**1A. Continuum of Care (CoC) Identification**

**Instructions:**
Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
The FY 2019 CoC Application Detailed Instruction can be found at: https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources

1A-1. CoC Name and Number: OH-505 - Dayton, Kettering/Montgomery County CoC

1A-2. Collaborative Applicant Name: Montgomery County Board of County Commissioners on behalf of the Homeless Solutions Policy Board

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Montgomery County
1B. Continuum of Care (CoC) Engagement

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Resources:
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Warning! The CoC Application score could be affected if information is incomplete on this formlet.

1B-1. CoC Meeting Participants.

For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:
1. participated in CoC meetings;
2. voted, including selecting CoC Board members; and
3. participated in the CoC’s coordinated entry system.

<table>
<thead>
<tr>
<th>Organization/Person</th>
<th>Participates in CoC Meetings</th>
<th>Votes, including selecting CoC Board Members</th>
<th>Participates in Coordinated Entry System</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local Government Staff/Officials</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>CDBG/HOME/ESG Entitlement Jurisdiction</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Law Enforcement</td>
<td>Yes</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Local Jail(s)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Hospital(s)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>EMS/Crisis Response Team(s)</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Mental Health Service Organizations</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Substance Abuse Service Organizations</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
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<tr>
<td>Affordable Housing Developer(s)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Disability Service Organizations</td>
<td>No</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Disability Advocates</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Public Housing Authorities</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>CoC Funded Youth Homeless Organizations</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Non-CoC Funded Youth Homeless Organizations</td>
<td>Not Applicable</td>
<td>No</td>
<td>No</td>
</tr>
</tbody>
</table>

Applicant: Dayton/Kettering/Montgomery County CoC
Project: OH-505 CoC 2019 Registration

COC_REG_2019_170593
### Applicant: Dayton/Kettering/Montgomery County CoC
Project: OH-505 CoC 2019 Registration

<table>
<thead>
<tr>
<th>Group Description</th>
<th>Yes</th>
<th>Yes</th>
<th>Yes</th>
<th>No</th>
<th>Yes</th>
<th>Yes</th>
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<tbody>
<tr>
<td>Youth Advocates</td>
<td></td>
<td></td>
<td></td>
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<td>School Administrators/Homeless Liaisons</td>
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<tr>
<td>CoC Funded Victim Service Providers</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td></td>
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<tr>
<td>Non-CoC Funded Victim Service Providers</td>
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<td>Yes</td>
<td>No</td>
<td></td>
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</tr>
<tr>
<td>Domestic Violence Advocates</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td></td>
<td></td>
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<tr>
<td>Street Outreach Team(s)</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td></td>
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<tr>
<td>Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates</td>
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<td>Yes</td>
<td>Yes</td>
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<td>LGBT Service Organizations</td>
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<td>No</td>
<td></td>
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<tr>
<td>Agencies that serve survivors of human trafficking</td>
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<td>Yes</td>
<td>Yes</td>
<td></td>
<td></td>
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<tr>
<td>Other homeless subpopulation advocates</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td></td>
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<tr>
<td>Homeless or Formerly Homeless Persons</td>
<td>Yes</td>
<td>Yes</td>
<td>Yes</td>
<td></td>
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<tr>
<td>Mental Illness Advocates</td>
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<td>Yes</td>
<td></td>
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<tr>
<td>Substance Abuse Advocates</td>
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<td>Yes</td>
<td>Yes</td>
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<tr>
<td>Faith Community</td>
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<td>Yes</td>
<td>Yes</td>
<td></td>
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<tr>
<td>Business Community/Workforce Development</td>
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<tr>
<td>Philanthropy</td>
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<td>Yes</td>
<td>Yes</td>
<td></td>
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</tbody>
</table>

1B-1a. CoC’s Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.

Applicants must describe how the CoC:
1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;
2. communicates information during public meetings or other forums the CoC uses to solicit public information;
3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and
4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF.

(limit 2,000 characters)

1) The CoC is committed to implementing a Collective Impact model and intentionally seeks a range of perspectives and members with varying skills sets when establishing committees & work groups. Providers and persons with lived experience sit alongside leaders from business, government, housing, education, faith community and others. Over the last two years, the CoC used a 2-step process to gain input from CoC Governing Board members, providers, community members and persons with lived experience to develop a Collective Impact Initiative for housing-focused services in shelter. The results of Step 1, a survey, were used to develop Step 2, a Common Ground for Action (CGA) framework. The CGA framework was used during 11 facilitated community input forums on increasing the effectiveness of the CoC’s homeless crisis response system. CGA is a platform for public deliberation developed by the Kettering Foundation for use in National Issues Forums.
2) All CoC meetings, Governing Board meetings, and the CGA community
summit were publicized through email to the CoC membership, media and the full list of non-profits participating in community-wide Collective Impact projects. Information was also posted to the CoC’s website.

3) The results of the Common Ground for Action process were used to develop a model of Housing-Focused services in the CoC’s 2 adult shelters and informed the development and issuance of an RFP for service providers. DV & youth providers are on Agency Directors, Coordinated Entry Committee and CoC Governing Board. Due to their input, the CoC adopted Trauma Informed Care as a preferred model, and the unique needs of youth and DV survivors were built into the CoC’s CE process.

4) Documents posted to the CoC’s website or emailed to the CoC are in accessible electronic formats such as PDF or Microsoft Word formats that preserve accessibility features. The CoC uses other formats as needed to ensure effective communication with persons with disabilities.

1B-2. Open Invitation for New Members.

Applicants must describe:
1. the invitation process;
2. how the CoC communicates the invitation process to solicit new members;
3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;
4. how often the CoC solicits new members; and
5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.

(limit 2,000 characters)

1&2) At the start of each calendar year, the CoC sends an email to: the previous year’s CoC membership, the CoC Governing Board & Committee members, providers, mainstream and other community organizations and individual citizens who have expressed an interest, asking them to join the CoC to raise awareness of homelessness in our CoC and to develop solutions; members of the media are included in the distribution list. CoC invitations are posted on the CoC’s website and the County’s social media platforms. Print and TV interviews and articles about homelessness and the CoC throughout the year provide an opportunity to solicit new members. As individuals contact the CoC office, they are informed about the CoC and added to the mailing list.

3) Documents posted to the CoC’s website or emailed to the CoC are in accessible electronic formats such as PDF or Microsoft Word formats that preserve accessibility features. The CoC uses other formats as needed to ensure effective communication with persons with disabilities.

4) The CoC formally solicits new members twice a year via email; the invitation to join is posted year-round on the CoC’s website.

5) The CoC relies heavily on SO, ES, TH, RRH and PSH providers to identify and encourage persons with lived experience to join the CoC. Flyers are shared for posting at the facility-based programs; the CoC provides bus passes or gas cards for transportation to and from CoC meetings for persons with lived experience. Meetings are always held at locations convenient to public transportation. In addition to encouraging persons with lived experience to attend CoC meetings, the CoC regularly surveys consumers and holds focus groups with consumers on various topics – most recently on the Coordinated
Entry process and ways to improve housing-focused services in shelter – to ensure this valuable perspective is included.

1B-3. Public Notification for Proposals from Organizations Not Previously Funded.

Applicants must describe:
1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;
2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;
3. the date(s) the CoC publicly announced it was open to proposal;
4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and
5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.

(limit 2,000 characters)

1) The CoC notifies the public it is accepting proposals via email and posts information on the CoC’s website the same day. Emails are sent to the full CoC membership, community behavioral health organizations, non-profits receiving United Way funding, organizations receiving local Human Services Levy funding, and CoC providers. In the most recent RFP, the CoC used a 2-step process - a simple Intent to Apply process followed by an RFP for those who successfully completed the Intent to Apply. Multiple organizations not receiving CoC funding responded; two organizations not currently receiving CoC funding were selected for inclusion in the 2018 CoC Consolidated Application.

2) The CoC reviewed its housing inventory, population data, and SPM reports to determine RRH for single adults 25+ and HMIS Expansion were the top priorities for new projects in 2019. The CoC did not issue an RFP for new projects in 2019, recommending instead to resubmit the VOA’s RRH project that was selected in the 2018 local RFP process but that did not receive bonus funding from HUD. In 2018, a New Project Review Team, chaired by a co-chair of the CoC’s Affordable Housing Options Committee and including members from each of the CoC’s Con Plan jurisdictions and United Way, scored and ranked the applications. The Review Team spoke with all applicants by phone to get initial questions answered; applicants resubmitted more detailed supportive services tables. The Review Team then met again to score the applications, using HUD’s Rating and Ranking tool with local performance targets. Scoring included applicant experience, design of housing and services, financial capacity, budget, match, and cost effectiveness.


4) Documents posted to the CoC’s website or emailed to the CoC are in accessible electronic formats such as PDF or Microsoft Word formats that preserve accessibility features.
1C. Continuum of Care (CoC) Coordination

Instructions:
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1C-1. CoCs Coordination, Planning, and Operation of Projects.

Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.

<table>
<thead>
<tr>
<th>Entities or Organizations the CoC coordinates planning and operation of projects</th>
<th>Coordinates with Planning and Operation of Projects</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing Opportunities for Persons with AIDS (HOPWA)</td>
<td>No</td>
</tr>
<tr>
<td>Temporary Assistance for Needy Families (TANF)</td>
<td>Yes</td>
</tr>
<tr>
<td>Runaway and Homeless Youth (RHY)</td>
<td>Yes</td>
</tr>
<tr>
<td>Head Start Program</td>
<td>Yes</td>
</tr>
<tr>
<td>Funding Collaboratives</td>
<td>Yes</td>
</tr>
<tr>
<td>Private Foundations</td>
<td>Yes</td>
</tr>
<tr>
<td>Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs</td>
<td>Yes</td>
</tr>
<tr>
<td>Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs</td>
<td>Yes</td>
</tr>
<tr>
<td>Housing and service programs funded through other Federal resources</td>
<td>Yes</td>
</tr>
<tr>
<td>Housing and services programs funded through State Government</td>
<td>Yes</td>
</tr>
<tr>
<td>Housing and services programs funded through Local Government</td>
<td>Yes</td>
</tr>
<tr>
<td>Housing and service programs funded through private entities, including foundations</td>
<td>Yes</td>
</tr>
<tr>
<td>Other:(limit 50 characters)</td>
<td></td>
</tr>
</tbody>
</table>
1C-2. CoC Consultation with ESG Program Recipients.

Applicants must describe how the CoC:
1. consulted with ESG Program recipients in planning and allocating ESG funds;
2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and
3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.

(limit 2,000 characters)

1) The CoC has two ESG recipients: City of Dayton (in a consortium with the City of Kettering) and Montgomery County. Under the auspices of the CoC, the ESG jurisdictions participate in a Combined Funding Process that makes joint allocation decisions for ESG, HOME, United Way and local Human Services Levy dollars. ESG recipients are members of the Team that reviews and scores funding applications. Because the ESG dollars are allocated in a process that includes other funding sources and also takes into consideration CoC-funded projects, funding decisions are made based on the array of projects most needed in the Continuum and the best use of each funding source.

2) ESG jurisdictions are represented on the System Performance and Evaluation Committee that, using HMIS data, establishes performance targets for the CoC system as a whole as well as for individual components such as prevention, SO, ES, RRH, TH, and PSH. ESG jurisdictions are also members of the Program Performance & Evaluation Committee, which reviews HMIS data on a regular basis to evaluate the effectiveness of individual programs, establishes and monitors funding conditions for CoC and ESG funded projects, develops quality improvement plans for individual programs as needed, and oversees individual program capacity building.

3) CoC staff are actively involved in the process to update the Consolidated Plans. The CoC shares CAPER data, annual statistics, SPM reports, the Consolidated CoC Application and CoC priorities with ESG recipients, and reviews Consolidated Plan and Action Plan documents to ensure consistency with the CoC. ESG jurisdictions are members of the CoC’s System Performance and Evaluation and Affordable Housing Options committees. The CoC participates in regular forums with CoC Leads across the State to provide input to the State of Ohio on performance measures.

1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions. Yes to both

Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.

1C-2b. Providing Other Data to Consolidated Plan Jurisdictions. Yes
Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates.

1C-3. Addressing the Safety Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.

Applicants must describe:
1. the CoC’s protocols, including protocols for coordinated entry and the CoC’s emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and
2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality. (limit 2,000 characters)

1) The CoC’s Policies and Procedures state that “CoC organizations must be compliant with the Violence Against Women Act (VAWA) Final Rule (81 FR 80798), … and must comply with the CoC’s emergency transfer plan under 24 CFR 578.7(d)”. The CoC uses HUD’s VAWA Emergency Transfer form and has developed an Emergency Transfer Plan that includes eligibility, request documentation, confidentiality, timing and availability, and safety and security of tenants.

2) The CoC’s victim service provider, YWCA Dayton, is a coordinated entry point, conducting CE assessments of DV survivors who access shelter or who are referred by community partners. The YWCA receives State RRH funding for survivors and is the recipient of 2018 CoC DV Bonus Funds. Survivors are referred to the CoC’s centralized housing list anonymously, providing direct access to the full range of CoC housing and services without jeopardizing safety or confidentiality. The CoC also has several programs specifically targeted to survivors, including crisis shelter, RRH, and PSH. The CoC recently used local funding to implement a Collective Impact Initiative of housing focused services in the CoC’s gateway shelters in which the YWCA is a collaborative partner. The YWCA has DOJ and locally funded staff co-located to work with persons with a recent history of domestic violence. The CoC has adopted Trauma-Informed Care and has provided training to providers of all project types on this best practice. The community’s Family Violence Collaborative of victim service providers, law enforcement, child protection and healthcare providers developed response protocols. Survivors are linked with the Collaborative for safety planning and legal assistance; referrals are made from the Collaborative to the CoC for survivors not accessing DV shelter. The CoC has a second locally-funded DV Collective Impact project with formal partnerships between Legal Aid, Family Service Association, HeadStart, Recovery Works, and the DV shelter.

1C-3a. Training–Best Practices in Serving DV Survivors.

Applicants must describe how the CoC coordinates with victim services providers to provide training, at least on an annual basis, for:
1. CoC area project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and
2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence.

1) CoC coordinates with victim services providers to ensure that training on Trauma Informed Care, particularly as it relates to serving survivors, is provided to CoC project staff at least annually. The CoC’s DV provider, YWCA Dayton, has a certified Trauma Informed Care Trainer on staff who provides formal training on Trauma Informed Care to community partner agencies. The YWCA trains all staff members in Trauma Informed Care Practices, Crisis Prevention Institute (CPI), Active Shooter, and CPR/First Aid on an annual basis. Additionally, all staff members receive 40 hours of Sexual Assault Advocacy and Response Training. In 2019, the CoC organized a training on VAWA and trauma-informed care for CE, ES, and housing providers provided by Legal Aid and the behavioral health board. The CoC provides information about training opportunities, sponsored by local and state organizations such as the behavioral health board and Coalition on Housing and Homelessness in Ohio, on topics ranging from addiction to harm reduction, mental health first aid, Ohio landlord tenant law, and VAWA. The CoC shares webinar trainings from national partners such as HUD, SAMSHA, CSH, and the National Resource Center on DV and strongly encourages providers to participate.

2) The CoC’s DV provider, YWCA Dayton, is a coordinated entry point in the CoC. In addition to training their own staff as described in part (1) of this answer above, YWCA staff will provide training on safety planning, DV and trauma-informed care as part of the new housing-focused shelter services Collective Impact Initiative at the CoC’s gateway shelters for men, women and families in which the YWCA is a collaborative partner. The YWCA is an active participant on the CoC’s Coordinated Entry Committee and Front Door Assessors group, committed to working with the CoC to ensure that the CE assessment tool is trauma-informed and victim-centered and that the implementation of the tool does not re-traumatize survivors.

1C-3b. Domestic Violence–Community Need Data.

Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking. (limit 2,000 characters)

The CoC has a good working relationship with the CoC’s DV provider, YWCA Dayton. Even though the YWCA uses a comparable database called Efforts to Outcomes (ETO) and not HMIS, the CoC’s HMIS Administrator provides technical assistance to the YWCA’s database administrator when needed. The YWCA uses its ETO database in multiple ways to determine and assess needs specific to survivors, including the following:
- Track number of times a survivor has left her/his abuser;
- Collect Batterer (Abuser) information for greater safety planning capacity;
- Collect Gender and Sexual Orientation information to determine the needs of underserved survivors;
- Track referrals made to community partners on behalf of survivors and the outcomes of those referrals;
- Track Safety planning efforts made with survivors;
- Track survivors’ previous zip code to determine need for greater outreach efforts; and
- Collect information on survivors with limited English proficiency to determine additional service needs.

The CoC receives de-identified aggregate data from the YWCA’s comparable database with annual counts of households served and demographic breakdowns. The CoC also receives de-identified aggregate data from Artemis, a DV resource agency that operates a Domestic Violence crisis hotline.

**1C-4. PHAs within CoC. Attachments Required.**

Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC’s geographic area.

<table>
<thead>
<tr>
<th>Public Housing Agency Name</th>
<th>% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2018 who were experiencing homelessness at entry</th>
<th>PHA has General or Limited Homeless Preference</th>
<th>PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On</th>
</tr>
</thead>
<tbody>
<tr>
<td>Greater Dayton Premier Management</td>
<td>18.00%</td>
<td>Yes-Both</td>
<td>No</td>
</tr>
</tbody>
</table>

**1C-4a. PHAs’ Written Policies on Homeless Admission Preferences.**

Applicants must:
1. provide the steps the CoC has taken, with the two largest PHAs within the CoC’s geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference—if the CoC only has one PHA within its geographic area, applicants may respond for one; or
2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)

1) Greater Dayton Premier Management (GDPM), the PHA in the CoC’s geographic area, has had a homeless admission preference for many years. GDPM is an active partner with the CoC and consults closely with the CoC on the implementation of a group of project-based vouchers committed to the Homeless Solutions Policy Board as a strategy for ending homelessness. A key step the CoC has taken with GDPM related to adopting a preference for formerly homeless PSH participants is to work with GDPM on the successful submission of a Mainstream Vouchers application. GDPM was recently awarded 50 additional Mainstream Vouchers, of which a subset will be targeted for use by formerly homeless households identified for Move-On housing.

2) Not applicable; the CoC does work with the PHA in its geographic area.

**1C-4b. Moving On Strategy with Affordable Housing Providers.**
Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.

No

1C-5. Protecting Against Discrimination.

Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing. (limit 2,000 characters)

The OH-505 CoC practices a client-centered model that strongly incorporates participant choice and inclusion of subpopulations present in its geographic area. The CoC requires all providers, regardless of funding source(s) to comply with the non-discrimination and equal opportunity provisions of Federal Civil Rights laws as specified at 24 CFR 5.105(a), including Fair Housing and Equal Opportunity; Prioritized Subpopulations and Fair Housing; Equal Access and Gender Identity Rule; Effective Communication; Language Regarding Paperwork, Names & Pronouns; and Housing First Requirements for ALL Programs. CoC staff consult with the Miami Valley Fair Housing Center regarding specific compliance questions; the Executive Director of the Miami Valley Fair Housing Center is an active member of the CoC’s Governing Board. CoC staff include a review of provider policy and procedures related to anti-discrimination as part of semi-annual monitoring site visits.

*1C-5a. Anti-Discrimination Policy and Training.

Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?   | Yes  
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act? | Yes  
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing? | Yes

*1C-6. Criminalization of Homelessness.

Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC’s geographic area.

1. Engaged/educated local policymakers:   | X
2. Engaged/educated law enforcement: X
3. Engaged/educated local business leaders: X
4. Implemented communitywide plans: X
5. No strategies have been implemented:
6. Other:(limit 50 characters)

1C-7. Centralized or Coordinated Assessment System. Attachment Required.

Applicants must:
1. demonstrate the coordinated entry system covers the entire CoC geographic area;
2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and
3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner. (limit 2,000 characters)

1) The CoC’s CE system covers the entirety of the CoC’s geographic area, is well advertised, and easily accessed.
2) The CoC requires all housing providers to affirmatively market their housing and supportive services to: all eligible persons, all populations and subpopulations in the CoC’s geographic area, individuals with disabilities, and persons with Limited English Proficiency. CoC members and staff educate the community about the CE system. CE entry points share information about access to their services through a variety of print and social media and conduct intentional outreach with groups least likely to apply for assistance including LGBTQ organizations, faith groups, and minority/cultural organizations. The CE system is designed to have multiple entry points with the same assessment and referral process for all populations. Adults, families with children, youth, DV survivors, and Veterans are all served through a single integrated system and directed to appropriate housing. CE is a system-level function and, as such, the activities provided must be flexible and accessible at locations where persons experiencing a housing crisis may live or seek services. CE can take place at a central office location, a shelter, and/or outdoors or in locations where unsheltered people go.
3) CE providers use a standardized assessment, focused on housing barriers, organized around the domains used in CTI. Information from the assessment is put through a scoring matrix to determine the most appropriate services/housing for that household’s specific situation. Programs receiving funding from the CoC
are required to fill all vacancies through the CE system and centralized waitlist. Using assessment scores, the CE system prioritizes households using the following factors: chronic homelessness, longest history of homelessness, most severe service needs, vulnerability, unsheltered households, youth, large families with children, and Veteran status.
1D. Continuum of Care (CoC) Discharge Planning

**Instructions:**

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

**Resources:**
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1D-1. Discharge Planning Coordination.

Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).

<table>
<thead>
<tr>
<th>System</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Foster Care</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Health Care</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Mental Health Care</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Correctional Facilities</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>None:</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
1E. Local CoC Competition

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

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*1E-1. Local CoC Competition—Announcement, Established Deadline, Applicant Notifications. Attachments Required.

Applicants must indicate whether the CoC:

| 1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition; | Yes |
| 2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline; | Yes |
| 3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and | Yes |
| 4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline. | Yes |


Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:

| 1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served); | Yes |
| 2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and | Yes |
| 3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served. | Yes |

Applicants must describe:
1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and
2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.

(limit 2,000 characters)

1) The CoC adopted five criteria in its review, rank and rating process to indicate that a project serves a high-need population. These criteria are the percentage of participants at project entry: with more than one disability type, with zero income; who came from an unsheltered living situation; who are chronically homeless, and who are youth ages 18-24.  
2) The CoC takes the severity of needs and vulnerabilities into account in two different ways. First, points were awarded for these criteria on a sliding scale on the rating tool. For example, projects that served between 50-65% or adult participants with more than one disability received 5 points, and projects that served more than 65% of participants with more than one disability received 10 points. Projects that served between 50-65% of participants with zero income at entry received 5 points, while those serving a minimum of 66% of participants with zero income at entry received 10 points. Projects where 23-32% of participants came from an unsheltered living situation received 5 points, while those projects where at least 33% of participants came from an unsheltered situation received 10 points. The second way the CoC takes these criteria into account is in priority order. The CoC has established an overall priority order based on primary target population and housing intervention type. PSH or SH projects dedicated to chronically homeless single are at the top of the priority order, followed by RRH and TH projects targeting youth, RRH for families with children or non-chronically homeless individuals, and, finally, other populations served with other interventions.


Applicants must:
1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or
2. check 6 if the CoC did not make public the review and ranking process; and
3. indicate how the CoC made public the CoC Consolidated Application—including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected—which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or
4. check 6 if the CoC did not make public the CoC Consolidated Application.
### 1E-5. Reallocation between FY 2015 and FY 2018.

Applicants must report the percentage of the CoC’s ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.

**Reallocation:** 12%

### 1E-5a. Reallocation—CoC Review of Performance of Existing Projects.

Applicants must:
1. describe the CoC written process for reallocation;
2. indicate whether the CoC approved the reallocation process;
3. describe how the CoC communicated to all applicants the reallocation process;
4. describe how the CoC identified projects that were low performing or for which there is less need; and
5. describe how the CoC determined whether projects that were deemed low performing would be reallocated. (limit 2,000 characters)

1) CoC staff and the Program Performance & Evaluation Committee review 3 years of performance outcomes for all CoC-funded projects with an eye toward reallocating funding away from any projects that are not well-performing, do not expend all their CoC grant funding, or no longer fill a critical gap in the CoC. All project budgets are reviewed to identify targeted funding even in well-performing projects that could be reallocated, such as start-up costs, services that could be provided by a community partner or paid with another source, or services whose loss would not greatly impact clients or project outcomes.
2) The reallocation process was approved on 8-6-2019.
3) Applicants were notified of the Reallocation process by email. The Reallocation process is posted on the CoC’s website.
4) Projects that fall toward the bottom of the CoC’s priority order, either because of their project score or because of the project type/populations served, are identified for possible reallocation. Projects with unspent funding are another option for reallocation.
5) Since 2005, the first year reallocation was an option, the CoC has reallocated more than $3.5M-36% of its 2019 ARD. Ten projects have been eliminated.
while many others have been reduced. Projects that were low performing or no longer needed have already been reallocated. The CoC reviews more closely those projects that are lower performing compared to other projects of similar types serving similar populations to both look for ways to improve project effectiveness and to determine whether some or all of the funding should be reallocated. The CoC looks at HMIS population data and SPM reports to determine which project types, for which specific populations, are most needed in the CoC. In 2019, the CoC determined that funding for a small number of PSH units from a lower performing project would be reallocated to increase the CoC’s inventory of RRH as part of a move-on strategy in PSH.
DV Bonus

Instructions
Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
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1F-1   DV Bonus Projects.

Applicants must indicate whether the CoC is requesting DV Bonus projects which are included on the CoC Priority Listing:

1F-1a. Applicants must indicate the type(s) of project(s) included in the CoC Priority Listing.

<table>
<thead>
<tr>
<th>Type</th>
<th>X</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. PH-RRH</td>
<td></td>
</tr>
<tr>
<td>2. Joint TH/RRH</td>
<td></td>
</tr>
<tr>
<td>3. SSO Coordinated Entry</td>
<td>X</td>
</tr>
</tbody>
</table>

*1F-2. Number of Domestic Violence Survivors in CoC’s Geographic Area.

Applicants must report the number of DV survivors in the CoC’s geographic area that:

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Need Housing or Services</td>
<td>645.00</td>
</tr>
<tr>
<td>the CoC is Currently Serving</td>
<td>58.00</td>
</tr>
</tbody>
</table>
1F-2a. Local Need for DV Projects.

Applicants must describe:
1. how the CoC calculated the number of DV survivors needing housing or service in question 1F-2; and
2. the data source (e.g., HMIS, comparable database, other administrative data, external data source).

(limit 500 characters)

1) The CoC reviewed HMIS data to determine the number of households with a recent history of DV who stayed in the CoC’s (non-DV) women and family shelter and received data from the CoC’s DV shelter and the community’s DV crisis hotline. The CoC also looked at numbers served in RRH and PSH projects targeted to DV survivors.
2) The CoC used three data sources to complete this question: HMIS, the DV shelter’s Efforts to Outcomes (ETO) database and Artemis Center’s hotline data.

1F-3. SSO-CE Project—CoC including an SSO-CE project for DV Bonus funding in their CoC Priority Listing must provide information in the chart below about the project applicant and respond to Question 1F-3a.

<table>
<thead>
<tr>
<th>DUNS Number</th>
<th>071277115</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant Name</td>
<td>Montgomery County</td>
</tr>
</tbody>
</table>

1F-3a. Addressing Coordinated Entry Inadequacy.

Applicants must describe how:
1. the current Coordinated Entry is inadequate to address the needs of survivors of domestic violence, dating violence, or stalking; and
2. the proposed project addresses inadequacies identified in 1. above.

(limit 2,000 characters)

1) Montgomery County began implementation of a Coordinated Entry system in August of 2010 and was one of the first communities in the country to adopt a centralized intake and referral system. Since that time, HUD has mandated implementation of a CE system for all Continuums of Care. While our local CE system operates in compliance with HUD CE requirements, early implementation ahead of HUD guidance on CE has resulted in areas of opportunity for quality improvement and emerging best practices related to CE for DV survivors. Our local DV provider of emergency shelter services participates in our local CE system. However, our current CE model does not include other DV services and advocacy organizations.
2) The CoC recently contracted with an independent consultant to conduct an evaluation of our local CES. Final recommendations from the consultant’s review identified the need for improvements to our local assessment tool to ensure the tool is strengths-based and trauma-informed, specifically for survivors of domestic violence, abuse and trauma, in addition to implementing targeted diversion strategies prior to entry into shelter, and engaging in a robust system modeling exercise to develop a strategic resource allocation. The CE-DV expansion project provides:
   •Better coordination with victim services providers to strengthen appropriate
diversion and problem solving efforts;
• Making improvements to the custom triage and assessment tool to ensure the tool reflects a victim-centered, culturally relevant and trauma informed approach;
• Enhancements for the wait list management process for better data collection and management. This enhanced capability will also allow for swifter program referrals based on real-time program data and capacity;
• Dedicated system modeling to determine the most effective system resources to support survivors; and
• Increased intentional efforts to include the perspective/"voice" of DV survivors in system-level decision making.

1F-4. PH-RRH and Joint TH and PH-RRH Project Applicant Capacity.

Applicants must provide information for each unique project applicant applying for PH-RRH and Joint TH and PH-RRH DV Bonus projects which the CoC is including in its CoC Priority Listing—using the list feature below.

<table>
<thead>
<tr>
<th>Applicant Name</th>
<th>DUNS Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dayton/Kettering/Montgomery County CoC</td>
<td>OH-505</td>
</tr>
<tr>
<td>OH-505 CoC 2019 Registration</td>
<td>COC_REG_2019_170593</td>
</tr>
</tbody>
</table>

This list contains no items
2A. Homeless Management Information System (HMIS) Implementation

Instructions:
Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
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2A-1. HMIS Vendor Identification. Mediware (Bowman Systems)

Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.

2A-2. Bed Coverage Rate Using HIC and HMIS Data.

Using 2019 HIC and HMIS data, applicants must report by project type:

<table>
<thead>
<tr>
<th>Project Type</th>
<th>Total Number of Beds in 2019 HIC</th>
<th>Total Beds Dedicated for DV in 2019 HIC</th>
<th>Total Number of 2019 HIC Beds in HMIS</th>
<th>HMIS Bed Coverage Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency Shelter (ES) beds</td>
<td>410</td>
<td>58</td>
<td>352</td>
<td>100.00%</td>
</tr>
<tr>
<td>Safe Haven (SH) beds</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Transitional Housing (TH) beds</td>
<td>136</td>
<td>8</td>
<td>128</td>
<td>100.00%</td>
</tr>
<tr>
<td>Rapid Re-Housing (RRH) beds</td>
<td>350</td>
<td>14</td>
<td>336</td>
<td>100.00%</td>
</tr>
<tr>
<td>Permanent Supportive Housing (PSH)</td>
<td>1,432</td>
<td>0</td>
<td>1,213</td>
<td>84.71%</td>
</tr>
<tr>
<td>Other Permanent Housing (OPH) beds</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:
1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.

The CoC has 100% HMIS bed coverage for ES, TH and RRH beds. Bed coverage for PSH falls just .28 short of the 84.99% threshold at 84.71%.

1) The CoC’s VASH beds are the only PSH beds not included in HMIS. Over the next 12 months, the CoC will reinvigorate its efforts to get the VASH beds into HMIS through the following action steps. (i) Meet with Greater Dayton Premier Management (GDPM), the CoC’s Public Housing Authority, and the VA team with whom the CoC worked to end Veteran Homelessness to discuss the benefits to all parties to have the VASH beds in HMIS. (ii) Determine whether GDPM or the VA will enter VASH participants into HMIS. (iii) Update appropriate HMIS Agreement(s) for signature. (iv) Obtain GDPM or VA signature, whichever is relevant, on the HMIS agreement. (v) Train new HMIS end user(s). (vi) Enter VASH participant information into HMIS.

2) CoC staff will convene the meeting with GDPM and the VA to determine who will enter VASH participant data into HMIS. CoC will update appropriate HMIS Agreement(s) for signature and will provide the HMIS user license(s), end user training, and HMIS support to enable VASH participant information to be entered into HMIS.


Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0.

   Yes

*2A-4. HIC HDX Submission Date.

Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX).

   04/30/2019
2B. Continuum of Care (CoC) Point-in-Time Count

Instructions:
Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

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The FY 2019 CoC Program Competition Notice of Funding Availability at:

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2B-1. PIT Count Date. 01/22/2019
Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).

2B-2. PIT Count Data–HDX Submission Date. 04/30/2019
Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).

Applicants must describe:
1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and
2. how the changes affected the CoC’s sheltered PIT count results; or
3. state “Not Applicable” if there were no changes.
(limit 2,000 characters)
Not Applicable

*2B-4. Sheltered PIT Count–Changes Due to Presidentially-declared Disaster.
Applicants must select whether the CoC added or removed emergency shelter, No
transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC’s 2019 sheltered PIT count.

2B-5. Unsheltered PIT Count–Changes in Implementation.

Applicants must describe:
1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and
2. how the changes affected the CoC’s unsheltered PIT count results; or
3. state “Not Applicable” if there were no changes.
(limit 2,000 characters)

Not Applicable

*2B-6. PIT Count–Identifying Youth Experiencing Homelessness.

Applicants must:

Indicate whether the CoC implemented specific measures to identify youth experiencing homelessness in their 2019 PIT count.

Yes

2B-6a. PIT Count–Involving Youth in Implementation.

Applicants must describe how the CoC engaged stakeholders serving youth experiencing homelessness to:
1. plan the 2019 PIT count;
2. select locations where youth experiencing homelessness are most likely to be identified; and
3. involve youth in counting during the 2019 PIT count.
(limit 2,000 characters)

1) The CoC’s only youth provider, Daybreak, is an active CoC participant throughout the year, including during the annual PIT Count. Outreach workers from Daybreak’s RHY-funded Youth Outreach program are full participants in the PIT Count, attending planning meetings, finalizing the list of known locations, and determining the geographic breakdown of the County to be covered by each street team. Youth outreach staff participate on each street team that canvasses in the early morning hours.
2) In the weeks leading up to the PIT Count, Daybreak asked youth living unsheltered about places where youth were staying outside, including in abandoned buildings, asking for specific locations and addresses. Currently homeless youth accompanied outreach workers on a drive to point out abandoned buildings where they had stayed and where other youth were staying. Daybreak outreach workers explained the importance of the PIT Count and made sure the youth knew their feedback was valued. Daybreak Street Outreach continuously asks clients about other unsheltered youth, incentivizing
clients to bring other youth to the Outreach/Drop-in space.
3) Youth were involved in the PIT Count in two ways. During the PIT Count, Daybreak Street Outreach used youth peer-to-peer engagement to identify other youth at an early morning fast food restaurant who had slept unsheltered the previous evening. Daybreak's youth outreach workers, which includes persons with lived experience, were a member of each street team searching for persons who were unsheltered.

2B-7. PIT Count–Improvements to Implementation.

 Applicants must describe the CoC’s actions implemented in its 2019 PIT count to better count:
1. individuals and families experiencing chronic homelessness;
2. families with children experiencing homelessness; and
3. Veterans experiencing homelessness.
(limit 2,000 characters)

1-3) The CoC takes specific steps to ensure that persons experiencing chronic homelessness, families with children, youth (see prior question) and Veterans are identified. The CoC relies heavily on the involvement of PATH, youth and VA outreach staff, emergency shelters, the VA Medical Center, VA SSVF providers, the Dayton Police Department, and the Montgomery County Sheriff’s Department. The CoC convenes representatives of these organizations to plan and implement the PIT Count, including reviewing the draft list of known locations and identifying new locations to canvass. As a result, in 2018, new locations were identified in the more suburban parts of the CoC, including 24 hour laundry mats and Waffle House restaurants. The CoC has four street teams that canvass the entire geographic area in the early morning hours.
1) To aid in the identification and engagement of persons experiencing chronic homelessness, each street team includes a representative from PATH. PATH outreach workers are known to most unsheltered individuals who are experiencing chronic homelessness and are also most familiar with the locations where they are sleeping.
2) Organizations that work with families with children experiencing homelessness are involved in planning and implementing the PIT Count. Historically, the CoC has not identified families with children who are sleeping unsheltered, in part because the CoC’s family shelter is low barrier and flexible in the number of families it can accommodate and in part because of good relationships with school district homeless liaisons.
3) To improve the capacity of the CoC to identify Veterans, VA or SSVF staff are members of each street team that canvasses in the early morning hours. VA staff also survey at area meal and service sites throughout the day. Having a VA member on each team and at meal sites has helped not only in identifying unsheltered Veterans but also with engaging and quickly connecting them to VA services and housing.
3A. Continuum of Care (CoC) System Performance

Instructions

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The FY 2019 CoC Program Competition Notice of Funding Availability at:

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*3A-1. First Time Homeless as Reported in HDX.

Applicants must:

Report the Number of First Time Homeless as Reported in HDX. | 2,871


Applicants must:
1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;
2. describe the CoC’s strategy to address individuals and families at risk of becoming homeless; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)

1) The CoC worked with providers and analyzed HMIS data of households seeking prevention assistance. The primary risk factors/characteristics identified were: young mothers with children under age 5, large families, less than 1 month in prior living situation, living with family/friends, having a prior episode of homelessness. The CoC also reviewed demographic data on the clients in System Performance Measure Metric 5, First Time Homeless, to identify risk factors that could be used to identify first time homeless households.
2) There are several prongs to the CoC’s comprehensive strategy to reduce the numbers of households experiencing homelessness for the first time. (i) Acting
on recommendations from a recent independent evaluation of the CoC’s Coordinated Entry system, the CoC recently awarded funding for new Collective Impact Diversion projects for single men, single women, and families with children. The Diversion programs will begin operating in the Fall of 2019, and will be integrated into the CE process, targeting persons experiencing first time homelessness using a housing-focused, problem-solving approach. (ii) Implement an updated CE assessment tool with screening questions that can quickly determine households eligible for diversion. (iii) Standardize the CoCs curriculum and training requirements for the assessment tool and process. (iv) Involve mainstream service providers to help stabilize households who have been diverted from the homeless system. (v) Use HMIS to track the effectiveness of diversion efforts. (vi) Monitor the Collective Impact Diversion projects.

3) Coordinated Entry Committee

*3A-2. Length of Time Homeless as Reported in HDX.

Applicants must:

Report Average Length of Time Individuals and Persons in Families Remained Homeless as Reported in HDX.


Applicants must:

1. describe the CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;
2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the length of time individuals and families remain homeless.

(limit 2,000 characters)

1) The CoC is implementing several strategies to reduce the length of time homeless. (i) Finish the work of ending chronic homelessness, which will remove these long stayers from the calculation. The CoC has adopted HUD’s Priority Order and maintains a by-name list of persons meeting the chronic definition that is reviewed regularly with CE providers to maintain a focus and pressure on connecting these individuals with permanent housing. (ii) Implement a Collective Impact model of Housing-Focused Services in shelter, with collaborative partners with expertise working with youth and DV survivors, in mental health and addiction, a strong connection to employment and mainstream resources, and increased focus on problem-solving. (iii) Decrease the amount of time it takes to access and complete the CE Intake Assessment. (iv) Develop a larger database of affordable housing opportunities, including subsidized and fair market rent. (v) Improve landlord recruitment and retention through specialized landlord information sessions and point person for landlords to contact. (vi) Develop agreements with landlords and employers to provide housing linked to jobs. (vii) Provide more resources for clients to self-resolve. (vii) Provide transportation to appointments, employers and for housing searches. (viii) Identify discretionary funding for application fees, security...
deposits and moving expenses. (ix) Use Stella P to understand how various subpopulations or project types are impacting this measure to better target resources.

2) The CoC uses HMIS reports to generate by-name lists of households with their corresponding number of nights in shelter. This information is used in prioritizing HH on the CoC’s centralized housing list. HH with longer lengths of stay are reviewed at least monthly with CE providers to ensure these households have a housing plan before they meet the chronic homelessness definition.

3) System Performance & Evaluation Committee

*3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.

Applicants must:

<table>
<thead>
<tr>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.</td>
</tr>
<tr>
<td>2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.</td>
</tr>
</tbody>
</table>

3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.

Applicants must:
1. describe the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
2. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
3. describe the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and
4. provide the organization name or position title responsible for overseeing the CoC’s strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.

(limited to 2,000 characters)

1) The CoC has a multi-faceted strategy to increase the rate at which households exit to PH. (i) Improve data quality at night-by-night shelters by asking more targeted questions at intake to reduce the % of “no exit interviews completed”. This will allow the CoC to more accurately capture PH destinations for the 39% of adult households who spend 7 nights or less in shelter. (ii) Increase the CoC’s inventory of Rapid Rehousing by reallocating TH and some PSH projects to RRH and targeting bonus funding to RRH. (iii) Process map
client flow in shelter to identify opportunities to make systemic and programmatic improvements. (iv) Implement a Collective Impact model of Housing-Focused Services in shelter, with collaborative partners with expertise working with youth and DV survivors, in mental health and addiction, a strong connection to employment and mainstream resources, and increased focus on problem-solving. (v) Require TH and RRH projects to participate in case conferences when households are facing eviction, with a goal of keeping the client enrolled in the project or, if not possible, finding alternative housing. (vi) Implement focused life skills classes. (vii) Provide groups on budgeting, employment, being a good neighbor, building relationships. (viii) Use Stella P to understand how various subpopulations or project types are impacting this measure to better target resources.

2) System Performance & Evaluation Committee

3) 95% of persons in PSH remain or exit to PH. Several strategies contribute to that high rate. (i) Require PSH projects to participate in a case conference with the CoC when a participant is facing eviction. ES, SO, behavioral health or other community organizations participate as needed with a goal of keeping the participant housed. (ii) Facilitate lateral moves to more appropriate housing when needed. (iii) Continue to improve capacity of PSH providers on Housing First.

4) System Performance & Evaluation Committee

*3A-4. Returns to Homelessness as Reported in HDX.

Applicants must:

<table>
<thead>
<tr>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.</td>
</tr>
<tr>
<td>2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.</td>
</tr>
</tbody>
</table>

3A-4a. Returns to Homelessness—CoC Strategy to Reduce Rate.

Applicants must:

1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;
2. describe the CoC’s strategy to reduce the rate of additional returns to homelessness; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy to reduce the rate individuals and persons in families return to homelessness. (limit 2,000 characters)

1) To identify whether or not there were any common factors among the persons who returned to homelessness, the CoC’s HMIS Administrator started with the SPM Metric 2 report and then linked clients who returned to homelessness with HMIS data. An initial review of the data indicated some potential common factors, the biggest of which appears to be the exit destination, in particular a destination of family/friends. Only 38% of all exits to PH were to family/friends, yet 63% of returns within 6 months came from these
destinations. Other potential factors include having only a high school diploma/GED or having a disability. With the availability of Stella P, the ability of the CoC to understand who returns to homelessness, after which pathways, has been greatly enhanced.

2) The best strategy to reduce returns to homelessness is to keep people permanently housed. (i) Link persons with higher barriers and a history of being unsuccessful in housing to extra CTI transition assistance as they exit street outreach or shelter and move into PSH. (ii) Improve connections between RRH providers and employment organizations to increase income from employment. (iii) Increase cash income from non-employment sources. (iv) Train providers on CoC policy for determining permanent vs. temporary exits to family/friends. (v) Increase collaboration with Legal Aid for eviction prevention. (vi) Offer additional services to participants struggling in housing programs. (vii) Expedite appointments with JFS, SS, CAP and GDPM, with assistance in navigating these agencies. (viii) Require case conferences with CoC for all housing projects when participants are facing eviction. (ix) Provide a contact person and resource for landlords to problem-solve challenge areas with tenants. (ix) Participate on Mayor’s Eviction Task Force.

3) System Performance & Evaluation Committee

*3A-5. Cash Income Changes as Reported in HDX.

Applicants must:

| Percentage |  
| --- | --- |
| 1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX. | 25% |
| 2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX. | 26% |


Applicants must:

1. describe the CoC’s strategy to increase employment income;
2. describe the CoC’s strategy to increase access to employment;
3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and
4. provide the organization name or position title that is responsible for overseeing the CoC’s strategy to increase jobs and income from employment. (limit 2,000 characters)

1) The CoC recently developed an MOU with Montgomery County Workforce Investment Board, the organization responsible for convening workforce development efforts, catalyzing development of a comprehensive workforce strategy, and advising elected officials on workforce policy. The MOU specifies households experiencing homelessness as a priority population. The MOU provides the framework to facilitate collaboration of workforce programs including employment opportunities, education and job training for households.
experiencing homelessness through a referral process, annual training for
shelter and housing providers, information sharing, and outreach to bring
employment resources to the homeless system.

2) Strategies for increasing access to employment include: (i) CoC providers
operate social enterprise programs that employ participants in transitional jobs;
(ii) Rapid Employment Specialist added to Collaborative Partnership Team in
shelter; (iii) Transportation assistance is provided to the One-Stop Center and to
job interviews.

3) (i) All CoC projects regularly connect participants to employment
organizations including Goodwill, Ohio Means Jobs One-Stop Center, Office of
Reentry Career Alliance Academy, Bureau of Vocational Rehabilitation, and
Eastco, a supportive employment organization. (ii) The CoC’s youth provider
operates a Collective Impact employment project with several partners,
including neighborhood-based non-profits, Goodwill/Miami Valley Works, Miami
Valley Urban League, Legal Aid, and Volunteer Lawyers Project. (iii) Through
relationships with Montgomery County Job & Family Services and the local
WIOA Board, the CoC leverages public resources such as state
Comprehensive Case Management and Employment Program funds to assist
with job readiness, search, and retention to increase household cash income.

4) Program Performance & Evaluation Committee


Applicants must:
1. describe the CoC’s strategy to increase non-employment cash income;
2. describe the CoC’s strategy to increase access to non-employment
cash sources;
3. provide the organization name or position title that is responsible for
overseeing the CoC’s strategy to increase non-employment cash income.

1) The CoC’s primary strategy to increase non-employment cash income is to (i)
maintain a strong relationship with Job & Family Services; (ii) notify providers
about any changes in regulations, policy or staffing that impact participants’
ability to access or maintain benefits; (iii) ensure CoC providers have easy
access to the CoC’s SOAR specialist.

2) There are several steps to the CoC’s strategy to increase access to non-
employment cash income. (i) CoC providers have case managers with
specialized training in accessing mainstream benefits through the Ohio Benefit
Bank. (ii) Providers assist participants with applications for benefits and with
transportation assistance to access the community’s One-Stop Center for
benefits assistance. (iii) CoC projects intentionally connect participants to
benefits for which they are eligible and link participants with the CoC’s SOAR
specialist at the Montgomery County Alcohol Drug Addiction and Mental Health
Services Board for assistance.

3) Program Performance & Evaluation Committee


Applicants must describe how the CoC:
1. promoted partnerships and access to employment opportunities with
private employers and private employment organizations, such as holding
job fairs, outreach to employers, and partnering with staffing agencies;
and
2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.
(limit 2,000 characters)

1) (i) CoC shares information about job fairs and events at the One-Stop Center with all providers in the CoC. (ii) CoC providers link participants to private employment organizations such as Goodwill for assistance in gaining interviewing and other skills needed to obtain employment and for job placement opportunities. (iii) CoC providers partner with staffing agencies such as Express and Barry Staffing to connect participants to employment opportunities. (iv) The CoC’s youth provider operates a Collective Impact employment project with several partners, including neighborhood-based non-profits, Goodwill/ Miami Valley Works, Miami Valley Urban League, Legal Aid, and Volunteer Lawyers Project. The Stable Employment Collective Impact Project (SECIP) aligns the combined capacity of 8 non-profit agencies with the mission to increase employment stability for difficult or underserved populations, including persons experiencing homelessness. (v) CoC’s youth provider follows an evidence-based practice to develop relationships with employers to make the best job match for participants through comprehensive and systematic job development.

2) (i) PSH providers encourage residents to utilize services provided by Job & Family Services, Goodwill, and staffing agencies to find employment. (ii) PSH providers work with Eastco to connect participants to supportive employment. (iii) PSH providers train staff on connecting participants with employment opportunities. (iv) PSH providers work with community organizations to create volunteer opportunities for residents and recognize the community and volunteer work residents do throughout the year at annual client recognition events. (v) PSH case managers encourage tenants to engage in the community and provide transportation, networking, coordination and linking as needed. (vi) Oz Works supports engagement in volunteer and employment opportunities for youth, including those in PSH.


Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC’s geographic area:

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities. ☑

2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery). ☑

3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities. ☑

4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness. ☑

5. The CoC works with organizations to create volunteer opportunities for program participants. ☑

6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials). ☑

7. Provider organizations within the CoC have incentives for employment. ☑
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.

3A-6. System Performance Measures

Data–HDX Submission Date

Applicants must enter the date the CoCs submitted its FY 2018 System Performance Measures data in HDX. (mm/dd/yyyy)
3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
The FY 2019 CoC Application Detailed Instruction can be found at: https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

3B-1. Prioritizing Households with Children.

Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.

<table>
<thead>
<tr>
<th>Factor</th>
<th>Selection</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)</td>
<td>X</td>
</tr>
<tr>
<td>2. Number of previous homeless episodes</td>
<td>X</td>
</tr>
<tr>
<td>3. Unsheltered homelessness</td>
<td>X</td>
</tr>
<tr>
<td>4. Criminal History</td>
<td>X</td>
</tr>
<tr>
<td>5. Bad credit or rental history</td>
<td>X</td>
</tr>
<tr>
<td>6. Head of Household with Mental/Physical Disability</td>
<td>X</td>
</tr>
</tbody>
</table>

3B-1a. Rapid Rehousing of Families with Children.

Applicants must:
1. describe how the CoC currently rehouses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;
2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once
assistance ends; and
3. provide the organization name or position title responsible for overseeing the CoC’s strategy to rapidly rehouse families with children within 30 days of them becoming homeless.

(limit 2,000 characters)

1) In 2018, the CoC rehoused 60% of families with children within 30 days. In the first 6 months of 2019, that percentage rose to 67%. The CoC is undertaking several action steps to improve this even more. (i) Implement recommendations from the independent evaluation of the CE system, including quicker access to the CE Intake Assessment, an updated CE assessment tool, fully incorporating RRH into the centralized waiting list, and implementing priorities for RRH resources. (ii) Increase the RRH inventory. (iii) Increase pool of available landlords and units through landlord information sessions, a landlord recruitment strategy, and contact person for landlords to resolve challenges. (iv) Improve effectiveness of RRH providers in connecting participants to employment. (v) Implement a more robust diversion program so that resources within shelter can be better targeted. (vi) Implement a Collective Impact model of Housing-Focused Services in shelter, with collaborative partners with expertise working with families headed by youth or those with a recent history of DV. Other partners include Community Action Partnership, mental health/addiction providers and employment organizations. (vii) Connect families to PHA for available units.

2) CoC RRH policies require rental assistance to be provided in a graduated fashion so families can adjust to their financial responsibilities. Families in RRH are connected to community resources, including employment and social services, prior to exiting RRH to ensure that families maintain housing once assistance ends. The CoC recently developed an MOU with workforce development for priority for households experiencing homelessness. This will increase the connection to employment for families in RRH. The CoC is working to increase the capacity of RRH providers to improve employment outcomes for participants.

3) Program Performance & Evaluation Committee

3B-1b. Antidiscrimination Policies.

Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing.

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.

2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.

3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.
4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.

3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.

Applicants must indicate whether the CoC’s strategy to address the unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:

- 1. Unsheltered homelessness
- 2. Human trafficking and other forms of exploitation
- 3. LGBT youth homelessness
- 4. Exits from foster care into homelessness
- 5. Family reunification and community engagement
- 6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs

3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.

Applicants must check all that apply that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.

- 1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse)
- 2. Number of Previous Homeless Episodes
- 3. Unsheltered Homelessness
- 4. Criminal History
- 5. Bad Credit or Rental History

3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.

Applicants must describe how the CoC increased availability of housing and services for:

1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive; and
2. youth experiencing unsheltered homelessness including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.

(limit 3,000 characters)
1) In the past 18 months, the CoC has worked with its youth provider, Daybreak, to implement a number of new initiatives. 
(i) Consolidation of 2 TH projects resulting in a two-stage model, with an intensive component and a step-down option, meeting clients where they are, imparting skills to assist youth to earn a living wage and sustain permanent housing. (ii) 2018 RRH for Youth CoC Bonus Project began operating in July 2019 and is projected to serve 40 youth households per year. (iii) Daybreak received funding from the behavioral health board to develop a prevention curriculum to address the needs of LGBTQ youth. The curriculum will be utilized at Daybreak and at school systems, including Liberty School, a non-traditional school, providing SBIRT screening. The LGBTQ Specialist will assist the adult shelters team as needed by administering SBIRT and other therapeutic interventions. (iv) Funding from Montgomery County for a new Collective Impact Housing Focused Services in Shelter project includes targeted services and interventions for youth staying at the Adult Gateway Shelters. Services for youth include age appropriate Case Management, Therapy, AoD and Employment services. (v) Daybreak’s 3-yr Strategic Plan includes protocols to shorten length of stay in TH, including a 90 day review per youth with their service team keeping youth proactively moving toward accomplishing their housing goals. (vi) OZ Works employment program assists "Pre-Contemplative" youth move towards "Contemplative" goal setting, through a Peer-Run Program. OZ incorporates an emphasis on employment as recovery activity. OZ’ primary goal is to enhance the support to youth with mental health or substance abuse challenges. (vii) Daybreak has two clinicians trained to qualify homeless youth in Section 811 program for mental health vouchers to subsidize housing and services to enable youth to live as independently as possible. (viii) Daybreak’s Stable Employment Collective Impact Project includes a 9 agency partnership to integrate employment, behavioral health care, housing support, and educational achievement to increase employment for un- and underemployed populations, including youth experiencing homelessness. (ix) Daybreak’s medical and psychiatric clinic is a collaborative with Miami Valley Hospital and Wright State Boonshoft School of Medicine to provide psychiatric consultation and medication evaluation. MVH provides two psychiatrists on-site at Daybreak four hours per week; WSU places med students 40 hours a week.
2) With local funding to supplement RHY, Daybreak’s street outreach team has expanded its capacity and reach in the community. This increases the connection with unsheltered youth to Daybreak’s Outreach/Drop-In Center by enhancing Progressive Engagement services utilizing Stages of Change. The Outreach/Drop-In Center is designed to reach Pre-Contemplative youth with supportive connections, addressing needs as they participate in services.

3B-1d.1. Youth Experiencing Homelessness—Measuring Effectiveness of Housing and Services Strategies.

Applicants must:
1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;
2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and
3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d. (limit 3,000 characters)
1-2) The CoC worked with the CoC’s youth provider, Daybreak, to adopt measurable metrics for evaluating the effectiveness of the strategies outlined in question 3B-1.d., adopting the Core Outcome Area(s) and Measures of the United States Interagency Council on Homelessness (USICH) as published in their May 2019 brief “Morton, M. H., Blondin, M., Chrisler, A., Putpaff, J., Kull, M. A., Kugley, S., & Elliott, K. (2019). Measuring Up: Youth-level Outcomes and Measures for System Responses to Youth Homelessness. Chicago, IL: Chapin Hall at the University of Chicago.”. The five (5) Youth Homelessness Outcome Areas (and Measures) recommended by USICH include:

- Stable Housing
- Permanent Connections
- Education
- Employment, and
- Social-Emotional Well Being.

The CoC uses these measures in its monitoring. As part of Daybreak’s Strategic Planning process, each of the recommended outcome areas was integrated into Daybreak’s Annual Strategic Plan. Daybreak leadership and planning teams have identified USICH recommended measures and tools for each of the outcome areas and developed action plans for implementing and monitoring these outcomes throughout the year. Progress is reported to program management and staff and to Daybreak Board and CoC leadership on a quarterly basis throughout the year. Outcome areas “slipping” against established annual goals are addressed through internal Continuous Quality Improvement procedures within Daybreak programs.

3) The recommended USICH Youth Outcomes used by the CoC were developed after an extensive review of current evidence-based practices and measures related to youth experiencing homelessness. The goal of the USICH project was to produce a set of consistent and valid core outcomes that could be used by providers and systems to facilitate consistent data collection nationally in regard to youth homelessness. These outcomes look at measures of change in housing status, well-being, skills, and behavior. These outcomes also consider the inherent inequities when it comes to a marginalized populations, i.e. youth experiencing homelessness are far more likely to identify as a minority class or LGBTQ. The recommended measures adopted by the CoC and its youth provider are culturally valid and account for youth norms as opposed to predominantly “adult” focused normative outcomes.

3B-1e. Collaboration–Education Services.

Applicants must describe:

1. the formal partnerships with:
   a. youth education providers;
   b. McKinney-Vento LEA or SEA; and
   c. school districts; and

2. how the CoC collaborates with:
   a. youth education providers;
   b. McKinney-Vento Local LEA or SEA; and
   c. school districts.

(limit 2,000 characters)

1) The CoC Youth Provider has MOUs with Dayton Public Schools-McKinney-
Vento, YouthBuild, Liberty High School (a non-traditional school), and HeadStart. The CoC’s family and DV shelters also have MOUs with HeadStart. The MOU with the Dayton Public Schools, the CoC’s largest school district, includes provisions for:
• Assistance with enrollment, attendance, and transportation;
• School supplies;
• Advocacy and support for students and families;
• Access to community services;
• Tutoring, special education, and English language learner resources; and
• Assistance so that students can participate in school activities regardless of their ability to pay or to provide their own transportation.
Other family providers have similar, if less formal, arrangements.

2) The CoC’s youth and family Emergency Shelters, Transitional Housing, Rapid Rehousing, and Permanent Supportive Housing projects actively collaborate with Head Start and Early Head Start, Help Me Grow, Dayton Public Schools- McKinney Vento, Montgomery County school districts, Charter Schools, Credit Recovery and Dropout Recovery Schools, and Graduate Education Diploma (GED) Programs. All CoC family and youth providers attend State & LEA meetings quarterly; the CoC Youth Provider provides weekly reports to the McKinney Vento Liaison to improve coordination and education outcomes. CoC providers attend state-wide planning meetings on related topics including human trafficking & protocol development meetings for minors.

3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.

Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.

(limit 2,000 characters)

CoC Policies require that all CoC providers who work with families or unaccompanied youth establish protocols for communicating with families at entry about continuing their child’s education, including their eligibility for educational services, and meet with relevant school personnel in the appropriate school district(s) to discuss issues children are experiencing that may impact their education. In addition, CoC providers are expected to post informational posters that are provided by the Dayton Public Schools McKinney-Vento Program and to make the “Dayton Public Schools McKinney-Vento Homeless Assistance Act Information Booklet” available to staff, youth, parents, caregivers, family members, and any other individual that has responsibility or the ability to advocate for a youth’s access to education. This booklet provides guidance to parents, staff, community agencies, and concerned individuals about better understanding and implementing the requirements of the McKinney-Vento Homeless Assistance Act.

The booklet provides information on:
• The McKinney-Vento Program;
• Educational Agency definition of homelessness;
• Housing and Urban Development (HUD) definition of homelessness;
• Definition of frequently used terms;
• The rights of homeless children;
• Educational and parental involvement opportunities;
• Process that takes place once a student is identified as being homeless;
•How school staff, administrators, and others can help;
•Tips for parents;
•Possible signs of homelessness;
•Transitional and emergency housing information;
•Important phone numbers; and
•Stress factors that may identify+9 or affect students experiencing homelessness.

3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.

Applicant must indicate whether the CoC has an MOU/MOA or other types of agreements with listed providers of early childhood services and supports and may add other providers not listed.

<table>
<thead>
<tr>
<th>Early Childhood Providers</th>
<th>MOU/MOA</th>
<th>Other Formal Agreement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Start</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Early Head Start</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Child Care and Development Fund</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Federal Home Visiting Program</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Healthy Start</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>Public Pre-K</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>Birth to 3 years</td>
<td>No</td>
<td>Yes</td>
</tr>
<tr>
<td>Tribal Home Visiting Program</td>
<td>No</td>
<td>No</td>
</tr>
<tr>
<td>Other: (limit 50 characters)</td>
<td>No</td>
<td>Yes</td>
</tr>
</tbody>
</table>

3B-2. Active List of Veterans Experiencing Homelessness.

Applicant must indicate whether the CoC uses an active list or by-name list to identify all veterans experiencing homelessness in the CoC.

3B-2a. VA Coordination–Ending Veterans Homelessness.

Applicants must indicate whether the CoC is actively working with the U.S. Department of Veterans Affairs (VA) and VA-funded programs to achieve the benchmarks and criteria for ending veteran homelessness.

3B-2b. Housing First for Veterans.

Applicants must indicate whether the CoC has sufficient resources to ensure each veteran experiencing homelessness is assisted to quickly move into permanent

Applicant:
Dayton/Kettering/Montgomery County CoC

Project:
OH-505 CoC 2019 Registration

COC_REG_2019_170593

FY2019 CoC Application Page 41 09/30/2019
housing using a Housing First approach.


Applicants must:
1. select all that apply to indicate the findings from the CoC’s Racial Disparity Assessment; or
2. select 7 if the CoC did not conduct a Racial Disparity Assessment.

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. People of different races or ethnicities are more likely to receive homeless assistance.</td>
<td>X</td>
</tr>
<tr>
<td>2. People of different races or ethnicities are less likely to receive homeless assistance.</td>
<td></td>
</tr>
<tr>
<td>3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.</td>
<td>X</td>
</tr>
<tr>
<td>4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.</td>
<td>X</td>
</tr>
<tr>
<td>5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.</td>
<td></td>
</tr>
<tr>
<td>6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.</td>
<td>X</td>
</tr>
<tr>
<td>7. The CoC did not conduct a racial disparity assessment.</td>
<td></td>
</tr>
</tbody>
</table>

3B-3a. Addressing Racial Disparities.

Applicants must select all that apply to indicate the CoC’s strategy to address any racial disparities identified in its Racial Disparities Assessment:

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.</td>
<td></td>
</tr>
<tr>
<td>2. The CoC has identified the cause(s) of racial disparities in their homeless system.</td>
<td>X</td>
</tr>
<tr>
<td>3. The CoC has identified strategies to reduce disparities in their homeless system.</td>
<td>X</td>
</tr>
<tr>
<td>4. The CoC has implemented strategies to reduce disparities in their homeless system.</td>
<td></td>
</tr>
<tr>
<td>5. The CoC has identified resources available to reduce disparities in their homeless system.</td>
<td>X</td>
</tr>
<tr>
<td>6. The CoC did not conduct a racial disparity assessment.</td>
<td></td>
</tr>
</tbody>
</table>
4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

Instructions:
Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions. Please submit technical questions to the HUD Exchange Ask-A-Question at https://www.hudexchange.info/program-support/my-question/

Resources:
The FY 2019 CoC Application Detailed Instruction can be found at: https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources

Warning! The CoC Application score could be affected if information is incomplete on this formlet.

4A-1. Healthcare–Enrollment/Effective Utilization

Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.

<table>
<thead>
<tr>
<th>Type of Health Care</th>
<th>Assist with Enrollment</th>
<th>Assist with Utilization of Benefits?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Private Insurers:</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Non-Profit, Philanthropic:</td>
<td>Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Other: (limit 50 characters)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>


Applicants must:
1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;
2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;
3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in
health insurance;
4. describe how the CoC provides assistance with the effective utilization of Medicaid and other benefits; and
5. provide the name of the organization or position title that is responsible for overseeing the CoC’s strategy for mainstream benefits.

(limit 2,000 characters)

1) CoC providers keep program staff up to date on mainstream resources in various ways: by providing ongoing training/education, via email, monthly program meetings and all-staff meetings, “systems of care” training, and office bulletin boards. Part of the performance evaluation process at some provider organizations includes discussion with staff and within departments about various mainstream resources.
2) The CoC maintains an email list of community providers and regularly shares training opportunities as well as new information about or changes to mainstream benefits or other resources. CoC staff provide the updated information to all CoC providers – Agency Directors and senior staff via email. New information and significant changes are added to the agendas for CoC Committee meetings when relevant.
3) The Montgomery County Alcohol Drug Addiction & Mental Health Services Board has a liaison to Job and Family Services who works collaboratively with CoC providers to assist participants with benefits enrollment, including health insurance. The Samaritan Health Center, who works closely with CoC providers, has staff dedicated to enrolling patients in Medicaid. Legal Aid collaborates with CoC providers through their public benefits practice to help people obtain and retain benefits. CoC providers maintain relationships with insurers and offer office space on-site for them to meet with participants.
4) The Samaritan Health Center has case managers who ensure participants in CoC projects effectively utilize Medicaid. CoC projects follow up with participants to ensure they are receiving and using their benefits and make a concerted effort to assist clients in securing a primary care provider to improve health outcomes and reduce use of emergency rooms.
5) Executive Committee

4A-2. Lowering Barriers to Entry Data:

Applicants must report:

| 1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition. | 23 |
| 2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing. | 23 |

| Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing. | 100% |


Applicants must:
1. describe the CoC’s street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are
identified and engaged;
2. state whether the CoC’s Street Outreach covers 100 percent of the CoC’s geographic area;
3. describe how often the CoC conducts street outreach; and
4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance. (limit 2,000 characters)

1) The CoC has PATH and a RHY-funded outreach programs. Both are CE access points. Local meal sites, public libraries, HelpLink 211, law enforcement, and churches are aware of the SO teams and contact them to engage unsheltered persons in the community. The CoC has a “street resource card” with a list of housing and service resources that is distributed widely. The SO programs work closely together, canvassing at meal sites, the library, downtown McDonalds, and at known camps and abandoned buildings. PATH has a strong working relationship with the Mobile Crisis Response Team, a partnership between the Dayton Police Department and Samaritan Behavioral Health. Outreach staff understand the importance of establishing trusting relationships with persons living unsheltered in order to help them resolve their housing crises. Compassionate, low-barrier service and flexibility in where and how often outreach staff meet persons living unsheltered provides a tailored level of service for those least likely to request assistance.
2) The CoC’s SO covers 100% of the CoC’s geographic area.
3) PATH conducts outreach daily; RHY conducts outreach weekly.
4). Outreach workers carry language cards to determine which language someone speaks and have access to interpreters who are able to go into the field to communicate with those who are hearing impaired, blind, or speak languages other than English. The CoC’s youth provider has a Spanish speaker on staff who provides interpretation services. Outreach staff work with disability services at Goodwill, Bureau of Vocational Rehabilitation, and Project Mobility as needed. Youth outreach staff work with current clients to share information with, recruit, and bring in other unsheltered individuals. All unsheltered youth are offered immediate access to the youth drop-in center, shower, laundry, cots (for sleeping), and lockers. The drop-in center maintains a trauma-informed, non-judgmental environment and is open to everyone.

4A-4. RRH Beds as Reported in HIC.

Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.

<table>
<thead>
<tr>
<th>RRH beds available to serve all populations in the HIC</th>
<th>2018</th>
<th>2019</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>272</td>
<td>343</td>
<td>71</td>
</tr>
</tbody>
</table>


Applicants must indicate whether any new project application the CoC ranked and submitted in its CoC Priority Listing in the FY
2019 CoC Program Competition is requesting $200,000 or more in funding for housing rehabilitation or new construction.


Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.

No
# 4B. Attachments

**Instructions:**

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site: https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource

<table>
<thead>
<tr>
<th>Document Type</th>
<th>Required?</th>
<th>Document Description</th>
<th>Date Attached</th>
</tr>
</thead>
<tbody>
<tr>
<td>FY 2019 CoC Competition Report (HDX Report)</td>
<td>Yes</td>
<td>FY 2019 CoC Compe...</td>
<td>09/30/2019</td>
</tr>
<tr>
<td>1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners’ Preference.</td>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1C-4. PHA Administrative Plan Homeless Preference.</td>
<td>No</td>
<td>PHA Administratio...</td>
<td>09/30/2019</td>
</tr>
<tr>
<td>1C-7. Centralized or Coordinated Assessment System.</td>
<td>Yes</td>
<td>CE Assessment Tool</td>
<td>09/30/2019</td>
</tr>
<tr>
<td>1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.</td>
<td>Yes</td>
<td>Projects Accepted...</td>
<td>09/30/2019</td>
</tr>
<tr>
<td>1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.</td>
<td>Yes</td>
<td>Projects Rejectio...</td>
<td>09/30/2019</td>
</tr>
<tr>
<td>1E-1. Public Posting–30-Day Local Competition Deadline.</td>
<td>Yes</td>
<td>Local Competition...</td>
<td>09/30/2019</td>
</tr>
<tr>
<td>1E-1. Public Posting–Local Competition Announcement.</td>
<td>Yes</td>
<td>Local Competition...</td>
<td>09/30/2019</td>
</tr>
<tr>
<td>1E-4. Public Posting–CoC-Approved Consolidated Application</td>
<td>Yes</td>
<td>Public Posting Co...</td>
<td>09/30/2019</td>
</tr>
<tr>
<td>3A. Written Agreement with Local Education or Training Organization.</td>
<td>No</td>
<td>Local Education o...</td>
<td>09/30/2019</td>
</tr>
<tr>
<td>3A. Written Agreement with State or Local Workforce Development Board.</td>
<td>No</td>
<td>State or Local Wo...</td>
<td>09/30/2019</td>
</tr>
<tr>
<td>3B-3. Summary of Racial Disparity Assessment.</td>
<td>Yes</td>
<td>Racial Disparity ...</td>
<td>09/30/2019</td>
</tr>
<tr>
<td>4A-7a. Project List-Homeless under Other Federal Statutes.</td>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------</td>
<td>----</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Applicant: Dayton/Kettering/Montgomery County CoC  
Project: OH-505 CoC 2019 Registration  
COC_REG_2019_170593  
OH-505  
09/30/2019
Attachment Details

Document Description: FY 2019 CoC Competition Report

Attachment Details

Document Description:

Attachment Details

Document Description: PHA Administration Plan Preference

Attachment Details

Document Description: CE Assessment Tool

Attachment Details

Document Description: Projects Accepted Notification

Attachment Details

Document Description: Projects Rejection/Reduction Notification
Attachment Details

Document Description: Local Competition Deadline

Attachment Details

Document Description: Local Competition Public Announcement

Attachment Details

Document Description: Public Posting Consolidated Application

Attachment Details

Document Description: Local Education or Training Organization Agreement

Attachment Details

Document Description: State or Local Workforce Agreement
Document Description: Racial Disparity Assessment Summary

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:
## 2019 HDX Competition Report

### PIT Count Data for OH-505 - Dayton, Kettering/Montgomery County CoC

### Total Population PIT Count Data

<table>
<thead>
<tr>
<th></th>
<th>2016 PIT</th>
<th>2017 PIT</th>
<th>2018 PIT</th>
<th>2019 PIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Sheltered and Unsheltered Count</td>
<td>751</td>
<td>619</td>
<td>680</td>
<td>681</td>
</tr>
<tr>
<td>Emergency Shelter Total</td>
<td>526</td>
<td>447</td>
<td>499</td>
<td>528</td>
</tr>
<tr>
<td>Safe Haven Total</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Transitional Housing Total</td>
<td>182</td>
<td>119</td>
<td>130</td>
<td>104</td>
</tr>
<tr>
<td>Total Sheltered Count</td>
<td>708</td>
<td>566</td>
<td>629</td>
<td>632</td>
</tr>
<tr>
<td>Total Unsheltered Count</td>
<td>43</td>
<td>53</td>
<td>51</td>
<td>49</td>
</tr>
</tbody>
</table>

### Chronically Homeless PIT Counts

<table>
<thead>
<tr>
<th></th>
<th>2016 PIT</th>
<th>2017 PIT</th>
<th>2018 PIT</th>
<th>2019 PIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Sheltered and Unsheltered Count of Chronically Homeless Persons</td>
<td>56</td>
<td>30</td>
<td>30</td>
<td>28</td>
</tr>
<tr>
<td>Sheltered Count of Chronically Homeless Persons</td>
<td>42</td>
<td>24</td>
<td>28</td>
<td>26</td>
</tr>
<tr>
<td>Unsheltered Count of Chronically Homeless Persons</td>
<td>14</td>
<td>6</td>
<td>2</td>
<td>2</td>
</tr>
</tbody>
</table>
# 2019 HDX Competition Report

**PIT Count Data for OH-505 - Dayton, Kettering/Montgomery County CoC**

## Homeless Households with Children PIT Counts

<table>
<thead>
<tr>
<th></th>
<th>2016 PIT</th>
<th>2017 PIT</th>
<th>2018 PIT</th>
<th>2019 PIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children</td>
<td>57</td>
<td>45</td>
<td>39</td>
<td>42</td>
</tr>
<tr>
<td>Sheltered Count of Homeless Households with Children</td>
<td>57</td>
<td>45</td>
<td>39</td>
<td>42</td>
</tr>
<tr>
<td>Unsheltered Count of Homeless Households with Children</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

## Homeless Veteran PIT Counts

<table>
<thead>
<tr>
<th></th>
<th>2011</th>
<th>2016</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Sheltered and Unsheltered Count of the Number of Homeless Veterans</td>
<td>156</td>
<td>60</td>
<td>60</td>
<td>52</td>
<td>51</td>
</tr>
<tr>
<td>Sheltered Count of Homeless Veterans</td>
<td>153</td>
<td>59</td>
<td>58</td>
<td>51</td>
<td>50</td>
</tr>
<tr>
<td>Unsheltered Count of Homeless Veterans</td>
<td>3</td>
<td>1</td>
<td>2</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Project Type</td>
<td>Total Beds in 2019 HIC</td>
<td>Total Beds in 2019 HIC Dedicated for DV</td>
<td>Total Beds in HMIS</td>
<td>HMIS Bed Coverage Rate</td>
<td></td>
</tr>
<tr>
<td>--------------------------------------</td>
<td>------------------------</td>
<td>----------------------------------------</td>
<td>--------------------</td>
<td>------------------------</td>
<td></td>
</tr>
<tr>
<td>Emergency Shelter (ES) Beds</td>
<td>410</td>
<td>58</td>
<td>352</td>
<td>100.00%</td>
<td></td>
</tr>
<tr>
<td>Safe Haven (SH) Beds</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td></td>
</tr>
<tr>
<td>Transitional Housing (TH) Beds</td>
<td>136</td>
<td>8</td>
<td>128</td>
<td>100.00%</td>
<td></td>
</tr>
<tr>
<td>Rapid Re-Housing (RRH) Beds</td>
<td>350</td>
<td>14</td>
<td>336</td>
<td>100.00%</td>
<td></td>
</tr>
<tr>
<td>Permanent Supportive Housing (PSH) Beds</td>
<td>1432</td>
<td>0</td>
<td>1213</td>
<td>84.71%</td>
<td></td>
</tr>
<tr>
<td>Other Permanent Housing (OPH) Beds</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>NA</td>
<td></td>
</tr>
<tr>
<td><strong>Total Beds</strong></td>
<td><strong>2,328</strong></td>
<td><strong>80</strong></td>
<td><strong>2029</strong></td>
<td><strong>90.26%</strong></td>
<td></td>
</tr>
</tbody>
</table>
### 2019 HDX Competition Report

**HIC Data for OH-505 - Dayton, Kettering/Montgomery County CoC**

#### PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

<table>
<thead>
<tr>
<th>Chronically Homeless Bed Counts</th>
<th>2016 HIC</th>
<th>2017 HIC</th>
<th>2018 HIC</th>
<th>2019 HIC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC</td>
<td>348</td>
<td>483</td>
<td>528</td>
<td>528</td>
</tr>
</tbody>
</table>

#### Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

<table>
<thead>
<tr>
<th>Households with Children</th>
<th>2016 HIC</th>
<th>2017 HIC</th>
<th>2018 HIC</th>
<th>2019 HIC</th>
</tr>
</thead>
<tbody>
<tr>
<td>RRH units available to serve families on the HIC</td>
<td>22</td>
<td>35</td>
<td>53</td>
<td>74</td>
</tr>
</tbody>
</table>

#### Rapid Rehousing Beds Dedicated to All Persons

<table>
<thead>
<tr>
<th>All Household Types</th>
<th>2016 HIC</th>
<th>2017 HIC</th>
<th>2018 HIC</th>
<th>2019 HIC</th>
</tr>
</thead>
<tbody>
<tr>
<td>RRH beds available to serve all populations on the HIC</td>
<td>155</td>
<td>186</td>
<td>272</td>
<td>350</td>
</tr>
</tbody>
</table>
2019 HDX Competition Report  
**FY2018 - Performance Measurement Module (Sys PM)**  
**Summary Report for OH-505 - Dayton, Kettering/Montgomery County CoC**

**Measure 1: Length of Time Persons Remain Homeless**

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

*Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.*  
*Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.*

a. This measure is of the client’s entry, exit, and bed night dates strictly as entered in the HMIS system.

<table>
<thead>
<tr>
<th></th>
<th>Universe (Persons)</th>
<th>Average LOT Homeless (bed nights)</th>
<th>Median LOT Homeless (bed nights)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1 Persons in ES and SH</td>
<td>4073</td>
<td>4295</td>
<td>35</td>
</tr>
<tr>
<td>1.2 Persons in ES, SH, and TH</td>
<td>4247</td>
<td>4465</td>
<td>51</td>
</tr>
</tbody>
</table>

b. This measure is based on data element 3.17.

This measure includes data from each client’s Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client’s entry date, effectively extending the client’s entry date backward in time. This “adjusted entry date” is then used in the calculations just as if it were the client’s actual entry date.

The construction of this measure changed, per HUD’s specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.
2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

<table>
<thead>
<tr>
<th>1.1 Persons in ES, SH, and PH (prior to &quot;housing move in&quot;)</th>
<th>Universe (Persons)</th>
<th>Average LOT Homeless (bed nights)</th>
<th>Median LOT Homeless (bed nights)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Submitted FY 2017</td>
<td>FY 2018</td>
<td>Submitted FY 2017</td>
</tr>
<tr>
<td></td>
<td>3706</td>
<td>4265</td>
<td>77</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.2 Persons in ES, SH, TH, and PH (prior to &quot;housing move in&quot;)</td>
<td>3997</td>
<td>4410</td>
<td>110</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>


Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

<table>
<thead>
<tr>
<th>Exit was from</th>
<th>Total # of Persons who Exit to a Permanent Housing Destination (2 Years Prior)</th>
<th>Returns to Homelessness in Less than 6 Months</th>
<th>Returns to Homelessness from 6 to 12 Months</th>
<th>Returns to Homelessness from 13 to 24 Months</th>
<th>Number of Returns in 2 Years</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>FY 2018</td>
<td>% of Returns</td>
<td>FY 2018</td>
<td>% of Returns</td>
<td>FY 2018</td>
</tr>
<tr>
<td>Exit was from SO</td>
<td>97</td>
<td>8</td>
<td>8%</td>
<td>2</td>
<td>2%</td>
</tr>
<tr>
<td>Exit was from ES</td>
<td>810</td>
<td>93</td>
<td>11%</td>
<td>70</td>
<td>9%</td>
</tr>
<tr>
<td>Exit was from TH</td>
<td>224</td>
<td>10</td>
<td>4%</td>
<td>12</td>
<td>5%</td>
</tr>
<tr>
<td>Exit was from SH</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Exit was from PH</td>
<td>486</td>
<td>26</td>
<td>5%</td>
<td>34</td>
<td>7%</td>
</tr>
<tr>
<td>TOTAL Returns to Homelessness</td>
<td>1617</td>
<td>137</td>
<td>8%</td>
<td>118</td>
<td>7%</td>
</tr>
</tbody>
</table>

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts
2019 HDX Competition Report
FY2018  - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

<table>
<thead>
<tr>
<th>Universe: Total PIT Count of sheltered and unsheltered persons</th>
<th>January 2017 PIT Count</th>
<th>January 2018 PIT Count</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency Shelter Total</td>
<td>447</td>
<td>499</td>
<td>52</td>
</tr>
<tr>
<td>Safe Haven Total</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Transitional Housing Total</td>
<td>119</td>
<td>130</td>
<td>11</td>
</tr>
<tr>
<td>Total Sheltered Count</td>
<td>566</td>
<td>629</td>
<td>63</td>
</tr>
<tr>
<td>Unsheltered Count</td>
<td>53</td>
<td>51</td>
<td>-2</td>
</tr>
</tbody>
</table>

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

<table>
<thead>
<tr>
<th>Universe: Unduplicated Total sheltered homeless persons</th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency Shelter Total</td>
<td>4111</td>
<td>4363</td>
<td>252</td>
</tr>
<tr>
<td>Safe Haven Total</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Transitional Housing Total</td>
<td>353</td>
<td>351</td>
<td>-2</td>
</tr>
</tbody>
</table>
Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Number of adults (system stayers)</td>
<td>644</td>
<td>651</td>
<td>7</td>
</tr>
<tr>
<td>Number of adults with increased earned income</td>
<td>98</td>
<td>51</td>
<td>-47</td>
</tr>
<tr>
<td>Percentage of adults who increased earned income</td>
<td>15%</td>
<td>8%</td>
<td>-7%</td>
</tr>
</tbody>
</table>

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Number of adults (system stayers)</td>
<td>644</td>
<td>651</td>
<td>7</td>
</tr>
<tr>
<td>Number of adults with increased non-employment cash income</td>
<td>263</td>
<td>230</td>
<td>-33</td>
</tr>
<tr>
<td>Percentage of adults who increased non-employment cash income</td>
<td>41%</td>
<td>35%</td>
<td>-6%</td>
</tr>
</tbody>
</table>

Metric 4.3 – Change in total income for adult system stayers during the reporting period

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Number of adults (system stayers)</td>
<td>644</td>
<td>651</td>
<td>7</td>
</tr>
<tr>
<td>Number of adults with increased total income</td>
<td>331</td>
<td>266</td>
<td>-65</td>
</tr>
<tr>
<td>Percentage of adults who increased total income</td>
<td>51%</td>
<td>41%</td>
<td>-10%</td>
</tr>
</tbody>
</table>
### Metric 4.4 – Change in earned income for adult system leavers

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Number of adults who exited (system leavers)</td>
<td>281</td>
<td>383</td>
<td>102</td>
</tr>
<tr>
<td>Number of adults who exited with increased earned income</td>
<td>70</td>
<td>95</td>
<td>25</td>
</tr>
<tr>
<td>Percentage of adults who increased earned income</td>
<td>25%</td>
<td>25%</td>
<td>0%</td>
</tr>
</tbody>
</table>

### Metric 4.5 – Change in non-employment cash income for adult system leavers

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Number of adults who exited (system leavers)</td>
<td>281</td>
<td>383</td>
<td>102</td>
</tr>
<tr>
<td>Number of adults who exited with increased non-employment cash income</td>
<td>66</td>
<td>99</td>
<td>33</td>
</tr>
<tr>
<td>Percentage of adults who increased non-employment cash income</td>
<td>23%</td>
<td>26%</td>
<td>3%</td>
</tr>
</tbody>
</table>

### Metric 4.6 – Change in total income for adult system leavers

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Number of adults who exited (system leavers)</td>
<td>281</td>
<td>383</td>
<td>102</td>
</tr>
<tr>
<td>Number of adults who exited with increased total income</td>
<td>128</td>
<td>183</td>
<td>55</td>
</tr>
<tr>
<td>Percentage of adults who increased total income</td>
<td>46%</td>
<td>48%</td>
<td>2%</td>
</tr>
</tbody>
</table>
2019 HDX Competition Report
FY2018 - Performance Measurement Module (Sys PM)

Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

<table>
<thead>
<tr>
<th>Universe: Person with entries into ES, SH or TH during the reporting period.</th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>4197</td>
<td>4502</td>
<td>305</td>
</tr>
</tbody>
</table>

Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1465</td>
<td>1631</td>
<td>166</td>
</tr>
</tbody>
</table>

Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2732</td>
<td>2871</td>
<td>139</td>
</tr>
</tbody>
</table>

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

<table>
<thead>
<tr>
<th>Universe: Person with entries into ES, SH, TH or PH during the reporting period.</th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>4498</td>
<td>4789</td>
<td>291</td>
</tr>
</tbody>
</table>

Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1597</td>
<td>1764</td>
<td>167</td>
</tr>
</tbody>
</table>

Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2901</td>
<td>3025</td>
<td>124</td>
</tr>
</tbody>
</table>
2019 HDX Competition Report

FY2018 - Performance Measurement Module (Sys PM)

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD’s Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2018 (Oct 1, 2017 - Sept 30, 2018) reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Persons who exit Street Outreach</td>
<td>373</td>
<td>395</td>
<td>22</td>
</tr>
<tr>
<td>Of persons above, those who exited to temporary &amp; some institutional destinations</td>
<td>95</td>
<td>97</td>
<td>2</td>
</tr>
<tr>
<td>Of the persons above, those who exited to permanent housing destinations</td>
<td>207</td>
<td>208</td>
<td>1</td>
</tr>
<tr>
<td>% Successful exits</td>
<td>81%</td>
<td>77%</td>
<td>-4%</td>
</tr>
</tbody>
</table>

Metric 7b.1 – Change in exits to permanent housing destinations
## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing</td>
<td>3643</td>
<td>3618</td>
<td>-25</td>
</tr>
<tr>
<td>Of the persons above, those who exited to permanent housing destinations</td>
<td>1151</td>
<td>955</td>
<td>-196</td>
</tr>
<tr>
<td>% Successful exits</td>
<td>32%</td>
<td>26%</td>
<td>-6%</td>
</tr>
</tbody>
</table>

### Metric 7b.2 – Change in exit to or retention of permanent housing

<table>
<thead>
<tr>
<th></th>
<th>Submitted FY 2017</th>
<th>FY 2018</th>
<th>Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td>Universe: Persons in all PH projects except PH-RRH</td>
<td>1311</td>
<td>1310</td>
<td>-1</td>
</tr>
<tr>
<td>Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations</td>
<td>1246</td>
<td>1248</td>
<td>2</td>
</tr>
<tr>
<td>% Successful exits/retention</td>
<td>95%</td>
<td>95%</td>
<td>0%</td>
</tr>
</tbody>
</table>
This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports into order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.
### 2019 HDX Competition Report

#### FY2018 - SysPM Data Quality

<table>
<thead>
<tr>
<th></th>
<th>All ES, SH</th>
<th>All TH</th>
<th>All PSH, OPH</th>
<th>All RRH</th>
<th>All Street Outreach</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Number of non-DV Beds on HIC</td>
<td>429</td>
<td>357</td>
<td>352</td>
<td>352</td>
<td>252</td>
</tr>
<tr>
<td>2. Number of HMIS Beds</td>
<td>404</td>
<td>357</td>
<td>352</td>
<td>352</td>
<td>252</td>
</tr>
<tr>
<td>3. HMIS Participation Rate from HIC (%)</td>
<td>94.17</td>
<td>100.00</td>
<td>100.00</td>
<td>100.00</td>
<td>100.00</td>
</tr>
<tr>
<td>4. Unduplicated Persons Served (HMIS)</td>
<td>4356</td>
<td>3785</td>
<td>4124</td>
<td>4411</td>
<td>541</td>
</tr>
<tr>
<td>5. Total Leavers (HMIS)</td>
<td>3910</td>
<td>3139</td>
<td>3518</td>
<td>3727</td>
<td>339</td>
</tr>
<tr>
<td>6. Destination of Don't Know, Refused, or Missing (HMIS)</td>
<td>2006</td>
<td>1631</td>
<td>1983</td>
<td>2269</td>
<td>18</td>
</tr>
<tr>
<td>7. Destination Error Rate (%)</td>
<td>51.30</td>
<td>51.96</td>
<td>56.37</td>
<td>60.88</td>
<td>5.31</td>
</tr>
</tbody>
</table>
2019 HDX Competition Report
Submission and Count Dates for OH-505 - Dayton, Kettering/Montgomery County CoC

Date of PIT Count

| Date CoC Conducted 2019 PIT Count | 1/22/2019 |

Report Submission Date in HDX

<table>
<thead>
<tr>
<th>Submitted On</th>
<th>Met Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019 PIT Count Submittal Date</td>
<td>4/30/2019</td>
</tr>
<tr>
<td>2019 HIC Count Submittal Date</td>
<td>4/30/2019</td>
</tr>
<tr>
<td>2018 System PM Submittal Date</td>
<td>5/31/2019</td>
</tr>
</tbody>
</table>
4-III.B. SELECTION METHOD

PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use.

Local Preferences [24 CFR 960.206]

PHAs are permitted to establish local preferences and to give priority to serving families that meet those criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits the PHA to establish other local preferences, at its discretion. Any local preferences established must be consistent with the PHA plan and the consolidated plan, and must be based on local housing needs and priorities that can be documented by generally accepted data sources [24 CFR 960.206(a)].

GDPM Policy

Greater Dayton Premier Management will use the following local preference:

In order to bring higher income families into Asset Management, Greater Dayton Premier Management will establish a preference for “working” families, where the head, spouse, cohead, or sole member is employed at least 20 hours per week. As required by HUD, families where the head and spouse, or sole member is a person age 62 or older, or is a person with disabilities, will also be given the benefit of the working preference [24 CFR 960.206(b)(2)].

Preferences will be given to:

- Families that are victims of involuntary displacement by government action, including families impacted by acquisition and rehab (54 points)
- Families with a designation of homeless (7 points)
- Families with a designation of working (8 points)
- Disabled/Elderly (9 points)
- Veteran (9 points)
- Student (5 points)
- Participant in Sojourner Program (1 point)

Initial points will be assigned by self-declaration. However, no applicant will be housed until points are verified.

NOTE: The Board of Housing Commissioners will review these preference points on an annual basis.
GDPM Policy

Homeless preference will be determined based upon third-party verification of a statement signed by an employee, agent or volunteer of a service provider, an attorney, faith-based provider, a medical professional, or another knowledgeable professional from whom the victim has sought assistance. The professional must attest under penalty of perjury that the applicant in question is currently homeless.

Income Targeting Requirement [24 CFR 960.202(b)]

HUD requires that extremely low-income (ELI) families make up at least 40% of the families admitted to public housing during the housing authority’s fiscal year. ELI families are those with annual incomes at or below 30% of the area median income. To ensure this requirement is met, the housing authority may skip non-ELI families on the waiting list in order to select an ELI family.

Greater Dayton Premier Management also operates a housing choice voucher (HCV) program, admissions of extremely low-income families to the PHA’s HCV program during a PHA fiscal year that exceed the 75% minimum target requirement for the voucher program, shall be credited against the housing authority’s basic targeting requirement in the public housing program for the same fiscal year. However, under these circumstances the fiscal year credit to the public housing program must not exceed the lower of: (1) ten percent of public housing waiting list admissions during the housing authority’s fiscal year; (2) ten percent of waiting list admissions to the housing authority’s housing choice voucher program during the housing authority’s fiscal year; or (3) the number of qualifying low-income families who commence occupancy during the fiscal year of housing authority public housing units located in census tracts with a poverty rate of 30 percent or more. For this purpose, qualifying low-income family means a low-income family other than an extremely low-income family.

GDPM Policy

Greater Dayton Premier Management will monitor progress in meeting the ELI requirement throughout the fiscal year. ELI families will be selected ahead of other eligible families on an as-needed basis to ensure that the income targeting requirement is met.
B. **SPECIAL ADMISSIONS AND EXCEPTIONS FOR SPECIAL ADMISSIONS** [24 CFR 982.54(d)(3) and (e), 982.203]

If HUD awards a PHA program funding that is targeted for specifically named families, the Housing Choice Voucher Program will admit these families under a Special Admission procedure.

Special admissions families will be admitted outside of the regular waiting list process. They do not have to qualify for any preferences, nor are they required to be on the program waiting list. The Housing Choice Voucher Program maintains separate records of these admissions.

The following are examples of types of program funding that may be designated by HUD for families living in a specified unit:

- A family displaced because of demolition or disposition of a public or Indian housing project;
- A family residing in a multifamily rental housing project when HUD sells, forecloses or demolishes the project;
- For housing covered by the Low Income Housing Preservation and Resident Home-ownership Act of 1990;
- A family residing in a unit affected by eminent domain (per HUD’s request);
- A family residing in a project/Special Program covered by a project-based Housing Choice Voucher HAP contract at or near the end of the HAP contract term;

Applicants who are admitted under Special Admissions, rather than from the waiting list, are identified by specific housing codes in the automated system.

C. **LOCAL PREFERENCES** [24 CFR 982.207]

The Housing Choice Voucher Program will offer public notice when changing its preference system and the notice will be publicized using the same guidelines as those for opening and closing the waiting list.

The Housing Choice Voucher Program uses the following local preference system (in the order listed):

**Victims of domestic violence:** The Housing Choice Voucher Program will offer a local preference to families that have been subjected to or victimized by a member of the family or household within the past **12 months**.
The Housing Choice Voucher Program requires that victims of domestic violence preference be provided when the victim brings third party verification that includes two elements:

1. A signed statement by the victim that provides the name of the perpetrator and certifies that the incidents in question are bona fide incidents of actual or threatened domestic violence, dating violence or stalking;

2. One of the following dated within the last twelve months:
   a. A police or court record documenting the actual or threatened abuse or;
   b. A statement signed by an employee, agent or volunteer of a victim service provider, an attorney, a medical professional, or another knowledgeable professional from whom the victim has sought assistance in addressing the actual or threatened abuse. The professional must attest under penalty of perjury that the incidents in question are bona fide incidents of abuse and the victim must sign or attest to the statement.

At the family’s request, the Housing Choice Voucher Program will take precautions to ensure that the new location of the family is concealed in cases of domestic abuse.

**Veteran preference:** [state law definition] *(veterans or surviving spouses of veterans).*

**Elderly preference:** Head or spouse of household is 62 years of age or older.

**Disability preference:** This preference is extended to disabled persons or families with a disabled member as defined in this plan. Proof of disability will be required at time of selection. [HUD regulations prohibit admission preferences for specific types of disabilities] Families at risk of going into a health institution will be selected first in this particular category.

**Homeless preference:**

1. This preference is extended to an individual who lacks a fixed, regular, and adequate night-time residence.

2. An individual who has a primary night-time residence that is supervised publicly or privately; operated shelter designed for temporary living accommodations (including welfare hotels, congregate shelters, and transitional housing)

Applications can be referred to the Housing Choice Voucher Program thru the local Gateway Shelter, the St. Vincent DePaul Center, or Homefull.
## Montgomery County Front Door Intake

<table>
<thead>
<tr>
<th>Last Name of Head of Household</th>
<th>First Name</th>
<th>Middle Initial</th>
<th>Today's Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>DOB:</td>
<td>Age:</td>
<td>SSN:</td>
<td></td>
</tr>
</tbody>
</table>

Describe the circumstances that led you to come here today:

______________________________________________________________________________________________
______________________________________________________________________________________________

What do you need right now?

______________________________________________________________________________________________

What is your plan for leaving the shelter?

______________________________________________________________________________________________

### HOUSEHOLD TYPE

- Single Adult
- Female Single Parent
- Male Single Parent
- Two Parent Family
- Foster Parent
- Two or More Adults with no children <18
- Grandparent and Child
- Non-custodial care giver
- Other: ___

Number in Household: 
- No. of Adults ___
- No. of Children ___

Marital Status of Head of Household: 
- married ☐
- separated ☐
- divorced ☐
- single ☐

Housing Status: 
- Category 1-Homeless
- Category 2- At Imminent risk of losing housing
- Category 3-Homeless only under other federal status
- Category 4-Fleeing domestic violence
- At-risk of homelessness
- Stably housed
- Client doesn't know ☐
- Client refused ☐

### HOUSEHOLD INFORMATION

List information about the people in your current household. Please start with the Head of Household (HOH):

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Gender</th>
<th>DOB</th>
<th>SSN</th>
<th>Relationship to HOH*</th>
<th>Custody if Child &lt;18, Y or N</th>
<th>Veteran Y or N</th>
<th>Race</th>
<th>Ethnicity **</th>
<th>Disabled (Y or N)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.Head of Household</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td>2.</td>
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<td>3.</td>
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<td>4.</td>
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<tr>
<td>5.</td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Relationship to Head of Household: choose: self, spouse, partner, son, daughter, mother, father, sister, brother, grandparent

** Ethnicity: enter Hispanic/Latino [H/L] or Non-Hispanic/Latino [NHL]

Phone/Email for Household: (Repeat as necessary)

Name: ___________________________ Phone Number: ___________________________ Email: ___________________________

Emergency Contact:

Name: ___________________________ Phone: ___________________________ Relationship: __________

Street Address: ___________________________ City, State, Zip: ___________________________
**Montgomery County Front Door Intake**

**HOUSING ARRANGEMENTS: WHERE DID YOU STAY THE LAST NIGHT (before shelter)?**

<table>
<thead>
<tr>
<th>Street Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>Facility or Program Name (if Applicable)</th>
<th>Monthly Cost to Live There:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$ __________________________</td>
</tr>
</tbody>
</table>

- How long were you staying there? (Choose one)
  - [ ] One week or less
  - [ ] More than one week, but less than one month
  - [ ] One year or longer
  - [ ] More than three months, but less than one year
  - [ ] Don’t Know

- Type of Housing/Accommodation: (Choose one)
  - [ ] Rental by client, no housing subsidy
  - [ ] Rental by client, with VASH housing subsidy
  - [ ] Rental by client, with other (non-VASH) housing subsidy
  - [ ] Owned by client, no housing subsidy
  - [ ] Owned by client, with housing subsidy
  - [ ] Staying or living in a family member’s room, apartment or house
  - [ ] Staying or living in a friend's room, apartment or house
  - [ ] Foster care home or foster care group home
  - [ ] Permanent housing for formerly homeless persons (such as SHP, S+C, SRO)
  - [ ] Long term care facility or nursing home
  - [ ] Residential project or halfway house with no homeless criteria

- Type of Housing Subsidy (if applicable): [ ] HAP  [ ] GDPM  [ ] ESPG  [ ] Section 8  [ ] S+C  [ ] SHP  [ ] VA Supportive Housing (VASH)  [ ] None  [ ] Other: ____________

- What is the PRIMARY reason you left this housing? (Choose One)
  - [ ] Eviction
  - [ ] Unable to pay rent
  - [ ] Utility shut off
  - [ ] Domestic Violence
  - [ ] Unsafe situation
  - [ ] Fire
  - [ ] Condemned property
  - [ ] Foreclosure (renter)
  - [ ] Foreclosure (owner)
  - [ ] Overcrowded
  - [ ] Conflict with others
  - [ ] Moved from out of town
  - [ ] Discharge from program
  - [ ] Physical illness
  - [ ] Discharge from hospital
  - [ ] Jail or Prison release
  - [ ] Substance Use
  - [ ] Mental Illness
  - [ ] Other (please describe): ____________________________

- If you are being evicted, do you have a court date? [ ] Yes [ ] No  Date you need to leave: month/day

- If you were staying with family or friends, could you safely stay there if we offered you some help? [ ] Yes [ ] No
  - If yes, explain: __________________________________________________________________________________________

- Conditions under which you could return to the place you stayed last night:
  - __________________________________________________________________________________________
  - __________________________________________________________________________________________

**LAST PERMANENT RESIDENCE (if different from where you stayed last night)**

<table>
<thead>
<tr>
<th>Street Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
<th>Facility or Program Name (if Applicable)</th>
<th>Monthly Cost to Live There:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$ __________________________</td>
</tr>
</tbody>
</table>

- How long were you staying there? (Choose one)
  - [ ] One week or less
  - [ ] More than one week, but less than one month
  - [ ] One to three months
  - [ ] More than three months, but less than one year
  - [ ] One year or longer
  - [ ] Don’t Know
Montgomery County Front Door Intake

Type of Housing/Accommodation: (Choose one)

- [ ] Rental by client, no housing subsidy
- [ ] Rental by client, with VASH housing subsidy
- [ ] Rental by client, with other (non-VASH) housing subsidy
- [ ] Owned by client, no housing subsidy
- [ ] Owned by client, with housing subsidy
- [ ] Staying or living in a family member’s room, apartment or house
- [ ] Staying or living in a friends room, apartment or house
- [ ] Foster care home or foster care group home
- [ ] Permanent housing for formerly homeless persons (such as SHP, S+C, SRO)
- [ ] Long term care facility or nursing home
- [ ] Residential project or halfway house with no homeless criteria
- [ ] Emergency Shelter, including hotel or motel paid for with emergency shelter voucher
- [ ] Hotel or motel paid without emergency shelter voucher
- [ ] Transitional housing for homeless persons (including homeless youth)
- [ ] Safe Haven
- [ ] Psychiatric Facility
- [ ] Substance Abuse treatment facility or detox center
- [ ] Hospital or other non-psychiatric medical facility
- [ ] Jail, prison, juvenile detention facility
- [ ] Place not meant for habitation (e.g. a car, abandoned bldg., bus/train/subway station/airport or anywhere outside)
- [ ] Rental by Client, with GPD TIP subsidy
- [ ] Don’t know
- [ ] Other

Type of Housing Subsidy (if applicable): □ HAP □ GDPM □ ESPG □ Section 8 □ S+C □ SHP □ VA Supportive Housing (VASH) □ None □ Other: _______

What is the PRIMARY reason you left this housing? (Choose one)

- [ ] Evicted
- [ ] Unable to pay rent
- [ ] Utility shut off
- [ ] Domestic Violence
- [ ] Unsafe situation
- [ ] Fire
- [ ] Condemned property
- [ ] Foreclosure (renter)
- [ ] Discharge from program
- [ ] Physical illness
- [ ] Discharge from hospital
- [ ] Jail or Prison release
- [ ] Substance Use
- [ ] Mental Illness
- [ ] Other (please describe): ____________________________

If you were staying with family or friends, could you safely stay there if we offered you some help? □ Yes □ No

If yes, explain: __________________________________________

Conditions under which you could return:

____________________________________________________________________________________________

____________________________________________________________________________________________

HOUSEHOLD INCOME

How much is your total monthly household income? $ __________

Have you had any change in your household income in the last three months? □ Yes □ No

If yes, please describe: __________________________________________

Have you had any significant increases in household expenses over the last three months? □ Yes □ No

If yes, please describe: __________________________________________

Please list all sources and amounts of monthly income for each adult 18 years or older in the household:

<table>
<thead>
<tr>
<th>Head of Household Info</th>
<th>First Name:</th>
<th>Last Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income Source</strong></td>
<td><strong>Amount</strong></td>
<td><strong>Income Source</strong></td>
</tr>
<tr>
<td>Earned/Employment Income</td>
<td></td>
<td>TANF</td>
</tr>
<tr>
<td>Unemployment Income</td>
<td></td>
<td>General Assistance</td>
</tr>
<tr>
<td>Supplemental Security Income (SSI)</td>
<td></td>
<td>Retirement Income From Social Security</td>
</tr>
<tr>
<td>Social Security Disability Income (SSDI)</td>
<td></td>
<td>Pension From Retirement</td>
</tr>
<tr>
<td>VA Service Connected Disability</td>
<td></td>
<td>Child Support</td>
</tr>
<tr>
<td>VA Non Service Connected Disability</td>
<td></td>
<td>Alimony or Other Spousal Report</td>
</tr>
<tr>
<td>Private Disability Insurance</td>
<td></td>
<td>No financial resources</td>
</tr>
<tr>
<td>Workers Compensation</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Non Cash Benefits You Receive</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Food Stamps</td>
<td>□ Yes □ No</td>
<td>Other TANF-funded Services</td>
</tr>
<tr>
<td>TANF Child Care Services</td>
<td>□ Yes □ No</td>
<td>Section 8, public housing or other subsidy</td>
</tr>
<tr>
<td>TANF Transportation Services</td>
<td>□ Yes □ No</td>
<td></td>
</tr>
</tbody>
</table>
Montgomery County Front Door Intake

Health Insurance You Receive

<table>
<thead>
<tr>
<th>Covered by Health Insurance (If yes indicate all sources that apply)</th>
<th>Yes</th>
<th>No</th>
<th>VA Medical Services</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medicaid</td>
<td>Yes</td>
<td>No</td>
<td>Health insurance obtained through COBRA</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>Medicare</td>
<td>Yes</td>
<td>No</td>
<td>Private Health Insurance</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>State Health Insurance for Adults</td>
<td>Yes</td>
<td>No</td>
<td>Other:</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>State Health Insurance</td>
<td>Yes</td>
<td>No</td>
<td>Other:</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

Do you have a Bank Account?  □ Yes  □ No  Checking: $_________  Savings: $_________  Other: $_________
Do you have any assets (e.g., car, property, CD, IRA, 401K)?  □ Yes  □ No
Other Relevant Information on income or assets:

Do you have any debts?  □ Yes  □ No  - List totals
Utilities: $_________  Credit Card: $_________  Medical Bills: $_________  Car: $_________  Overdue Child Support: $_________
Rent: $_________  Mortgage: $_________  Gambling: $_________  IRS: $_________  Other: $_________
Do you owe money to GDPM?  □ Yes  □ No  Total owed: $_________
Are your wages being garnished?  □ Yes  □ No  If yes, what amount per month? ___________________________
If you pay child support, monthly amount? ________  Back payment amount? ________
Total Monthly debts: $_________

Please list all sources and amounts of monthly income for each adult 18 years or older in the household:

<table>
<thead>
<tr>
<th>Next Adult</th>
<th>First Name</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Income Source | Monthly Amount | Income Source | Amount |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Earned/Employment Income</td>
<td></td>
<td>General Assistance</td>
<td></td>
</tr>
<tr>
<td>Unemployment Income</td>
<td></td>
<td>Retirement Income from Social Security</td>
<td></td>
</tr>
<tr>
<td>Supplemental Security Income (SSI)</td>
<td></td>
<td>Child Support</td>
<td></td>
</tr>
<tr>
<td>Social Security Disability Income (SSDI)</td>
<td></td>
<td>Alimony or other spousal support</td>
<td></td>
</tr>
<tr>
<td>Veteran’s Disability Non-service connected disability</td>
<td></td>
<td>Unemployment Insurance</td>
<td></td>
</tr>
<tr>
<td>Private Disability Insurance</td>
<td></td>
<td>VA service connected disability</td>
<td></td>
</tr>
<tr>
<td>Worker’s Compensation</td>
<td></td>
<td>Pension or retirement income</td>
<td></td>
</tr>
<tr>
<td>TANF</td>
<td></td>
<td>No financial resources</td>
<td></td>
</tr>
</tbody>
</table>

Non Cash Benefits Received

<table>
<thead>
<tr>
<th>Food Stamps</th>
<th>Yes</th>
<th>No</th>
<th>Other TANF-funded Services</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>TANF Child Care Services</td>
<td>Yes</td>
<td>No</td>
<td>Section 8, public housing or other subsidy</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>TANF Transportation Services</td>
<td>Yes</td>
<td>No</td>
<td>Special Supplemental Nutrition Program</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

Health Insurance You Receive

<table>
<thead>
<tr>
<th>Covered by Health Insurance (If yes indicate all sources that apply)</th>
<th>Yes</th>
<th>No</th>
<th>VA Medical Services</th>
<th>Yes</th>
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<tr>
<td>State Health Insurance for Adults</td>
<td>Yes</td>
<td>No</td>
<td>Other:</td>
<td>Yes</td>
<td>No</td>
</tr>
<tr>
<td>State Health Insurance</td>
<td>Yes</td>
<td>No</td>
<td>Other:</td>
<td>Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

Do you have a Bank Account?  □ Yes  □ No  Checking: $_________  Savings: $_________  Other: $_________
Do you have any assets (e.g., car, property, CD, IRA, 401K)?  □ Yes  □ No
Other Relevant Information on income or assets:

Do you have any debts?  □ Yes  □ No  - List totals
Utilities: $_________  Credit Card: $_________  Medical Bills: $_________  Car: $_________  Overdue Child Support: $_________
Rent: $_________  Mortgage: $_________  Gambling: $_________  IRS: $_________  Other: $_________
Do you owe money to GDPM?  □ Yes  □ No  Total owed: $_________
Are your wages being garnished?  □ Yes  □ No  If yes, what amount per month? ___________________________
If you pay child support, monthly amount? ________  Back payment amount? ________
Total Monthly debts: $_________

Repeat above information as needed.
Montgomery County Front Door Intake

**SUPPORTS/INDEPENDENT LIVING**

Has anyone been helping you recently?  □ Yes □ No

| Name: ___________________________ | Relationship: ___________________________ |
| Organization/Affiliation: ________________ | ___________________________ |
| Phone # ___________________________ | ___________________________ |

If anyone has been helping you, is there anyone you might be able to stay with temporarily?  □ Yes □ No
If yes, Name: ___________________________

Could you stay with this person while we work to help you find a more permanent place to live?  □ Yes □ No
If yes, can you safely stay there?  □ Yes □ No

What do you think it would take to arrange to stay with this person or family?

Explain: _______________________________________________________________________________

Do you have a case manager at another agency?  □ Yes □ No
If Yes, Name: ___________________________ Agency: ___________________________ Phone: ___________________________

Do you have an open case with Children’s Services?  □ Yes □ No
If Yes, Worker Name: ___________________________ Phone: ___________________________

If you are receiving benefits like Social Security or SSI, do you have a representative payee?  □ Yes □ No
If yes, Name: ___________________________ Relationship: ___________________________ Phone number: ___________________________

If you are a member of your household is a Veteran, type of discharge:

□ Honorable  □ General  □ Other than Honorable  □ Bad Conduct  □ Dishonorable

Do you have a disabling condition that prevents you from working or functioning well?  □ Yes □ No  □ Unknown
Please describe: _______________________________________________________________________________

Have you been homeless in the last year?  □ Yes □ No
Have you been continuously homeless for at least one year?  □ Yes □ No
How many times has client been homeless in the past three years?  □ 1 (homeless only this time) □ 2 times □ 3 times □ 4 times If 4 or more number of months homeless in the last 3 years __________
Is client chronically homeless  □ Yes □ No

Do you have a physical disability that limits your mobility?  □ Yes □ No  □ Unknown
Please describe: _______________________________________________________________________________

Are there any restrictions on where you can live?  □ Yes □ No
If yes, please describe: ____________________________________________________________________

Do you have any legal issues?  □ Yes □ No
If yes, please describe: ____________________________________________________________________
Are you on □ Parole □ Probation?
If so, what was the offense? ____________________________________________________________________

Is anyone in the household pregnant?  □ Yes □ No
If yes, Name: ___________________________ Due Date: month/year

Do you have Government Issued ID for the head of household?  □ Yes □ No
If Yes, check all that you have: □ Driver’s License □ Birth Certificate □ Passport □ Green Card □ Other Government Issued ID ________________

“What Schools are your children enrolled in?” Repeat as needed for multiple children
Child’s Name: ___________________________ School Name: ___________________________ Location: ___________________________ Grade: ___________________________

**RISK ASSESSMENT (Refer to your agency’ protocol for risk assessment)**

Are you or anyone in your family on any federal or state sex offender registry?  □ Yes □ No
If yes, describe: narrative text box – up to 2500 characters
Health issues – current distress – bleeding, chest pains, nausea, etc.?  □ Yes □ No
Montgomery County Front Door Intake

Current Medications?  □ Yes □ No
Do you have medications with you?    □ Yes □ No
Acute suicidal/homicidal/medical issues? (Use agency suicide assessment protocol)    □ Yes □ No
Need for Emergency Services?    □ Yes □ No

Notes/summary

DIVERSION PLAN (if applicable):

Describe:

Street Address: ____________________________ City, State, Zip Code: ____________________________
Telephone #: ____________________________

Diversion Type: □ Own Apt □ With Family □ With Friends □ Medical Hospitalization □ Detox □ Psychiatric Hospitalization □ Hotel/Motel □ Other: ____________________________

Front Door Comprehensive Assessment Domains*

**Housing History – Last 5 years**

<table>
<thead>
<tr>
<th>Name/Location</th>
<th>Type</th>
<th>Start</th>
<th>End Date</th>
<th>Leaseholder</th>
<th>Reason for Leaving</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Pick list from Pg. 2</td>
<td></td>
<td></td>
<td>Yes or No</td>
<td>Pick list from page 2</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- Ever evicted from GDPM housing? Y or N
- Restrictions on where can live Y or N with narrative explanation
- Was the head of household ever in foster care Y or N
- Barriers to Housing Stability (pick list and then space for “other” with a text box.) Pick list: Trouble budgeting, visitors create problems, involved in illegal activity, no experience as lease holder
- Housing Plan
- Who do you plan to have living with you when you leave here?
  Name: ____________________________ Age: ________ Relationship: ____________________________ Gender M/F
  (Allow multiple entries)
- Housing Goals
- Motivation to Obtain Housing: High, Medium, Low

**Employment History – Last 5 Years**

<table>
<thead>
<tr>
<th>Employer</th>
<th>Position/Title</th>
<th>Wage</th>
<th>Start</th>
<th>End</th>
<th>Reason for Leaving</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Pick List</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Better job</td>
</tr>
<tr>
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<td></td>
<td>Quit</td>
</tr>
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<td></td>
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<td></td>
<td></td>
<td></td>
<td>Fired</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Laid Off</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Other:</td>
</tr>
</tbody>
</table>

- Employment Goals
- Services currently receiving
- Services Needed to Access or Maintain Employment
- Motivation to obtain employment: Pick High, Medium or Low

**Benefits and Entitlements**

- Status – pull from previous income screen and add start and end dates

<table>
<thead>
<tr>
<th>Income Receiving</th>
<th>Start Date/End Date</th>
<th>Income Source</th>
<th>Start Date/End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Earned/Employment Income</td>
<td></td>
<td>Workers Compensation</td>
<td></td>
</tr>
<tr>
<td>Unemployment Income</td>
<td></td>
<td>TANF</td>
<td></td>
</tr>
<tr>
<td>Social Security Income (SSI)</td>
<td></td>
<td>General Assistance</td>
<td></td>
</tr>
</tbody>
</table>
# Front Door Comprehensive Assessment Domains

<table>
<thead>
<tr>
<th>Social Security Disability Income (SSDI)</th>
<th>Retirement Income from Social Security</th>
</tr>
</thead>
<tbody>
<tr>
<td>VA Service Connected Disability</td>
<td>Pension From Retirement</td>
</tr>
<tr>
<td>VA Non Service Connected Disability</td>
<td>Child Support</td>
</tr>
<tr>
<td>Private Disability Insurance</td>
<td>Alimony or other spousal report</td>
</tr>
</tbody>
</table>

- Plan to apply for or maintain income benefits – text boxes for tasks and separate box for whose responsibility it is. Allow multiple tasks

## Task and Responsible Party

### Noncash Benefits – Pre-populate from intake assessment

<table>
<thead>
<tr>
<th>Benefit</th>
<th>Y or N</th>
<th>Section 8, public housing or subsidy</th>
<th>Y or N</th>
</tr>
</thead>
<tbody>
<tr>
<td>Food Stamps</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TANF Child Care Services</td>
<td></td>
<td>Other TANF-funded Services</td>
<td></td>
</tr>
<tr>
<td>Special Supplemental Nutrition Program</td>
<td></td>
<td>Other: (list)</td>
<td></td>
</tr>
</tbody>
</table>

### Health Insurance You Receive

<table>
<thead>
<tr>
<th>Benefit</th>
<th>Y or N</th>
<th>VA Medical Services</th>
<th>Y or N</th>
</tr>
</thead>
<tbody>
<tr>
<td>Covered by Health Insurance</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Medicaid</td>
<td></td>
<td>Health Insurance Obtained by COBRA</td>
<td></td>
</tr>
<tr>
<td>Medicare</td>
<td></td>
<td>Private Health Insurance</td>
<td></td>
</tr>
<tr>
<td>State Health Insurance for Adults</td>
<td></td>
<td>State Health Insurance</td>
<td></td>
</tr>
</tbody>
</table>

- Plan to apply for or maintain noncash benefits – Allow multiple tasks

## Debts

- Credit Status/Score
  - Car
  - Child Support (Back payment)
  - Child Support (Monthly payment)
  - Credit Card
  - GDPM
  - Gambling
  - Garnished Wage
  - IRS
  - Medical Bills
  - Mortgage
  - Rent
  - Utilities

- Plan to pay off debts
- Services Needed
- Motivation to resolve credit/debt issues: Pick High, Medium or Low
- Goals

## Legal

- Legal Resident Y or N
- Probation/Parole Status to pre-populate from Intake Assessment
- Name of PO: __________________ Date Supervision Ends __________________

### Felony history for last 5 years:

<table>
<thead>
<tr>
<th>Date</th>
<th>Charge/Crime</th>
<th>Conviction: Pick Yes or No</th>
</tr>
</thead>
</table>

### Incarceration history for last 10 years:

<table>
<thead>
<tr>
<th>Start Date</th>
<th>End Date</th>
<th>Facility</th>
<th>Reason/Charge</th>
</tr>
</thead>
</table>

Brief narrative summary of involvement in the legal system: (Maximum 2500 characters)

- Current involvement – e.g., engaging in criminal activity, current legal proceedings, outstanding warrants, subject to order of protection, etc.
- Child support enforcement status
- Goals
- Services Needed
- Motivation to resolve legal issues: Pick High, Medium or Low

## Education History

<table>
<thead>
<tr>
<th>Highest Grade Completed:</th>
<th>□ Some HS</th>
<th>□ Last Grade completed:</th>
<th>□ HS Diploma or GED</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Some College</td>
<td>□ Associate’s Degree</td>
<td>□ Bachelor Degree</td>
<td>□ Technical Certification - Field: _________</td>
</tr>
<tr>
<td>□ Other</td>
<td>□ In school Name of School:</td>
<td>□ Applying Expected date of Enrollment: month/year</td>
<td></td>
</tr>
</tbody>
</table>

- Current status
  - □ In school Name of School: _______________
  - □ Applying Expected date of Enrollment: month/year
- Education Goals
- Services Requested
### Physical and Behavioral Health

- Where do you usually go for healthcare or when you’re not feeling well? [pick specific hospital or clinic]
  - Community Health Centers of Greater Dayton
  - Charles Drew
  - Corwin Nixon
  - East Dayton
  - Miami Valley Hospital
  - Grandview Hospital
  - Good Samaritan Hospital
  - Samaritan Clinic/Health Care for the Homeless Clinic
  - Private doctor
  - VA
  - Fiver Rivers
  - Victor Cassano
  - Other: (name):

- Do you have now, have you ever had, or has a healthcare provider ever told you that you have any of the following medical conditions:
  a. Kidney disease/ End Stage Renal Disease or Dialysis: Yes □ No □ Refused
     If yes, are you: receiving treatment □ received treatment in the past □ not receiving treatment □
     If yes, have you been hospitalized for this in the past year? Yes □ No □ Refuse □
  b. History of frostbite, hypothermia or immersion foot: Yes □ No □ Refused
     If yes, are you: receiving treatment □ received treatment in the past □ not receiving treatment □
     If yes, have you been hospitalized for this in the past year? Yes □ No □ Refuse □
  c. Liver disease, Cirrhosis or End-Stage Liver Disease: Yes □ No □ Refused
     If yes, are you: receiving treatment □ received treatment in the past □ not receiving treatment □
     If yes, have you been hospitalized for this in the past year? Yes □ No □ Refuse □
  d. Heart disease, Arrhythmia or Irregular heartbeat: Yes □ No □ Refused
     If yes, are you: receiving treatment □ received treatment in the past □ not receiving treatment □
     If yes, have you been hospitalized for this in the past year? Yes □ No □ Refuse □
  e. HIV+/AIDS: Yes □ No □ Refused
     If yes, are you: receiving treatment □ received treatment in the past □ not receiving treatment □
     If yes, have you been hospitalized for this in the past year? Yes □ No □ Refuse □
  f. Emphysema: Yes □ No □ Refused
     If yes, are you: receiving treatment □ received treatment in the past □ not receiving treatment □
     If yes, have you been hospitalized for this in the past year? Yes □ No □ Refuse □
  g. Diabetes: Yes □ No □ Refused
     If yes, are you: receiving treatment □ received treatment in the past □ not receiving treatment □
     If yes, have you been hospitalized for this in the past year? Yes □ No □ Refuse □
  h. Asthma: Yes □ No □ Refused
     If yes, are you: receiving treatment □ received treatment in the past □ not receiving treatment □
     If yes, have you been hospitalized for this in the past year? Yes □ No □ Refuse □
  i. Cancer: Yes □ No □ Refused
     If yes, are you: receiving treatment □ received treatment in the past □ not receiving treatment □
     If yes, have you been hospitalized for this in the past year? Yes □ No □ Refuse □
  j. Hepatitis C: Yes □ No □ Refused
     If yes, are you: receiving treatment □ received treatment in the past □ not receiving treatment □
     If yes, have you been hospitalized for this in the past year? Yes □ No □ Refuse □
  k. Tuberculosis: Yes □ No □ Refused
     If yes, are you: receiving treatment □ received treatment in the past □ not receiving treatment □
     If yes, have you been hospitalized for this in the past year? Yes □ No □ Refuse □
# Front Door Comprehensive Assessment Domains

<table>
<thead>
<tr>
<th>Domain</th>
<th>Yes</th>
<th>No</th>
<th>Refuse</th>
</tr>
</thead>
<tbody>
<tr>
<td>High blood pressure, hypertension</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>If yes, are you: receiving treatment</td>
<td>No</td>
<td></td>
<td></td>
</tr>
<tr>
<td>If yes, have you been hospitalized for this in the past year?</td>
<td></td>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>

Programmer – If the individual answers yes to any of questions a-k above and has been hospitalized for it in the past year, make a referral to the Samaritan Clinic for a medical vulnerability assessment.

- Have you had a serious brain injury or trauma that required hospitalization or surgery? Yes No Refused
- How many times have you been to the emergency room in the past three months? ___
- How many times have you been hospitalized as an inpatient in the past year? ___
- How many times have you been hospitalized as an inpatient in the past 3 years? ___
- Are you currently or have you ever received treatment for mental health issues? Yes No Refused
- Have you ever been taken to the hospital against your will for mental health reasons? Yes No Refused
- Diagnosis: Medical, Mental Health, Substance Abuse, Mental Retardation, etc. - allow for multiple entries - include name, title and date for diagnosis
- Is the diagnosis documented by a qualified individual? Y or N
- Severity of Each Illness – In SP – “Description of Axis I, II, etc.” but not severity
- Current Treatment/Service Providers - Name, Organization and Phone Number (multiple entries)
- Previous Treatment Providers – Agency/Hospital, Dates of service – allow multiple entries
- Describe how health issues impact housing stability
  - □ paying rent □ disruptive behavior □ hoarding □ noise □ visitors
  - Other: __________________________
- Has health insurance □ Y or □ N
- Current medications list
- Adherence to medication regimen Pick □ Almost Always □ Sometimes □ Never
- If substance abuse diagnosis, current status and impact on functioning
  - □ Actively using and not a problem □ Actively using and a problem □ Reducing use
  - □ Abstinent: Date of Sobriety mm/dd/yy
  - Frequency of Use: □ Daily □ Several Times Per Week □ Once a Week □ Less than 1X/week
- Types of substances used: pick list – pick all that apply: Cocaine, Prescription Drugs, Crystal Meth, Amphetamines, Heroin, Marijuana, Alcohol Other: list:
- Hospitalizations in last 3-5 years - Dates, Reasons, Hospital Names
- Detox in last 3 years – Number of inpatient detox stays – list of hospitals and clinics but not “detox”
- Services Needed
- Motivation to use services: pick Pre-contemplation, Contemplation, Preparation, Action, or Maintenance. Allow room for narrative explanation

## Family/Dependent Children
- Domestic violence history
- Is Juvenile Parent
- School Attendance/Performance of children
- Child custody arrangements currently
  - If you have children that are not with you, how many are there?
  - Is there a reunification plan? Yes □ or No □
- Child care arrangements
- Special Needs
- Children’s Services Involvement – status, worker name and contact to pre-populate from page 5
- Goals
- Services Needed
- Motivation to use services: Pick High, Medium or Low
### Front Door Comprehensive Assessment Domains

**Independent Living Skills/ Supports**
- Status of ID for all household members
- Nature of social and familial relationships – identify supports and significant others, also identify negative influences and relationships
- History of seeking and using help/assistance
- Goals

#### Independent Living Skills Checklist

<table>
<thead>
<tr>
<th></th>
<th>Mostly Independent</th>
<th>Needs Help Sometimes</th>
<th>Needs Help Most of the Time</th>
<th>Always Needs Assistance</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Paying bills</td>
<td>1-4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Budgeting</td>
<td>1-4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Maintaining entitlements and other paper work</td>
<td>1-4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td>Maintaining a home</td>
<td>1-4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td>Preparing/Obtaining meals</td>
<td>1-4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Travelling</td>
<td>1-4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>Personal Care/hygiene</td>
<td>1-4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>English Proficiency</td>
<td>1-4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>Awareness of needs and knowing when to seek help</td>
<td>1-4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>Able to access help when needed</td>
<td>1-4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>Managing health/behavioral health needs and services, etc.</td>
<td>1-4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>Taking medications</td>
<td>1-4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>Keeping Appointments</td>
<td>1-4</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14</td>
<td>Discriminating danger/asserting and protecting self</td>
<td>1-4</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Score on Independent Living Skills (Range 14-56)**

- Ability and motivation to improve skills: Pick High, Medium or Low
This form aims to capture some common housing stability barriers facing homeless people and those at risk of homelessness. Much of the information can be found in the intake form. The rest can be gathered directly from the participant. Some information may be unknown or people may refuse to answer. This is to be expected, although it would be preferable to have as much information as possible. The housing barriers screen should be used to develop Housing Plans for each household and for re-assessments for those that receive ongoing assistance. CHECK ALL THAT APPLY.

### Income
- ☐ No income
- ☐ Has income but it’s below 30% of AMI
- ☐ Recent decrease in income
- ☐ Receiving unemployment or other income that is time-limited
- ☐ Sanctioned or timed out on TANF
- ☐ Paying more than 50% of income for rent

Score ____ of 6

### Debts/Expenses
- ☐ Recent increase in monthly expenses
- ☐ Monthly obligations exceed monthly income
- ☐ Poor credit history
- ☐ Currently in bankruptcy
- ☐ Debts to the utility company

Score ____ of 5

### Employment
- ☐ No High School Diploma or GED
- ☐ Unemployed
- ☐ Currently in temporary or seasonal job
- ☐ Inconsistent work history – gaps in employment or frequent changes in jobs
- ☐ Lacks adequate transportation

Score ____ of 5

### Legal Issues
- ☐ Subject to Child Support Enforcement – e.g., garnish wages
- ☐ On parole
- ☐ On probation
- ☐ History of incarceration
- ☐ Felony within last 5 years
- ☐ Restrictions on housing location – e.g., sex offender, DV
- ☐ Undocumented immigrant

Score ____ of 7

### Housing History
- ☐ Homeless in the last 12 months: (✓ if currently homeless)
- ☐ Multiple episodes of homelessness
- ☐ Chronically homeless or on long stayer list
- ☐ One or two legal evictions
- ☐ More than 2 evictions
- ☐ Never had own lease
- ☐ Lack of rental history of more than 1 year
- ☐ Barred from public housing for eviction or other threshold status (crystal meth, etc.)
- ☐ Evicted from other subsidized housing
- ☐ History of institutional care – e.g., state hospital, foster care, prison

Score ____ of 10

### Family Status
- ☐ Custody of 3 children
- ☐ Custody of 4 or more children
- ☐ 1 or more custodial children < age of 5
- ☐ Single adult under age 22
- ☐ Head of household under 25 years old with children or pregnant
- ☐ Current or past involvement with foster care system
- ☐ Unmet child care needs
- ☐ Domestic violence survivor
- ☐ Has child with special needs
- ☐ Children not attending school regularly

Score ____ of 10

### Health/Disability
- ☐ Chronic physical illness
- ☐ Health crisis, detox or hospitalization in the past year
- ☐ Ongoing medical needs and no health insurance
- ☐ One disabling condition such as mental illness, SA
- ☐ Multiple disabling conditions
- ☐ Disabling condition has negatively affected housing stability
- ☐ Not in treatment for ongoing, health, mental health or substance abuse issues

Score ____ of 7

### Supports/Independent Living Skills
- ☐ No or limited support networks
- ☐ History of being unable or unwilling to seek help
- ☐ Engaged in abusive relationship
- ☐ Limited English proficiency
- ☐ Never had driver’s license
- ☐ Hoards to point of a health or safety risk
- ☐ History of problem visitors in past housing
- ☐ No Government Issued ID for any household member
- ☐ Does not have 2 landlord references

Score ____ of 9

<table>
<thead>
<tr>
<th>Subtotal ____ of 6</th>
<th>Subtotal ____ of 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total ____ of 59</td>
<td>Level of Need: ☐ High ☐ Medium ☐ Low</td>
</tr>
</tbody>
</table>
This morning the Homeless Solutions Policy Board Executive Committee approved the attached 2019 CoC Recommended Project Priority Order. The full HSPB will vote on approval of the Priority Order at its meeting on Tuesday, September 17th at 3:00 p.m.

You are receiving this email as notification that your project(s) were accepted and to inform you of your project(s)’ rank in the 2019 OH-505 CoC Project Priority Order. The attached copy of the Project Priority Order lists all accepted projects, rank, and dollar amounts. It is also available on our website at: https://www.mcohio.org/departments/human_services_planning_and_development/homeless_solutions/continuum_of_care_application.php.

Peace, Kathleen

Kathleen M. Shanahan  
she/her  
Housing & Homeless Solutions Program Coordinator  
Human Services Planning & Development Department  
Montgomery County  
451 W. Third St., 9th Floor  
Dayton, OH 45422  
937.496.7710 (office)  
937.496.7714 (fax)

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Hi Erin,

This morning the Homeless Solutions Policy Board Executive Committee approved the attached 2019 CoC Recommended Project Priority Order. The full HSPB will vote on approval of the Priority Order at its meeting on Tuesday, September 17th at 3:00 p.m.

You are receiving this email as notification that one of the City of Dayton projects, S+C TRA, has received a reduction in renewal funding. As we discussed on the phone, S+C TRA is one of our lower ranked projects, based on priority population served and performance score. That combined with a small amount of unspent funds in the most recently completed grant cycle led to a recommendation to reduce the number of subsidies in the S+C TRA project. The CoC will work with you on a move-on strategy to target and work with current S+C TRA participants to move them to other stable, permanent housing. The attached copy of the Project Priority Order lists all accepted projects, rank, and dollar amounts. It is also available on our website at: https://www.mcohio.org/departments/human_services_planning_and_development/homeless_solutions/continuum_of_care_application.php.

Peace, Kathleen

Kathleen M. Shanahan
she/her
Housing & Homeless Solutions Program Coordinator
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## 2019 CoC Timeline

<table>
<thead>
<tr>
<th>Key Date</th>
<th>Activity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thursday, May 23, 2019</td>
<td>2019 CoC Renewal Applications Sent to Providers</td>
</tr>
<tr>
<td>Thursday, June 6, 2019</td>
<td>2019 CoC Renewal Application Submission Deadline by Noon</td>
</tr>
<tr>
<td>Wednesday, July 3, 2019</td>
<td>2019 CoC Competition Opens</td>
</tr>
<tr>
<td>Thursday, July 11, 2019</td>
<td>2019 CoC Application Available in e-snaps</td>
</tr>
<tr>
<td>Thursday, July 25, 2019</td>
<td>Initial HSPB Meeting RE: 2019 CoC Competition</td>
</tr>
<tr>
<td>Thursday, August 1, 2019</td>
<td>All Request for CoC Application data sent to partners</td>
</tr>
<tr>
<td>Tuesday, August 6, 2019</td>
<td>PPEC Meeting to approve score sheet, ranking criteria</td>
</tr>
<tr>
<td>Friday, August 30, 2019</td>
<td>CoC Renewal Projects Completed in e-snaps</td>
</tr>
<tr>
<td>Friday, September 13, 2019</td>
<td>CoC Notification to Project Applicants</td>
</tr>
<tr>
<td>Tuesday, September 17, 2019</td>
<td>HSPB Meeting RE: OH 505 CoC 2019 Recommended Priority Order</td>
</tr>
<tr>
<td>Friday, September 27, 2019</td>
<td>2019 CoC Consolidated Application posted</td>
</tr>
<tr>
<td>Monday, September 30, 2019</td>
<td>2019 CoC Consolidated Application Submission Due Date</td>
</tr>
</tbody>
</table>

## 2018 CoC Award Announcement
- 2018 CoC Award Media Advisory
- 2018 CoC Awards

## Recent CoC Awards
- 2017 CoC Awards
- 2016 CoC Awards

## Prior CoC Application(s)
- 2018 OH-505 CoC Project Priority Listing
- 2018 OH-505 CoC Consolidated Application
- 2017 OH-505 CoC Project Priority Listing
CONTINUUM OF CARE APPLICATION

The CoC (Continuum of Care) Consolidated Application is prepared by Montgomery County Homeless Solutions staff and submitted to the US Department of Housing and Urban Development (HUD) annually. CoC funding is the largest single funding source for housing and services for homeless and formerly homeless households in Montgomery County.

Copies of documents related to the most recent CoC Competition and previous awards and applications can be found below.

**2019 CoC Competition Documents**
- [HUD FY-19 CoC Notice](#)
- **Deadline September 30th**

**OH -505 CoC Project Renewal, Reallocation and New Projects**
- [OH-505 CoC Review, Score & Ranking Process](#)
- [Reallocation Process](#)

**Project Score Sheets**
- [PSH Renewal Rating Tool](#)
- [RRH Renewal Rating Tool](#)
- [TH Renewal Rating Tool](#)

**Project Priority Order**
- [Reconsideration Process](#)
Rapid Rehousing - Renewal/Expansion Project Rating Tool

**CoC Threshold Requirements**
- Coordinated Entry Participation
- Housing First and/or Low Barrier Implementation
- Documented, secured minimum match
- Project has reasonable costs per permanent housing exit, as defined locally
- Project is financially feasible
- Applicant is active CoC participant
- Application is complete and data are consistent
- Data quality at or above 90%
- Bed/unit utilization rate at or above 90%
- Acceptable organizational audit/financial review
- Documented organizational financial stability

<table>
<thead>
<tr>
<th>Performance Measure</th>
<th>Partial Points</th>
<th>Maximum Points</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Length of Stay</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>On average, number of days from project entry to residential move-in</td>
<td>16-23 days = 2.5 points</td>
<td>15 days = 5 points</td>
</tr>
<tr>
<td><strong>Exits to Permanent Housing</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minimum percent of HH exiting to permanent housing</td>
<td>82-91% = 12 points</td>
<td>92% or greater = 25 points</td>
</tr>
<tr>
<td><strong>Returns to Homelessness</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maximum percent of participants returning to homelessness within 6 months of exit to permanent housing</td>
<td>9-16% = 7 points</td>
<td>Less than 9% = 15 points</td>
</tr>
<tr>
<td><strong>New or Increased Income</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minimum percent of adult leavers with new or increased earned income</td>
<td>10-19% = 5 points</td>
<td>20% or greater = 10 points</td>
</tr>
<tr>
<td>Minimum percent of adult leavers with new or increased non-employment income</td>
<td>13-24% = 5 points</td>
<td>25% or greater = 10 points</td>
</tr>
<tr>
<td><strong>Serve High Need Populations</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minimum percent of adult participants with zero income at entry</td>
<td>50-65% = 5 points</td>
<td>66% or greater = 10 points</td>
</tr>
<tr>
<td>Minimum percent of HoH with more than one disability</td>
<td>50-65% = 5 points</td>
<td>66% or greater = 10 points</td>
</tr>
<tr>
<td>Minimum percent of HH entering project from unsheltered living situation</td>
<td>23-32% = 5 points</td>
<td>33% or greater = 10 points</td>
</tr>
<tr>
<td><strong>Project Effectiveness</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minimum percent of entries to project from CE referral</td>
<td>90-99% = 10 points</td>
<td>100% = 20 points</td>
</tr>
<tr>
<td>CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures</td>
<td>No = 0 points</td>
<td>Yes = 10 points</td>
</tr>
<tr>
<td><strong>Other Local Criteria</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Project is operating in conformance with CoC Standards</td>
<td>No = 0 points</td>
<td>Yes = 10 points</td>
</tr>
</tbody>
</table>

**Total Maximum Score = 130**
Transitional Housing - Renewal/Expansion Project Rating Tool

**CoC Threshold Requirements**
- Coordinated Entry Participation
- Housing First and/or Low Barrier Implementation
- Documented, secured minimum match
- Project has reasonable costs per permanent housing exit, as defined locally
- Project is financially feasible
- Applicant is active CoC participant
- Application is complete and data are consistent
- Data quality at or above 90%
- Bed/unit utilization rate at or above 90%
- Acceptable organizational audit/financial review
- Documented organizational financial stability

<table>
<thead>
<tr>
<th>Performance Measure</th>
<th>Partial Points</th>
<th>Maximum Points</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Length of Stay</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>On average, length of stay in project</td>
<td>161-275 days</td>
<td>160 days</td>
</tr>
<tr>
<td></td>
<td>= 2.5 points</td>
<td>= 5 points</td>
</tr>
<tr>
<td><strong>Exits to Permanent Housing</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minimum percent of HH exiting to permanent housing</td>
<td>82-91% = 12 points</td>
<td>92% or greater = 25 points</td>
</tr>
<tr>
<td><strong>Returns to Homelessness</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maximum percent of participants returning to homelessness within 6 months of exit to permanent housing</td>
<td>9-16% = 7 points</td>
<td>Less than 9% = 15 points</td>
</tr>
<tr>
<td><strong>New or Increased Income</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minimum percent of adult leavers with new or increased earned income</td>
<td>10-19% = 5 points</td>
<td>20% or greater = 10 points</td>
</tr>
<tr>
<td>Minimum percent of adult leavers with new or increased non-employment income</td>
<td>13-24% = 5 points</td>
<td>25% or greater = 10 points</td>
</tr>
<tr>
<td><strong>Serve High Need Populations</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minimum percent of adult participants with zero income at entry</td>
<td>50-65% = 5 points</td>
<td>66% or greater = 10 points</td>
</tr>
<tr>
<td>Minimum percent of HoH with more than one disability</td>
<td>50-65% = 5 points</td>
<td>66% or greater = 10 points</td>
</tr>
<tr>
<td>Minimum percent of HH entering project from unsheltered living situation</td>
<td>23-32% = 5 points</td>
<td>33% or greater = 10 points</td>
</tr>
<tr>
<td><strong>Project Effectiveness</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minimum percent of entries to project from CE referral</td>
<td>90-99% = 10 points</td>
<td>100% = 20 points</td>
</tr>
<tr>
<td>CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures</td>
<td>No = 0 points</td>
<td>Yes = 10 points</td>
</tr>
<tr>
<td><strong>Other Local Criteria</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Project is operating in conformance with CoC Standards</td>
<td>No = 0 points</td>
<td>Yes = 10 points</td>
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</table>

**Total Maximum Score = 130**
Permanent Supportive Housing - Renewal/Expansion Project Rating Tool

CoC Threshold Requirements
Coordinated Entry Participation
Housing First and/or Low Barrier Implementation
Documented, secured minimum match
Project has reasonable costs per permanent housing exit, as defined locally
Project is financially feasible
Applicant is active CoC participant
Application is complete and data are consistent
Data quality at or above 90%
Bed/unit utilization rate at or above 90%
Acceptable organizational audit/financial review
Documented organizational financial stability

<table>
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<tr>
<th>Performance Measure</th>
<th>Partial Points</th>
<th>Maximum Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Retention/Exits to Permanent Housing</td>
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<td></td>
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<tr>
<td>Minimum percent of HH remaining in PSH or exiting to permanent housing</td>
<td>81-89% = 12 points</td>
<td>90% or greater = 25 points</td>
</tr>
<tr>
<td>Returns to Homelessness</td>
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<td></td>
</tr>
<tr>
<td>Maximum percent of participants returning to homelessness within 6 months of exit to permanent housing</td>
<td>9-16% = 7 points</td>
<td>Less than 9% = 15 points</td>
</tr>
<tr>
<td>New or Increased Income</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minimum percent of adult stayers with new or increased non-employment income</td>
<td>19-36% = 5 points</td>
<td>37% or greater = 10 points</td>
</tr>
<tr>
<td>Serve High Need Populations</td>
<td></td>
<td></td>
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<tr>
<td>Minimum percent of adult participants with zero income at entry</td>
<td>50-65% = 5 points</td>
<td>66% or greater = 10 points</td>
</tr>
<tr>
<td>Minimum percent of HoH with more than one disability</td>
<td>50-65% = 5 points</td>
<td>66% or greater = 10 points</td>
</tr>
<tr>
<td>Minimum percent of HH entering project from unsheltered living situation</td>
<td>23-32% = 5 points</td>
<td>33% or greater = 10 points</td>
</tr>
<tr>
<td>Project Effectiveness</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Minimum percent of entries to project from CE referral</td>
<td>90-99% = 10 points</td>
<td>100% = 20 points</td>
</tr>
<tr>
<td>CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures</td>
<td>No = 0 points</td>
<td>Yes = 10 points</td>
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<tr>
<td>Other Local Criteria</td>
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<tr>
<td>Project is operating in conformance with CoC Standards</td>
<td>No = 0 points</td>
<td>Yes = 10 points</td>
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Total Maximum Score = 115
The CoC (Continuum of Care) Consolidated Application is prepared by Montgomery County Homeless Solutions staff and submitted to the US Department of Housing and Urban Development (HUD) annually. CoC funding is the largest single funding source for housing and services for homeless and formerly homeless households in Montgomery County.

Copies of documents related to the most recent CoC Competition and previous awards and applications can be found below.

**2019 CoC Competition Documents**

**HUD FY-19 CoC Notice**

**Deadline September 30th**

**OH-505 CoC Project Renewal, Reallocation and New Projects**

- OH-505 CoC Review, Score & Ranking Process
- Reallocation Process

- Project Score Sheets
- PSH Renewal Rating Tool
- BRH Renewal Rating Tool
- TH Renewal Rating Tool

- Project Priority Order
- Reconsideration Process
- 2019 Recommended Priority Order - FINAL

- 2019 OH-505 CoC Project Priority Listing - NEW
- 2019 OH-505 CoC Consolidated Application - NEW
RESOLUTION AUTHORIZING AN AGREEMENT WITH DAYBREAK TO PROVIDE JOB READINESS WORK EXPERIENCE AND GUIDANCE TO EMPLOYABLE YOUTH OF MONTGOMERY COUNTY AGE 16 TO 24 THROUGH DECEMBER 31, 2018 WITH THE OPTION TO EXTEND THE TERM FOR ONE ADDITIONAL ONE YEAR TERM.

WHEREAS, monies for these services have been budgeted by the Montgomery County Development Services; and

WHEREAS, the contracted provider was selected without a competitive bid process pursuant to the exemption in Ohio Revised Code (ORC) 307.86(D), and Resolution 00-1134 dated June 20, 2000.

WHEREAS, the terms and conditions of this agreement are effective from the date of this agreement through December 31, 2018. The agreement shall have the option to extend the agreement for one (1) additional one (1) year term running from January 1, 2019 through December 31, 2019 contingent upon the availability of funds and the approval of the MCDS Director.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Montgomery County, Ohio, does hereby authorize an agreement with Daybreak to provide job readiness basic work experience and guidance to employable youth of Montgomery County age 16 to 24 at their actual cost plus a 10% administration fee through December 31, 2018 with an option to extend the term for an additional one year term.

BE IT FURTHER RESOLVED that the Clerk of Commission certify this resolution and make an imaged copy of this resolution available on the Montgomery County, Ohio website at http://www.mcohio.org/.
Ms. Dodge moved the adoption of the foregoing resolution. It was seconded by Mr. Foley, and upon call of the roll the following vote resulted:

Ms. Dodge, aye; Mr. Foley, aye; Mrs. Lieberman, absent: Carried.

I hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Board of County Commissioners of Montgomery County, Ohio, the 2nd day of October, 2018.

THE BOARD OF COUNTY COMMISSIONERS HEREBY FINDS AND DETERMINES THAT ALL FORMAL ACTIONS RELATIVE TO THE ADOPTION OF THIS RESOLUTION WERE TAKEN IN AN OPEN MEETING OF THIS BOARD OF COUNTY COMMISSIONERS, AND THAT ALL DELIBERATIONS OF THIS BOARD OF COUNTY COMMISSIONERS, AND OF ITS COMMITTEES, IF ANY WHICH RESULTED IN FORMAL ACTION, WERE TAKEN IN MEETINGS OPEN TO THE PUBLIC, IN FULL COMPLIANCE WITH APPLICABLE LEGAL REQUIREMENTS, INCLUDING SECTION 121.22 OF THE REVISED CODE.

Emily Bradford
Clerk
Board of County Commissioners
Montgomery County, Ohio
I have searched The Auditor of State's unresolved findings for recovery database using the following criteria:

**Contractor's Information:**

Name: 
Organization: DAYBREAK
Date: 9/26/2018 10:42:36 AM

This search produced the following list of 2 possible matches:

<table>
<thead>
<tr>
<th>Name/Organization</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ministerial Day Care Association,</td>
<td></td>
</tr>
<tr>
<td>Ministerial Day Care Association</td>
<td>71955 Shaker Blvd</td>
</tr>
</tbody>
</table>

The above list represents possible matches for the search criteria you entered. Please note that pursuant to ORC 9.24, only the person (which includes an organization) actually named in the finding for recovery is prohibited from being awarded a contract.

If the person you are searching for appears on this list, it means that the person has one or more findings for recovery and is prohibited from being awarded a contract described in ORC 9.24, unless one of the exceptions in that section apply.

If the person you are searching for does not appear on this list, an initialed copy of this page can serve as documentation of your compliance with ORC 9.24(E).

Please note that pursuant to ORC 9.24, it is the responsibility of the public office to verify that a person to whom it plans to award a contract does not appear in the Auditor of State's database. The Auditor of State's office is not responsible for inaccurate search results caused by user error or other circumstances beyond the Auditor of State's control.
<table>
<thead>
<tr>
<th>ENTITY</th>
<th>DAYBREAK ASSOCIATES LLC</th>
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</thead>
<tbody>
<tr>
<td>DUNS: 104249011</td>
<td>+4:</td>
<td>CAGE Code: 5K2M0 DoDAAC:</td>
</tr>
<tr>
<td>Expiration Date: Sep 21, 2019</td>
<td>Has Active Exclusion?: No</td>
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<tr>
<td>Address: 368 WHITE HORSE PIKE</td>
<td>City: ATCO</td>
<td>State/Province: NEW JERSEY</td>
</tr>
<tr>
<td>ZIP Code: 08004-2235</td>
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<tr>
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<tr>
<td>ZIP Code: 84095-5835</td>
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<tr>
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<td>CAGE Code: 5T6R4 DoDAAC:</td>
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<tr>
<td>Address: 960 E 3RD AVE</td>
<td>City: Spokane</td>
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</tr>
<tr>
<td>ZIP Code: 99202-2241</td>
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<td>Address: 12980 INTERSTATE 35 S STE D</td>
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<td>State/Province: TEXAS</td>
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<tr>
<td>ZIP Code: 78073-3315</td>
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<tr>
<td>ENTITY</td>
<td>Daybreak, Inc.</td>
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<tr>
<td>--------</td>
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<tr>
<td>DUNS: 093945624</td>
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<tr>
<td>Address: 605 S PATTERSON BLVD</td>
<td>City: DAYTON</td>
<td>State/Province: OHIO</td>
</tr>
<tr>
<td>ZIP Code: 45402-2649</td>
<td>Country: UNITED STATES</td>
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<tr>
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<td>ZIP Code: 21702-2824</td>
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<tr>
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<tbody>
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<td>Address: 102 Jim Banks Rd</td>
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<tr>
<td>ZIP Code: 35504</td>
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<td>Address: 11222 NE 339TH ST</td>
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</tr>
<tr>
<td>ZIP Code: 98629-2912</td>
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<td>Has Active Exclusion?: No</td>
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<tr>
<td>Address: 378 STATE HIGHWAY 12 W</td>
<td>City: BELZONI</td>
<td>State/Province: MISSISSIPPI</td>
</tr>
<tr>
<td>ZIP Code: 39038</td>
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<tr>
<td>ENTITY</td>
<td>House Enterprise, Inc.</td>
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<tr>
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<tr>
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<td>Address: 965 Patricia Dr</td>
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<td>State/Province: NEBRASKA</td>
</tr>
<tr>
<td>ZIP Code: 68046-2922</td>
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<th>ENTITY</th>
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<td>DUNS: 144454287</td>
<td>+4:</td>
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<td>Expiration Date: Nov 6, 2018</td>
<td>Has Active Exclusion?: No</td>
<td>Debt Subject to Offset?: No</td>
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<tr>
<td>Address: 500 AVE P</td>
<td>City: Newark</td>
<td>State/Province: NEW JERSEY</td>
</tr>
<tr>
<td>ZIP Code: 07105-4802</td>
<td>Country: UNITED STATES</td>
<td></td>
</tr>
</tbody>
</table>
JOB READINESS – WORK EXPERIENCE & GUIDANCE

This Agreement shall become effective the date of execution by and between the Board of County Commissioners of Montgomery County, Ohio (hereinafter referred to as "Board"), Montgomery County Development Services (hereinafter referred to as "MCDS") and Daybreak, 605 South Patterson Blvd., Dayton, OH 45402, the work experience organization, (hereinafter referred to as "Provider"). The terms and conditions of this agreement are effective date of execution through December 31, 2018 with options to extend for one additional one year term at the discretion of the MCDS Director.

ARTICLE I: SCOPE OF SERVICE

Objectives:
Provider will provide paid work experiences to eligible homeless youth residents age 16 to 24 years who are struggling with employment issues. The work experiences take place at Provider’s operated business enterprise, Lindy & Company (Lindy’s), a premium dog treat bakery. The goal is to provide youth with a paid opportunity to practice and master employment skills in a supportive work environment, so they can be successful in securing and maintaining outside competitive long-term employment to support themselves. Through collaborative efforts with Montgomery County Development Services (MCDS), youth will learn work readiness skills and the self-confidence needed to secure and retain employment. Provider shall ensure eligibility has been determined prior to utilizing funds. These dollars cannot be used for TANF and/or WIOA eligible youth.

Program:
Provider will provide paid work experiences to eligible homeless youth. While receiving these paid work experiences, youth will receive job readiness training, job coaching, outside employment placement assistance from Provider’s employment counselors, and referrals to MCDS for job placement.

Paid Work Experiences:
Paid work experiences for eligible homeless youth are provided at Lindy’s. This fully operational bakery is staffed with experienced Provider employees. The youth working at Lindy’s are referred by Provider’s case managers and/or employment counselors. Youth are paid minimum wage or higher and work an average of 20 hours per week for approximately 3-6 months. The youth learn basic work skills and behavior while producing and packaging high quality dog treats sold to the public. The youth experience all facets of the business, including sales and customer relations. The experience also allows for youth to achieve positions of increased responsibility and authority, and increased pay. By creating advancement opportunities, Provider is able to recognize youth achievement and provide resume-building attributes that will assist in securing outside competitive long-term employment.

Program Administration:
It is the Provider's responsibility to identify participants for this program, provide any necessary training to meet the needs of the program, employ experienced individuals to work with the youth population receiving the paid work experiences, and monitor all program activities. The Provider will maintain all records relating to the service provided and supporting documentation for invoices submitted. Financial records will be maintained for at least three (3) years and may be subject to audit by MCDS, State or Federal auditors. The Provider will also maintain insurance coverage as required by Montgomery County.
Performance Measures:
The Provider will provide a Point of Contact (POC) to Development Services for the coordination of the Program Operations and Fiscal Oversight. Within 60 days upon the expiration of the agreement period, the Provider will submit a Program Overview Report consisting of (but not limited to) Program Content, Implementation, Methodology (Participants/Demographics), and Outcomes.

ARTICLE II: AGREEMENT PERIOD
This agreement shall become effective the date of execution through December 31, 2018. The agreement shall be dependent upon the agreement of all parties and the availability of the funding. There is an option to extend the agreement for one (1) additional one (1) year term running from January 1, 2019 through December 31, 2019 contingent upon the availability of funds and approval of MCDS Director.

ARTICLE III: AVAILABILITY OF FUNDS
Payments for all services provided in accordance with the provisions of this agreement are contingent upon the availability of federal, state, and/or local funds. In the event that local, state and/or federal reimbursement is no longer available to the MCDS, therefore requiring changes to, or termination of this agreement, such changes or termination for this reason will be effective on the date that local, state and/or federal reimbursement is no longer available, or later as in otherwise stipulated by the MCDS.

ARTICLE IV: COST AND DELIVERY OF PURCHASED SERVICES
MCDS will reimburse the provider for any program related expenses and a 10% administrative fee in an amount not to exceed a valid Montgomery County Purchase Order and approved budget amount. The 10% administrative fee is valid through December 31, 2018 only.

ARTICLE V: PAYMENT FOR PURCHASED SERVICES
The Provider will submit a signed monthly invoice to the MCDS - Contracting Unit within fifteen (15) calendar days following the last day of the billing period covering costs to provide services to eligible individuals. Such invoices shall include the Purchase Order number and allowed costs. The MCDS Contracting Unit will review such invoice for completeness and any information necessary before making payment within thirty (30) days after receipt of an accurate invoice. The reported expenditures submitted are subject to adjustment by the MCDS Contracting Unit before such payment is made in order to adjust for mathematical errors, incorrect rates, or non-covered services and the reported expenditures are subject to audit by appropriate state or federal officials or an independent audit after payment is made.

All invoices shall be submitted no later than fifteen (15) days after the last day of the billing period. Failure to do so may result in the delay or denial of payment.

FINAL submission of all invoices for the initial term shall be received no later than January 15, 2019. Failure to do so may result in the delay or denial of payment.
ARTICLE VI: RESPONSIBILITY
A. MCDS RESPONSIBILITY
Upon receipt of an accurate invoice, MCDS will process invoices for payment.

B. PROVIDER RESPONSIBILITY
It is the Provider’s responsibility to advertise and recruit participants for this program; develop curriculum or purchase training designed to meet the needs of this program; maintain certified and experienced instructors who have worked with this population; implement and monitor classroom instruction; survey participants upon completing the program.

ARTICLE VII: ELIGIBILITY FOR SERVICES
Eligibility is limited to Montgomery County residents. Provider shall insure eligibility has been determined prior to utilizing funds. These dollars cannot be used for TANF and/or WIOA eligible youth.

ARTICLE VIII: GOVERNING LAW
This agreement and any modifications, amendments, or alterations, shall be governed, construed, and enforced under the laws of Ohio.

ARTICLE IX: AMENDMENTS
This writing constitutes the entire agreement between the parties with respect to all matters herein. This agreement may be amended only by a writing signed by both parties; however, it is agreed by the parties that any amendments to laws or regulations cited herein will result in the correlative modification of this agreement, without the necessity for executing written amendments.

ARTICLE X: ASSIGNMENTS
The parties expressly agree that this agreement shall not be assigned to a third party by the Provider without the prior written approval of MCDS.

ARTICLE XI: COMPLIANCE
The Provider shall perform its obligations under this agreement in conformity with all applicable local, state and federal rules, laws and regulations. Provider agrees to abide by the language, provisions and any attachments to this agreement as if fully written herein, including proposal and budget as negotiated and finalized. Provider verifies by signing this agreement that said agreement has been read and fully understood. Any agency found to be out of compliance, or in breach of the agreement, may be subject to investigation and termination of this agreement. These include but are not limited to the following, when applicable:

a) Civil Rights: MCDS and Provider agree that as condition of this agreement, there shall be no discrimination against any client or any employee because of race, color, sex, religion, national origin, handicapped, or any other factor as specified in TITLE VI of the Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973, as amended; all requirements imposed
by the applicable HHS regulations (45 CFR 84) and all guidelines and interpretations issued pursuant thereto; the Age Discrimination Act of 1975; the Omnibus Budget Reconciliation Act of 1981, where applicable; and the Americans With Disabilities Act of 1990.

It is further agreed that the Provider will comply with all appropriate federal and state laws regarding such discrimination and the right to and method of appeal will be made available to all persons under this agreement. Any agency found to be out of compliance with this paragraph may be subject to investigation by the Office of Civil Rights, the Department of Health and Human Services and/or the Department of Labor, and the termination of this agreement.

b) Equal Employment Opportunity: requiring compliance with Executive Order 11246, as amended by Executive Order 11375 and supplemented in Department of Labor regulations 41 CFR 60.

c) Section 104 of the Personal Responsibility and Work Opportunities Reconciliation Act 1996: Provider will ensure that the religious freedom of program participants is not diminished and that it will not discriminate against any participant based on religion, religious belief, or refusal to participate in a religious activity. No funds provided under this agreement will be used to promote the religious character and activities of the provider.

If any participant objects to the religious character of the organization, the Provider will immediately refer the individual to MCDS for an alternative Provider.

d) Patent Rights: requiring compliance in accordance with 37 CFR 401 and any other regulations issued by HHS, WIA or FCS.

e) Clean Air Act: requiring compliance with applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act 42 USC 1857(h); Section 508 of the Clean Water Act 33 USC 1368; Executive Order 11738; and Environmental Protection Agency regulations 40 CFR 15.

f) Debarment and Suspension: requiring compliance with Executive Orders 12549 and 12689.

g) Lobbying: requiring compliance for anti-lobbying provisions of 31 USC 1352.

h) Anti-Kickback Act: requiring compliance with the Copeland Anti-Kickback Act 18 USC 874 as supplemented in Department of Labor regulations 29 CFR 3.


j) Davis-Bacon Act: requiring compliance with Davis-Bacon Act, 40 USC 276a to a-7 as supplemented by Department of Labor regulations 29 CFR Part 5.

ARTICLE XII: INTEGRATION AND MODIFICATION

This instrument embodies the entire agreement of the parties. There are no promises, terms, conditions or obligations other than those contained herein; and this agreement shall supersede all previous communications, representations or agreements, either written or oral, between the parties to this agreement. Also, this agreement shall not be modified in any manner except by an instrument, in writing, executed by the parties to this agreement.

ARTICLE XIII: SEVERABILITY

If any term or provision of this agreement or the application thereof to any person or circumstance shall, to any extent be held invalid or unenforceable, the remainder of this agreement or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby and each term and provision of this agreement shall be valid and enforced to the fullest extent permitted by law.
ARTICLE XIV: SUBCONTRACTING
All subcontracts are subject to the same terms, conditions, and covenants contained within this agreement. The Provider is responsible for making direct payment to all sub-Providers for any and all services provided by such sub-Provider.

ARTICLE XV: TERMINATION
This agreement may be terminated by either party upon notice, in writing delivered upon the other party prior to the effective date of termination. Should the parties wish to terminate this agreement, the Provider or MCDS must deliver the notice of termination thirty (30) days prior to the effective date of termination. The parties further agree that should the Provider become unable to provide the services agreed to in this agreement for any reason or otherwise materially breach this agreement, such service as the Provider has provided upon the date of its inability to continue the terms of this agreement shall be eligible to be billed and paid according to the provisions of Article V - Payment for Purchased Services.

The parties further agree that should the Provider become unable to complete the work requested in this agreement for any reason, such work as the Provider has completed upon the date of its inability to continue the terms of this agreement shall become the property of MCDS. MCDS shall not be liable to tender and/or pay to the Provider any further compensation after the date of the Provider’s inability to complete the terms hereof, which date shall be the date of termination, unless extended upon request by MCDS. Notwithstanding the above, the Provider shall not be relieved of liability to MCDS for damages sustained by MCDS by virtue of any breach of the agreement by the Provider and MCDS may withhold any compensation to the Provider for the purpose of offset until such time as the amount of damages due MCDS from the Provider is agreed upon or otherwise terminated.

ARTICLE XVI: RESPONSIBILITY FOR AUDIT
Provider must be in compliance with 2 CFR 200 – Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards. Under this rule, if the Provider expends a total of $750,000 or more in Federal awards during their fiscal year, an independent (single or program-specific) audit must be performed for that year. In addition, provider agrees, if required by the Director of MCDS on the basis of evidence of misuse or improper accounting of funds, to have conducted an independent audit of expenditures and make copies of the audit available to MCDS.

ARTICLE XVII: RESPONSIBILITY FOR AUDIT EXCEPTIONS
The Provider agrees to accept responsibility for receiving, replying to and/or complying with any audit exception by appropriate Federal, State or local audit directly related to the provision of this agreement. Audits will be conducted using a “sampling” method. Depending on the type of audit conducted, the areas to be reviewed using the sample method may include but are not limited to months, expenses, total units, and billable units. If errors are found, the error rate of the sample period will be applied to the entire audit period.

The Provider agrees to repay MCDS the full amount of payment received for duplicate billings, erroneous billings, or false or deceptive claims. When an overpayment is identified and the overpayment cannot be repaid in one (1) month, the Provider will be asked to sign a REPAYMENT OF FUNDS AGREEMENT. The Provider recognizes and agrees MCDS may withhold any money
due and recover through any appropriate method any money erroneously paid under this agreement if evidence exists of less than full compliance with this agreement. If payments are not made according to the agreed upon terms, future checks will be held until the repayment of funds is current. Checks held more than sixty (60) days will be canceled and will not be reinsured.

MCDS also reserves the right to not increase the rate(s) of payment or the overall agreement amount for services purchased under this agreement if there is any outstanding or unresolved issue related to an audit finding. MCDS may allow a change in the terms of the repayment agreement. Any change will require a formal amendment to the repayment agreement which will be signed by all parties. An amendment to the repayment agreement may also be processed if any additional changes or issues develop or need to be addressed.

ARTICLE XVIII: AVAILABILITY AND RETENTION OF RECORDS
All records relating to the service provided and supporting documentation for invoices submitted to MCDS by the Provider shall be retained and made available by the Provider for audit by MCDS, the State of Ohio (including, but not limited to, ODJFS, the Auditor of the State of Ohio, Inspector General or duly appointed law enforcement officials) and agencies of the United States government for a minimum of three (3) years after payment under this agreement. If an audit is initiated during this time period, the Provider shall retain such records until the audit is concluded and all issues resolved.

ARTICLE XIX: LEGAL ACTION
Any legal action brought pursuant to this agreement will be filed in the courts located in Montgomery County, Ohio and Ohio law will apply.

ARTICLE XX: CONFLICT OF INTEREST
This agreement, in no way, precludes, prevents, or restricts the Provider from obtaining and working under an additional contractual arrangement(s) with other parties in addition to MCDS, assuming that the contractual work in no way impedes the Provider's ability to perform the services required under the agreement. The Provider agrees that at the time of entering into this agreement, it has no interest in nor shall it acquire any interest, direct or indirect, in any contract which will impede its ability to perform the services under this agreement.

The Provider further agrees that there is no financial interest involved on the part of any MCDS officer, Board of County Commissioners or employees of the County involved in the development of the specifications or the negotiation of this agreement. The Provider has no knowledge of any situation that would be a conflict of interest.

It is understood that a conflict of interest occurs when an MCDS employee will gain financially or receive personal favors as a result of the signing or implementation of this agreement. The Provider further certifies that it will comply with the Ohio Ethics Law. The Provider will report the discovery of any potential conflict of interest to MCDS. Should a conflict of interest be discovered during the term of this agreement, MCDS may exercise any right under the agreement including termination of the agreement.
ARTICLE XXI: CONFIDENTIALITY
The Provider agrees to comply with all Federal and State laws applicable to MCDS and/or consumers of MCDS concerning the confidentiality of MCDS consumers. The Provider understands that any access to the identities of any MCDS consumers shall only be as necessary for the purpose of performing its responsibilities under this agreement. The Provider agrees that the use or disclosure of information concerning MCDS consumers for any purpose not directly related to the administration of this agreement is prohibited.

ARTICLE XXII: HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 ("HIPAA") (Effective April 1, 2003)
The Provider will be prohibited from using any information, systems, or records made available to them for any purpose other than to fulfill the contractual duties specified herein. The provider understands and acknowledges that the disclosure of any such information in a manner not authorized by the Ohio Revised Code or the Ohio Administrative Code constitutes a breach of this agreement, and subjects the Provider to the penalties set forth in section 5101.99 of the Ohio Revised Code and HIPAA. The Provider will be required to abide by the same standards of confidentiality that apply to the employees of ODH, MCDS and the State of Ohio. The terms of this ARTICLE will be included in any subcontracts executed by the Provider for work under this agreement. Any data made available to them by MCDS shall be returned to MCDS no later than ninety (90) days following the termination of this Agreement, the Provider shall certify that it retains no copies of source data. The Provider will be required to maintain current and ongoing compliance with 42 U.S.C. Sections 1320d through 1320d-8 and the implementing regulations found at 45 C.F.R. 164.502(e) and 164.504(e) regarding disclosure of protected health information under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

ARTICLE XXIII: DISCLOSURE
The Provider hereby covenants that it has disclosed any information that it possesses about any business relationship or financial interest that said Provider has with a County employee, employee’s business, or any business relationship or financial interest that a County employee has with the Provider or in the Provider’s business.

ARTICLE XXIV: RELATIONSHIP
Nothing in this contract is intended to, or shall be deemed to constitute a partnership, association or joint venture with the Provider in the conduct of the provisions of this agreement. The Provider shall at all times have the status of an independent Provider without the right or authority to impose tort, contractual or any other liability on MCDS or the Montgomery County Board of County Commissioners.

ARTICLE XXV: INDEMNIFICATION
Provider shall indemnify, hold harmless and, not excluding the County’s right to participate, defend the County, its officers, officials, agents, and employees (hereinafter referred to as “Indemnitee”) from and against all liabilities, claims, actions, damages, losses, and expenses including without limitation reasonable attorneys’ fees and costs, (hereinafter referred to collectively as “claims”) for bodily injury or personal injury including death, or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Provider or any of its owners, officers, directors, agents, employees, or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers’ Compensation Law or arising out of the failure of such Provider to conform to any
federal, state, or local law, statute, ordinance, rule, regulation, or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by Provider from and against any and all claims. It is agreed that Provider will be responsible for primary loss investigation, defense, and judgment costs where this indemnification is applicable. In consideration of the award of this contract, the Provider agrees to waive all rights of subrogation against the County, its officers, officials, agents, and employees for losses arising from the work performed by the Provider for the County.

ARTICLE XXVI: INSURANCE
Provider and sub-providers shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Provider, his agents, representatives, employees, or subcontractors.

The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract. The County in no way warrants that the minimum limits contained herein are sufficient to protect the Provider from liabilities that might arise out of the performance of the work under this contract by the Contractor, his agents, representatives, employees, or subcontractors and Provider is free to purchase additional insurance as may be determined necessary.

A. MINIMUM SCOPE AND LIMITS OF INSURANCE: Provider shall provide coverage with limits of liability not less than those stated below. An excess liability policy or umbrella liability policy may be used to meet the minimum liability requirements provided that the coverage is written on a “following form” basis.

1. Commercial General Liability — Occurrence Form
Policy shall include bodily injury, property damage, and contractual liability coverage, as defined by the insured contract section of the policy.
- General Aggregate $3,000,000
- Products – Completed Operations Aggregate $3,000,000
- Personal and Advertising Injury $1,000,000
- Each Occurrence $1,000,000
  a. The policy shall be endorsed to include coverage for physical/sexual abuse and molestation. The limit should be $1,000,000 each Occurrence/ $3,000,000 aggregate.
  b. The policy shall be endorsed to include the following additional insured language: "The Board of Montgomery County Commissioners and MCDS shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor".
  c. Coverage shall be primary and non-contributory.
  d. Policy shall be endorsed with a notice of occurrence endorsement.
e. Contractor's sub-Provider shall be subject to the same minimum requirements identified above.

f. The policy should include a notice of occurrence endorsement – CEO, President, CFO, Risk Manager, or General Counsel.

g. General liability should have aggregate per location.

h. Associated bid number, job number, or project number should be referenced on the certificate.

2. **Automobile Liability**

   Bodily Injury and Property Damage for any owned, hired, and non-owned vehicles used in the performance of this Contract.

   Combined Single Limit (CSL) \( \$1,000,000 \)

   a. The policy shall be endorsed to include the following additional insured language: "The Board of Montgomery County Commissioners and **MCDS** shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor, including automobiles owned, leased, hired, or borrowed by the Contractor".

   b. Coverage shall be primary and non-contributory.

   c. Contractor's subcontractors shall be subject to the same minimum requirements identified in this section.

   d. Associated bid number, job number, or project number should be referenced on the certificate.

   e. The policy should include a notice of occurrence endorsement – CEO, President, CFO, Risk Manager, or General Counsel.

3. **Workers' Compensation and Employers' Liability**

   Workers' Compensation

   Employers' Liability

<table>
<thead>
<tr>
<th>Each Accident</th>
<th>Disease – Each Employee</th>
<th>Disease – Policy Limit</th>
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<td>$1,000,000</td>
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   a. Policy shall contain a waiver of subrogation in favor of The Board of Montgomery County Commissioners and MCDS.

   b. Provider and sub-provider shall be subject to the same minimum requirements identified in this section.

4. **Professional Liability (Errors and Omissions Liability)**

   The policy shall cover professional misconduct or lack of ordinary skill for those positions defined in the Scope of Services of this contract.

   Each Claim \( \$1,000,000 \)

   Annual Aggregate \( \$3,000,000 \)
a. All claims made policies must be reviewed by Risk Management Department.

4. **Fidelity Bond or Crime Insurance**
   Bond or Policy Limit $100,000
   a. The bond or policy shall include coverage for all directors, officers, agents, and employees of the Contractor.
   b. The bond or policy shall include coverage for third party fidelity/crime and name the Board of Montgomery County Commissioners, MCDS and their clients as Joint Loss Payee where as their interests may appear.
   c. The bond or policy shall not contain a condition requiring an arrest and conviction.
   d. Policies shall be endorsed to provide coverage for computer crime/fraud.

B. **ADDITIONAL INSURANCE REQUIREMENTS:** The policies shall include, or be endorsed to include, the following provisions:
   1. On insurance policies where the Board of Montgomery County Commissioners and MCDS are named as an additional insured, the Board of Montgomery County Commissioners and MCDS shall be an additional insured to the full limits of liability purchased by the Provider even if those limits of liability are in excess of those required by this Contract.
   2. The Provider's insurance coverage shall be primary insurance and non-contributory with respect to all other available sources.

C. **NOTICE OF CANCELLATION:** Each insurance policy required by the insurance provisions of this Contract shall provide the required coverage and shall not be suspended, voided, or canceled except after sixty (60) days prior written notice has been given to the County, except when cancellation is for non-payment of premium, then ten (10) days prior notice may be given. Such notice shall be sent directly to (Montgomery County Purchasing, Attn: Marsha Shaffer, 451 W. Third St., Dayton, OH 45422).

D. **ACCEPTABILITY OF INSURERS:** Insurance is to be placed with insurers duly licensed or authorized to do business with the Board of Montgomery County Commissioners and MCDS with an “A.M. Best” rating of not less than A IX. The County in no way warrants that the above-required minimum insurer rating is sufficient to protect the Provider from potential insurer insolvency.

E. **VERIFICATION OF COVERAGE:** Provider shall furnish the County with certificates of insurance (ACORD form or equivalent approved by the County) as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and any required endorsements are to be received and approved by the County before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract or to provide evidence of renewal is a material breach of contract.
All certificates required by this Contract shall be sent directly to Marsha Shaffer, Purchasing Department, 451 W. Third St., Dayton, OH 45422. The County project/contract number and project description shall be noted on the certificate of insurance. The County reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time. **DO NOT SEND CERTIFICATES OF INSURANCE TO THE COUNTY’S RISK MANAGEMENT DEPARTMENT.**

F. **SUBCONTRACTORS:** Provider’s certificate(s) shall include all subcontractors as additional insureds under its policies or Provider shall furnish to the County separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum requirements identified above.

G. **APPROVAL:** Any modification or variation from the insurance requirements in this Contract shall be made by the Prosecutor’s Office or Risk Management Department, whose decision shall be final. Such action will not require a formal Contract amendment, but may be made by administrative action.

**ARTICLE XXVII: CHILD SUPPORT ENFORCEMENT**
Provider agrees to cooperate with MCDS, ODJFS and any other Child Support Enforcement Agency (CSEA) in ensuring employees of the Provider meet child support obligations established under State law. Further, by executing this agreement, Provider certifies present and future compliance with any court order for the withholding of support which is issued pursuant to Sections 3113.21 and 3113.214 of the Ohio Revised Code.

**ARTICLE XXIII: DRUG-FREE WORKPLACE**
Provider certifies and affirms that Provider will comply with all applicable State and Federal laws regarding a drug-free workplace. Provider will make a good faith effort to ensure that all employees performing duties or responsibilities under this agreement, while working on State, County or private property, will not purchase, transfer, use or possess illegal drugs or alcohol, or abuse prescription drugs in any way.

**ARTICLE XXIX: PUBLIC ASSISTANCE WORK PROGRAM CUSTOMERS**
Pursuant to Chapter 5107 of the Ohio Revised Code and Prevention, Retention, and Contingency Program established under Chapter 5108 of the Revised Code, Provider agrees to not discriminate in hiring and promoting applicants for and customers for the Ohio Works Program. Provider also agrees to include such provision in any such contract, subcontract, grant or procedure with any other party which will be providing services, whether directly or indirectly, to MCDS consumers.

**ARTICLE XXX: PUBLIC RECORDS**
This agreement is a matter of public record under the laws of the State of Ohio. Provider agrees to make copies of this agreement promptly available to any requesting party.

**ARTICLE XXXI: MEDIA RELATIONS, PUBLIC INFORMATION AND OUTREACH**
Although information about and generated under this agreement may fall within the public domain, Provider will not release information about or related to this agreement to the general public or
media verbally, in writing, or by any electronic means without prior approval from MCDS Director, unless the Provider is required to release requested information by law. MCDS reserves the right to announce to the general public and media: award of the agreement, agreement terms and conditions, scope of work under the agreement, results obtained under the agreement, impact of agreement activities, and assessment of the Provider performance under the agreement.

Except where MCDS approval has been granted in advance, the Provider will not seek to publicize and will not respond to unsolicited media queries requesting: announcements of agreement award, agreement terms and conditions, agreement scope of work, government-furnished documents MCDS may provide to the Provider to fulfill the agreement scope of work, deliverables required under the agreement, results obtained under the agreement, and impact of agreement activities.

If contacted by the media about this agreement, the Provider agrees to notify the MCDS Director in lieu of responding immediately to media queries. Nothing in this section is meant to restrict the Provider from using agreement information and results to market to specific customers or prospects.

**ARTICLE XXXII: WARRANTY**
The Provider warrants that its services and/or goods shall be performed and/or provided in a professional and work like manner in accordance with applicable professional standards.

**ARTICLE XXXIII: WAIVER**
Any waiver by either party of any provision or condition of this agreement shall not be construed or deemed to be a waiver of any other provision or condition of this agreement, nor a waiver of a subsequent breach of the same provision or condition.
IN WITNESS WHEREOF, the parties have hereunto set their hands this _____ day of _____, 2018.

Signed and acknowledged in the presence of:

______________________________
Witness

______________________________
Witness

______________________________
Witness

OR

______________________________
Witness

______________________________
Witness

______________________________
Witness

BOARD OF COUNTY COMMISSIONERS OF MONTGOMERY COUNTY, OHIO (Board)

By: ________________________________
   Judy Dodge, Commissioner

By: ________________________________
   Dan Foley, Commissioner

By: ________________________________
   Deborah Lieberman, Commissioner

By: ________________________________
   Joseph P. Tuss, Administrator

By: ________________________________
   Michael Colbert, MCDS Director or Designee

Daybreak (Provider)

By: Sign) ________________________________

By: (Print) ________________________________

Title: ________________________________

Date: ________________________________

Approved as to Form:

By: ________________________________
   Assistant Prosecuting Attorney

Date: 8.30.18
IN WITNESS WHEREOF, the parties have hereunto set their hands this 2nd day of October 2018.

Signed and acknowledged in the presence of:

__________________________
Witness

__________________________
Witness

__________________________
Witness

OR

__________________________
Witness

__________________________
Witness

BOARD OF COUNTY COMMISSIONERS OF MONTGOMERY COUNTY, OHIO (Board)

By: ________________________
Judy Dodge, Commissioner

By: ________________________
Dan Foley, Commissioner

By: ________________________
Deborah Lieberman, Commissioner

By: ________________________
Michael B. Colbert, Administrator

By: ________________________
MCDS Director or Designee

Daybreak (Provider)

By: Sign) _____________________
John Jagodzinski

By: (Print) ____________________
John Jagodzinski

Title: _______________________
Chief Financial Officer

Date: _______________________
9/19/18

Approved as to Form:

By: ________________________
Assistant Prosecuting Attorney

Date: _______________________
Sept. 24, 2018
DISCLOSURE POLICY

The Board of County Commissioners of Montgomery County, Ohio, has adopted a disclosure policy which requires persons or business contracting with the Board of County Commissioners of Montgomery County, Ohio, to disclose to the Board any business and/or family relationship which the contracting party has with any public official, or person employed by any public official in Montgomery County, Ohio. Immediate family relationships, for disclosure purposes, are defined as spouse; children; parents (natural and by-law); and siblings (natural and by-law). Disclosure of this information will not necessarily preclude the award of a contract to the undersigned. The undersigned party, in accordance with intent of resolution No. 88-1276 agrees to disclose, to the best of its knowledge and ability, the following information.

CORPORATION
The identity of any county Official, County employee, or member of a county official or county employee's immediate family, who hold(s) a position of responsibility being defined as a position having decision making capacities including but not limited to a member of the board of directors, officer of the corporation, or trustee;

PARTNERSHIP
The identification of person(s) employed by the partnership and or the name(s) of any of the immediate family who is, or who are, also simultaneously employed by any public official of Montgomery County, Ohio, or public office or agency of Montgomery County, Ohio;

CONSULTANT
The identification of person(s) employed by the consultant and or the name(s) of the consultant's immediate family who is, or who are, also simultaneously employed by any official of Montgomery County, Ohio, or public office or agency of Montgomery County, Ohio;

Should the undersigned party have knowledge or information concerning the above categories, the undersigned party is to submit this acknowledgement form with a detailed explanation of the names of the parties involved and the particular relationship. Please check the appropriate box.

☐ DOES NOT APPLY

☐ DOES APPLY WITH EXPLANATION ATTACHED

SIGNATURE

TITLE

140
STATE OF OHIO:
COUNTY OF Montgomery

To the Auditor of Montgomery County:

The affiant, __Daybreak, Inc.__

(name of person, organization, or company)

located at __605 S. Patterson Blvd.__

(address)

After being duly sworn, states the following: The affiant, at the time the bid for

_Montgomery County Development Services Funds_

was submitted (check one):

☐ Was not charged with any delinquent personal property
taxes on the general tax list of Montgomery County, Ohio

☐ Was charged with delinquent personal property taxes
on the general tax list of Montgomery County, Ohio in
the principal amount of $______ with the
sum of $______ added for due and unpaid
penalties and interest.

Further the affiant sayeth naught,

Sworn to and subscribed by __Daybreak, Inc.__

(name of person, organization, or company)

on this __9th__ day of __August__ __2018__.

Signature of person or authorized representative of affiant

STATE OF OHIO
COUNTY OF Montgomery

Before me, a notary public, on this __9__ day of __Aug__ __2018__.

Personally appeared __Linda Kramer, CEO__

the affiant in the foregoing affidavit, who acknowledged the signing thereof to be __✓__ voluntary act and deed.

In testimony whereof, I have hereto subscribed my name and affixed my seal on this day and year aforesaid.

KILEY OUTRAM

Notary Public for the State of Ohio

My Commission Expiration Public

August 16, 2019
MEMORANDUM OF UNDERSTANDING (MOU)
Between
Daybreak- Opportunity Zone (OZ)
And YouthBuild

This is an agreement between the Daybreak and YouthBuild.

I. PURPOSE & SCOPE

The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to occupancy and services provided Daybreak's Opportunity Zone and Employment Center located at 701 S. Patterson In Dayton. Specifically, this MOU is intended to enhance the collaborative working relationship between the parties to:

1. Increase Youth (18- 24 years/old) Employment i.e. job placement
2. Increase Youth Educational Achievement i.e. GED, HS Diploma
3. Increase-Youth Employability i.e. Industry Recognized Credentials in Healthcare and Construction
4. Decrease Barriers to Employment i.e. drug and alcohol usage, skill deficits

II. DAYBREAK’S RESPONSIBILITIES UNDER THIS MOU:

Daybreak shall undertake the following:

1. Provide the following listed resources as match for YouthBuild in the performance of their U.S. Department of Labor Grant:
   a. Offices
   b. Classrooms
   c. Lower Level Workshop
   d. Healthcare lab located in OZ AoD Clinic
   e. Use of general shared space i.e. conference rooms, break rooms
   f. Phone, Internet, WiFi
   g. Use of general office equipment as needed
2. Reimburse YouthBuild a maximum of $49,326.96 for a Healthcare teacher as recruited, hired and supervised by YouthBuild. The salary for the teacher will be paid through the Supported Employment Collective Impact Project (SECIP) and is contingent on continued receipt of said funding from Montgomery County.
3. Provide on-site security personnel and safety practices.
4. Allow YouthBuild staff to market services and enroll youth in YouthBuild services while being at Daybreak

III. YOUTHBUILD RESPONSIBILITIES UNDER THIS MOU:

YouthBuild will undertake the following:
1. Provide YouthBuild outcome data to Daybreak for purposes of Daybreak Employment Key Performance indicators and designated grant performance measures i.e. SECIP monthly education, vocation, and certification achievement
2. Recruit, hire, and supervise a Healthcare teacher and Placement Coordinator/Employment Specialist for YouthBuild. The salary for the Healthcare teacher will be paid through Supported Employment Collective Impact Project (SECIP) and is contingent on continued receipt of said funding from Montgomery County
3. Refer YouthBuild youth to Daybreak for Medicaid enrollment, Alcohol or Other Drug (AoD) and Mental and Mental Health (MH) Services, and other Daybreak services as needed. Provide $24,665.00 funding to Daybreak to subsidize the cost of staff and/or contractors to deliver such AoD and MH services.

DAYBREAK AND YOUTHBUILD RESPONSIBILITIES UNDER THIS MOU:

1. Fully participate in the SECIP by attending meeting, trainings, and collecting/reporting project data.
2. Meet regularly to ensure a healthy integration of service for all OZ youth.
3. Work collaboratively to minimize duplication of services and to provide holistic employment and education services for OZ youth.
4. Ensure all clients of Daybreak and YouthBuild participants are provided reciprocal Releases of information for both agencies and said releases are kept current policy.

IT IS MUTUALLY UNDERSTOOD AND AGREED BY AND BETWEEN THE PARTIES THAT:

The term of this Agreement is for one year from July 1, 2019 to June 30, 2020. Terms stated above may be renewed for successive one-year terms thereafter with mutual agreement. Terms may be modified through mutual agreement and written signed addendum to this document. This agreement may be terminated by either party by giving 30 days written notice to the other party.

EFFECTIVE DATE AND SIGNATURE

This MOU shall be in effect upon the signature of both parties authorized officials. It shall be in force from July 1, 2019 to June 30, 2020.

Both parties indicate agreement with this MOU by their signatures.

[Signature]
Daybreak, Inc 7/1/19

[Signature]
YouthBuild 7/1/19
MEMORANDUM OF UNDERSTANDING COVERSHEET

September 30, 2019

To Whom It May Concern:

The Homeless Solutions Policy Board, the OH-505 CoC Governing Board took action on September 13, 2019 to enter into a Memorandum of Understanding (MOU) with the Montgomery County Business Services on behalf of local Workforce Investment Board. The MOU prioritizes households experiencing homelessness for employment referral and placement due the instability that results from a housing crisis. Montgomery County Business Services approved the MOU on September 25, 2019.

A formal Resolution authorizing the execution of the MOU by the CoC Governing Board and Montgomery County Business Services will appear on the Montgomery County Board of County Commissioners Agenda on Tuesday, October 15, 2019.
RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN MONTGOMERY COUNTY BUSINESS SERVICES (MCBS) AND THE DAYTON-KETTERING-MONTGOMERY COUNTY CONTINUUM OF CARE (OH-505 COC) TO PROMOTE THE ALIGNMENT OF THE PUBLIC WORKFORCE SYSTEM AND THE HOMELESS ASSISTANCE SYSTEM IN SUPPORT OF A COMPREHENSIVE, ACCESSIBLE, AND HIGH-QUALITY WORKFORCE DEVELOPMENT SYSTEM. NO FUNDING WILL RESULT FROM THIS MOU.

WHEREAS, the Montgomery County Business Services (MCBS) and the Dayton-Kettering-Montgomery County Continuum of Care (OH-505 CoC) are desirous of a working partnership to achieve common goals to reach these outcomes; and

WHEREAS, the terms and conditions of this MOU shall be effective through September 30, 2022; and

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Montgomery County, Ohio, does hereby authorize this Resolution to enter into a Memorandum of Understanding (MOU) between Montgomery County Business Services (MCBS) and the Dayton-Kettering Montgomery County Continuum of Care (OH-505 CoC) to promote the alignment of the public workforce system and the homeless assistance system in support of a comprehensive, accessible, and high-quality workforce development system. No funding will result from this MOU.

BE IT FURTHER RESOLVED that the Clerk of Commission certify this resolution and make an imaged copy of this resolution available on the Montgomery County, Ohio website at http://www.mcohio.org.
Memorandum of Understanding

This Memorandum of Understanding (MOU) is made on this 30th of September 2019, by and between Montgomery County Business Services (MCBS) on behalf of the Montgomery County Workforce Investment Board and the Dayton-Kettering-Montgomery County Continuum of Care (OH-505 CoC).

WHEREAS, the Montgomery County Workforce Investment Board is responsible for convening workforce development efforts, catalyzing the development of a comprehensive workforce strategy, advising elected officials on workforce policy, and reviewing and concurring in the implementation of the workforce development plan;

WHEREAS, the Dayton-Kettering-Montgomery County Continuum of Care is a local network of community stakeholders committed to preventing and ending homelessness;

WHEREAS, the Montgomery County workforce development plan includes veterans, criminal justice involved individuals, and persons at 100% of the federal poverty level as priority populations for their services – including households experiencing homelessness;

WHEREAS, there is a critical urgency for prioritizing employment placement for individuals experiencing homelessness due to the instability that results from a housing crisis;

WHEREAS, both organizations have adopted the WIOA philosophy to strengthen and improve the public workforce system and help get our citizens, including youth and those with significant barriers to employment, into high-quality jobs and careers and help employers hire and retain skilled workers. In support of these efforts both organizations have prioritizes placement in employment followed by assistance in acquiring occupational skill upgrading, when necessary; and

WHEREAS, both organizations have the goal to support the alignment of employment, training and education in the support of a comprehensive, accessible, and high quality workforce development system for persons experiencing homelessness. These efforts will provide workers with the skills and employment necessary to secure and advance in career pathways with Self-sustainable wages, and to provide employers with the skilled workers employers need to succeed in a global economy;

NOW THEREFORE, the Parties agree as follows:

1. PURPOSE. The purpose of this memorandum is to provide the basic framework for Montgomery County Business Services (MCBS) and the Dayton-Kettering-Montgomery County Continuum of Care (OH-505 CoC) to facilitate collaboration and coordination of workforce programs including employment opportunities, education and job training for households experiencing homelessness. Collaborative efforts may include, but are not limited to:
- OH-505 CoC emergency shelter staff, street outreach and housing providers will make referrals to Montgomery County Business Services – Job Seeker Services (Attachment A)
- Annual training of shelter staff and housing providers about in-person and virtual employment and training resources available through the public workforce system
- Sharing workforce and labor market information
- Enabling outreach efforts to bring career awareness and employment resources available

2. **OBLIGATIONS.** The partners acknowledge that no contractual relationship is created through this Memorandum but agree to work together in the true spirit of partnership to ensure there is a coordinated and responsive effort in providing employment opportunities, education, training, and employment supports for persons experiencing homelessness or formerly homeless individuals.

3. **COORDINATION.** Referral of participants to workforce development services including job placement, education and training programs.

4. **DATA SHARING.** The partners will work together, based on client informed consent, to collection and sharing of non-identifying participant data in compliance with local, state and federal requirements to maintain confidentiality. Montgomery County Business Services (MCBS) will provide aggregate data related to job seekers referred by the Dayton-Kettering-Montgomery County Continuum of Care (OH-505 CoC). (Attachment A – Referral Form)

5. **FUNDING.** Any resources utilized and/or endured by either party will be their responsibility. No funding or reimbursement will be exchanged between the Montgomery County Business Services (MCBS) and the Dayton-Kettering-Montgomery County Continuum of Care (OH-505 CoC).

6. **TERM.** This MOU commences on October 1, 2019 or when all the required partners have signed the agreement, whichever is sooner, and concludes on September 30, 2022. The parties may agree to amend this MOU at any time before its designated expiration.
HOMELESS SOLUTIONS REFERRAL FORM

Name ______________________________________ Last 4 SS# ______________________

Age ______________ Currently employed? Yes ☐ No ☐ Industry Sector? ______________________

Contact Number ______________________ Contact email ____________________________

Referral Date __________ Referring Staff ___________________________ HMIS # ______________

Education Level

☐ Did not graduate from high school. Last grade completed ______
☐ High School Graduate/ Earned a GED
☐ Technical/Trade School – Certificate in ________________________
☐ Some College Number of years ____________
☐ Associate Degree in _________________________________
☐ Bachelors’ Degree in ________________________________
☐ More than Bachelors’ Degree in ________________________

Criminal Background (does not exclude from services)

☐ Felony (1 or more) If yes, what year(s)? ____________________________________________

☐ Misdemeanor (1 or more) If yes, what year(s)? ______________________________________

____________________________________________________________________________________

Indicate what services you feel would help you in your career planning:

☐ TALENT SERVICES - RESOURCE ROOM REFERRAL

• Career Preparation (one on one Customized Career Planning sessions with Workforce Specialist)
  ✐ Orientations provided Monday & Thursday, 10:30 AM & 2:30 PM
Please indicate date and time to attend Career Preparation Orientation at the OhioMeansJobs Resource Room

• Employment Workshop Series (Powerful Resumes, Job Search Strategies, Interviews Tactics)
  ✐ OhioMeansJobs Workshop Schedule (See attached)
Please indicate date and time to attend Workshop(s) at the OhioMeansJobs Resource Room

☐ Background Checks

☐ WIOA REFERRAL – Training

• Business Services WIOA Orientation Session (Occupation Skills Training, Career Services, Supportive Services, Follow-up)
  ✐ WIOA orientations provided Monday - Thursday at 9 AM & 1 PM
Please indicate date and time to attend Orientation in WIOA? ________________________________

Send referral to: XXXXXXXXXXXX
URBAN LEAGUE OF GREATER SOUTHWESTERN OHIO
Dba MIAMI VALLEY URBAN LEAGUE
MEMORANDUM OF UNDERSTANDING (MOU)
Workforce Innovation and Opportunity Act Program
Daybreak, Inc.

This Agreement is entered into January 1, 2019, by and between Urban League of Greater Southwestern Ohio dba: Miami Valley Urban League and Daybreak, Inc.

WHEREAS, Miami Valley Urban League (MVUL) submitted and was awarded a proposal to Montgomery County for the Workforce Innovation and Opportunity Act (WIOA) and has been contracted by Montgomery County to provide Workforce Development services for residents of Montgomery County between the ages of 16 and 24. The Partnership with Daybreak will include eligible participants between the age of 16 and 24 that are homeless youth.

WHEREAS, Daybreak has been identified as a partner. The MVUL has agreed to provide one or more of 14 Workforce Development elements including training & work experience for eligible youth referred by Daybreak as outlined in the WIOA scope of work and outcomes. Participants will become dually enrolled in both programs.

The Parties agree:
The terms of the agreement shall be from the date of the agreement and will expire on December 31, 2019 or until five (5) days written notification is given by either party to cancel this agreement.

Daybreak will:
1. Refer suitable Daybreak youth to the MVUL WIOA program.
2. Assist Daybreak youth to complete the application process.
3. Provide paid work experience training in Lindy’s Bakery.
4. Adhere to all applicable laws and regulations regarding employment for the State of Ohio.
5. Provide Daybreak/WIOA enrolled youth with a Daybreak Employment Specialist who will work collaboratively with MVUL WIOA staff to ensure that WIOA enrolled youth meet the goals and objectives set forth in individualized employment work plan.
6. Provide Daybreak/WIOA enrolled youth with comprehensive wraparound services that include but are not limited to: emergency shelter, housing, emergency needs, case management, employment readiness training and job placement, mental health services, AOD services, life skills training, and linkages to community services.
7. Provide MVUL WIOA staff on-site access for Daybreak youth who are enrolled in the WIOA program.
8. To indemnify and hold harmless the Urban League of Greater Southwestern Ohio and its DBA Miami Valley Urban League, its employees, officers, agents, and directors from and against any and all claims, demands, costs, including reasonable attorney’s fees, expenses, liability, suits and judgments in law or equity, losses or damages of any kind.
or nature arising directly from any act or omission of the Program Partner related to this program on their administration of their portion of the program.

9. To maintain at its sole expense appropriate general and professional liability policies in the amount of $1 Million Dollars to ensure their employees, representatives, agents, directors and officers against any claim for damages arising by reason of personal injury or death occasioned directly or indirectly from the performance or nonperformance of any services required and/or provided by them under this agreement and to have the Miami Valley Urban League and its directors, officers, agents, and employees named as additional insured’s with respect to work or operations connected with this agreement and to require the insurer to give the Miami Valley Urban League not less than thirty (30) day notice prior to termination or cancellation of coverage. A copy of the insurance to accompany this agreement, and name us as additional issued.

10. Agree to submit any dispute arising out of this agreement first to mediation prior to commencing litigation and, should mediation fail, to submit and share in the cost to binding arbitration under the rules of the American Arbitration Association or such similar organization as the parties may mutually agree upon.

11. Maintain all files and documents pertaining to this document for a period of 7 years.

12. Will sign a Non-Disclosure Agreement (NDA)

**Urban League of Southwestern Ohio Will:**

1. Serve as lead agency for the collaborative proposals submitting all required documents and reports in a timely manner.

2. Dually enroll Daybreak participants in MVUL WIOA program

3. Submit WIOA applications for Daybreak youth to Montgomery County within 14 days of the referral date.

4. Inform Daybreak of a Daybreak applicant’s eligibility (eligible or ineligible) within 1 day of receiving the eligibility determination notice issued by Montgomery County.

5. We will submit and maintain paperwork for the enrollment and payment of Daybreak youth identified by both partners for the MCDJFS subsidized work experience program.

6. Place Daybreak youth in MCDJFS’s subsidized age appropriate work experience at Lindy’s Bakery as a worksite or work with Daybreak Employment Specialists and Daybreak youth should a placement at another community worksite is more appropriate.

7. Provide financial literacy training components and conduct a pre/post assessment.

8. Enter all information required by County for reporting into the appropriate data base(s).

9. Maintain insurance coverage, in the amounts and forms acceptable by Montgomery County covering damage to persons or property caused by the acts of assigned participants and MVUL supervisors in the course of their participating in the program.

10. Agree to submit any dispute arising out of this agreement first to mediation prior to commencing litigation and, should mediation fail, to submit and share in the cost to binding arbitration under the rules of the American Arbitration Association or such similar organization as the parties may mutually agree upon.

11. Provide financial assistance (if funds are available) to cover the cost of tutor and/or remedial academic staff working with co-enrolled participants working to complete their secondary school education (High School Diploma / High School Equivalency Certificate).

12. Sign a Non-Disclosure Agreement.
IN WITNESS WHEREOF, Urban League of Southwestern Ohio and Daybreak, has executed this
Agreement as of January 1, 2019 (date).

Urban League of Greater Southwestern Ohio
WIOA Contract Provider

Chara Frizzell Jackson
Printed Name and Signature

3458 Reading Rd.
Cincinnati, OH 45229
Agency Address

Daybreak, Inc.
Program Partner

Linda L. Kramer
Printed Name and Signature

605 South Patterson Blvd. 45402
Dayton, Ohio 45402
Agency Address
This Agreement is effective on January 1, 2019 between Urban League of Greater Southwestern Ohio doing business as Miami Valley Urban League and County Corp – YouthBuild – Dayton (YB).

WHEREAS, Miami Valley Urban League (MVUL) submitted and was awarded a proposal to Montgomery County for the Workforce Innovation and Opportunity Act (WIOA) and has been contracted by Montgomery County to provide Workforce Development services for residents of Montgomery County between the ages of 16 and 24. The partnership with YB will include those eligible participants between the ages of 18-24.

WHEREAS, YB has been identified as a partner. The MVUL has agreed to provide one or more of 14 Workforce Development elements including training & work experience for eligible youth referred by YB as outlined in the WIOA scope of work and outcomes. Participants will become dually enrolled in both programs.

The Parties agree:
The terms of the agreement shall be from the date of the agreement and will expire on December 31, 2019 or until five (5) days written notification is given by either party to cancel this agreement.

The YouthBuild program agrees:
1. Will assist MVUL will identifying and refer suitable YB youth to the MVUL WIOA program.
2. Assist eligible YB youth to complete the application process.
3. Provide YB/WIOA enrolled youth with a YB liaison (case manager) who will work collaboratively with MVUL staff to ensure that WIOA enrolled youth meets the goals and objectives set in the individualized employment work plan.
4. YouthBuild will make available to dual enrolled participants all 14 of the required WIOA / CCMEP elements.
5. Provide MVUL WIOA staff on site-access for YB youth who are enrolled in the WIOA program.
6. To provide the training curriculum for the National Retail Association’s (NRA) Customer Service credential (and, as identified below, will be taught by MVUL staff).
7. Will provide MVUL access to the online test for NRA Customer Service Certification.
8. To provide the following to eligible youth assigned to the Program Partner:
   a) An opportunity to provide YB Participants with an orientation to explain WIOA and enrollment in MVUL WIOA program.
b) To provide the location for training and activities including the workforce experience program (WEP) sites for participants in the construction and healthcare pathways.

c) Electronic Pre Assessments (TABE) for participants to be completed before or within 3 months of enrollment in WIOA.

d) Electronic Post Assessment (TABE) to be completed prior to exiting the WIOA program.

e) To recruit employer partners for unsubsidized work sites or other Department of Labor postsecondary placements.

f) Results from the pre/post assessment to be provided in an excel spreadsheet by the program.

9. To adhere to all applicable laws and regulations regarding employment for the State of Ohio.

10. To indemnify and hold harmless the Urban League of Greater Southwestern Ohio and its dba Miami Valley Urban League, its employees, officers, agents, and directors from and against any and all claims, demands, costs, including reasonable attorney’s fees, expenses, liability, suits and judgments in law or equity, losses or damages of any kind or nature arising directly from any act or omission of the Program Partner related to this program on their administration of their portion of the program.

11. To maintain at its sole expense appropriate general and professional liability policies in the amount of $1 Million Dollars to ensure their employees, representatives, agents, directors and officers against any claim for damages arising by reason of personal injury or death occasioned directly or indirectly from the performance or nonperformance of any services required and/or provided by them under this agreement and to have the Miami Valley Urban League and its directors, officers, agents, and employees named as additional insureds with respect to work or operations connected with this agreement and to require the insurer to give the Miami Valley Urban League not less than thirty (30) day notice prior to termination or cancellation of coverage. A copy of the insurance to accompany this agreement, and name us as additional insured.

12. To maintain all files and documents pertaining to this program for a period of 7 years.

13. Will sign a Non-Disclosure Agreement.

Urban League of Greater Southwestern Ohio will:

1. Serve as the lead agency for the collaborative proposals submitting all required documents and reports in a timely manner.

2. Dually enroll YB participants in the MVUL WIOA program.

3. We will submit and maintain paperwork for the enrollment and payment of YB youth identified by both partners for the MCDJFS subsidized work experience program.

4. Provide financial literacy training components and conduct a pre/post assessment.

5. Provide training for customer Service Credential (the curriculum, as noted above, is provided by YouthBuild).

6. Enter all information required by County for reporting into the appropriate database(s).

7. Maintain insurance coverage, in the amounts and forms acceptable by Montgomery County covering damage to persons or property caused by the acts of assigned participants and MVUL supervisors in the course of their participating in the program.
8. Provide financial assistance as funds are available to cover the cost of tutor and/or remedial academic staff working with co-enrolled participants working to complete their secondary school education (High School Diploma / High School Equivalency Certificate).

9. Sign a Non-Disclosure Agreement.

IN WITNESS WHEREOF, Urban League of Southwestern Ohio and YouthBuild, has executed this Agreement as of 2-25-2019 (date).

Urban League of Greater Southwestern Ohio

[Signature]
President and CEO

3458 Reading Rd.
Agency Address
Cincinnati, OH 45229

County Corp YouthBuild Dayton

[Signature]
Agency Designee

701 S. Patterson Blvd
Agency Address
Dayton, OH 45402
The OH-505 CoC began its 2019 Racial Disparity Assessment with a simple prevalence statistic, using US Census data and the CoC’s HMIS to compare the racial breakdown of adults who experience homelessness with the racial breakdown of all adults in the CoC’s geographic area, Montgomery County, OH. The difference was stark. Persons of color make up 27% of the population in Montgomery County, yet they represent 48% of persons experiencing homelessness. To identify if there were any disparities in the provision of service within or outcomes from the homeless assistance system the CoC examined the racial breakdown of adults at varying points along the continuum of service and housing and also looked at performance measure data. The CoC used locally developed HMIS reports, APRs, and – new in 2019 – Stella P, HUD’s new data analysis tool. Stella P allowed for more detailed analysis of potential disparity in two key System Performance Measures. Specifically, the CoC analyzed data on:

- Entry into shelter and street outreach;
- Access to Coordinated Entry intake assessment;
- CE Housing Score/Referral Type;
- Exits Destinations; and
- Returns to Homelessness within 6 and within 12 months.

Preliminary findings were mixed. Households of color are more likely to receive homeless assistance. There did not appear to be any racial disparity in access to the Coordinated Entry Intake or Comprehensive Assessments. As a next step in data analysis related to CE assessment and referral, the CoC will compare the CE Housing Score with the households who receive each type of housing assistance, i.e., RRH, TH or PSH. Households of color exited at a higher rate to permanent destinations – households of color comprised 52% of households experiencing homelessness and 60% of exits to permanent destinations. Looking only at this single measure, it looks positive. However, households of color were also less likely to remain stably housed; the return rate was higher proportionately for households of color than for white households. As an example, one of the tables created by the CoC to analyze racial disparity and homelessness can be found below.

### EXIT DESTINATION AND RETURNS BY RACE

<table>
<thead>
<tr>
<th>Destination Type</th>
<th>Household Race</th>
<th>Percent of Destination Type</th>
<th>Percent of Returns in 6 months</th>
<th>Percent of Returns in 12 months</th>
</tr>
</thead>
<tbody>
<tr>
<td>Permanent</td>
<td>HH of color</td>
<td>60%</td>
<td>64%</td>
<td>63%</td>
</tr>
<tr>
<td></td>
<td>White</td>
<td>40%</td>
<td>36%</td>
<td>37%</td>
</tr>
<tr>
<td>Temporary</td>
<td>HH of color</td>
<td>54%</td>
<td>47%</td>
<td>56%</td>
</tr>
<tr>
<td></td>
<td>White</td>
<td>46%</td>
<td>53%</td>
<td>44%</td>
</tr>
<tr>
<td>Unknown</td>
<td>HH of color</td>
<td>46%</td>
<td>49%</td>
<td>42%</td>
</tr>
<tr>
<td></td>
<td>White</td>
<td>54%</td>
<td>51%</td>
<td>58%</td>
</tr>
</tbody>
</table>

Source: Dayton-Montgomery County HMIS

The CoC is participating in Race Equity and Homelessness strategy development work facilitated by the Coalition on Housing and Homelessness in Ohio both at the local level and State-wide. One of the initial strategies is a more comprehensive data analysis of racial disparity across the homeless assistance system.