Montgomery County Crts. Bldg.  
41 North Perry Street  
Dayton, Ohio 45422-2490

Phone (937) 225-4496  
Fax (937) 225-5056

Brenda L. Williams, Law Librarian

Board Members  
David P. Williamson, Chair  
Gary W. Crim  
Timothy Kambitsch  
Mary E. Montgomery  
Merle F. Wilberding

## PROCEDURE FOR PURCHASING LEGAL RESOURCES

Pursuant to ORC §307.51 (G) which reads:

**(G) After January 1, 2010, no county shall purchase, lease, rent, operate, or contract for the use of any legal research or reference materials available in print, audio, visual, or other medium or, notwithstanding section 307.842 of the Revised Code, any equipment necessary to support the utilization of that medium without prior approval of the board. If such approval is denied the county office, notwithstanding section 307.842 of the Revised Code, may purchase, lease, rent, operate, or contract for the use of any legal research or reference materials available in print, audio, visual, or other medium at its own expense.**

In order to comply with ORC §307.51(G), any county office requesting approval for the purchase of a legal information resource may complete the following form and submit it to the Montgomery County Law Library Resources Board by sending it to Law Librarian Brenda Williams at the above mailing address, or by Interoffice mail, or via FAX to 225-5056, or scanned and sent by email to [bwilliams@daylawlib.org](mailto:bwilliams@daylawlib.org).

The Board will review the request and a response will be communicated by Mrs. Williams.

County Office _____
Legal information resource requested _____
_____
_____
Number of copies _____ Price per copy _____
Total cost of request (attach documentation, if possible) _____
Request made by _____
Notes or comments _____
_____
_____
Date _____