NONPROFIT APPLICATION CHECKLIST

WHO SHOULD APPLY
Nonprofit organizations organized under sections 501(c)(3), 501(c)(4), or 501(c)(6) of the U.S. Internal Revenue Code can apply for these grants. Organizations under those sections who have served individuals affected by COVID-19 in any way should apply for these grants. These grants will be available until Nov. 30, 2020 or until funding is depleted.

ELIGIBILITY CRITERIA
- Proposed program services will benefit individuals living in Montgomery County, Ohio
- Organization must be physically located in Montgomery County, Ohio
- Organization must be able to provide financial records to support the grant request and program validation:
  - Must be able to reconcile, monitor, and report the use of federal funds
  - Must be able to track and report the number of clients served and provide demographic information

DOCUMENT REQUIREMENTS
- Nonprofit Grant Application
- Copy of your current Ohio Secretary of State certificate of good standing
- Most recent tax form 990 return of organization exempt from income tax
- List of current board members
- Form W-3 transmittal of wage and tax statements (if applicable)
- Form 1096 annual summary and transmittal of U.S. information returns (if applicable)
- Proof of actual operating expenditures from January through March 2020
- Projected budget expenditures for operations from June 1, 2020 through December 31, 2020

For Further Information Visit:
https://mcobiz.com/cares-grants/cares-grant-application-nonprofit/

PLEASE SUBMIT COMPLETED APPLICATION & REQUIRED DOCUMENTATION TO
hspd@mcohio.org