



APPLICATION PROCESS FOR
MONTGOMERY COUNTY ARTS AND CULTURAL DISTRICT'S
GENERAL OPERATING SUPPORT
2023

GUIDELINES

Notice of Availability of Funding

The Montgomery County Arts and Cultural District is pleased to make funds available for General Operating Support for eligible arts and cultural organizations. Funding is awarded on a calendar year basis.

Funding is based on

- 1) Eligibility
- 2) Completion of an online application before the deadline, including uploading required documentation
- 3) A score of 75 or higher, determined by a panel review of the application
- 4) the amount of funding available, the number of eligible applicants, the total revenue generated by the eligible applicants, and the proportionate (percent) share of an organization's portion of the total revenue generated.

Timeline and Deadlines

September 20, 2022 Online application goes live in **e-CImpact**

September 27, 2022 Application overview via Zoom

October 23, 2022 Application due by 11:59 p.m.

Hard copy or emailed applications will not be accepted. All applications and documentation must be submitted through the **e-CImpact** portal by the deadline. Incomplete or late applications will be disqualified.

November 29, 2022 Panel Review

December 8, 2022 MCACD Board Meeting and 2023 Budget Approval

January 1, 2023 Effective date of 2023 Grant Agreement – Grant agreements will be provided with award letters. They must be signed and returned by the deadline to be effective.

January 4, 2023 2022 GOS Recipient Final Report becomes available in e-CImpact

February 28, 2023 2022 GOS Recipient Final Reports due in e-CImpact

Please note: The Montgomery County Arts and Cultural District funding is on a calendar year basis. Responses in the applications, and final report for those funded, should reflect the calendar year.

Application Process

The General Operating Support application is entirely online at <https://agency.e-cimpact.com/login.aspx?org=MC>.

Organizations logging into the system for the first time should use the following credentials:

Username: email address of CEO/Director

Password: pwd123

Applicants will be asked to change the password during the log in process

Organizations that have logged in to the system previously should utilize existing credentials

MCACD has anticipated the potential applicants and has pre-populated the system. Even if you are logging in for the first time, DO NOT utilize the feature to create a new account. If you have questions or problems logging in, please contact Lizz Mahar at maharl@mcoho.org.

The MCACD GOS application is divided into two parts: Proof of Eligibility and GOS Base Application. Both the Proof of Eligibility and GOS Application must be submitted no later than **11:59 p.m., October 23, 2022** in order to be considered for GOS funding.

All requested financial documents and proof of tax-exempt status should be submitted by any applicant organization that is not a current General Operating Support recipient.

Part 1 of 2: Proof of Eligibility Form

Requirements to Receive Funding

The following chart lists eligibility criteria for General Operating Support. As a new process, **all applicants are regarded as first-time applicants.**

Eligibility Criteria – for application and for the award
A. Have a primary mission to provide programs or activities in areas directly concerned with arts or cultural heritage for the general public - defined in the Ohio Revised Code, Chapter 3381 as <i>“including, but not limited to, literature, theater, music, dance, ballet, painting, sculpture, photography, motion pictures, architecture, archaeology, history, natural history, or the natural sciences.”</i>
B. Have a permanent and viable base in Montgomery County, including a business address in Montgomery County, and conduct the majority of its local programs and services in Montgomery County for the residents of, and visitors to, Montgomery County.
C. Exist for at least three years or be a successor to an arts or cultural organization that had been a 501(c)(3) organization for at least 3 years.
D. Employ at least one paid, professional cultural/artistic and/or administrative staff person working full-time at or above the state-designated minimum wage.
E. Pass the IRS public support test demonstrating at least 1/3 of support comes from the general public and that a diverse board governs the organization and does not include family members of principal leaders of the organization
F. Be in good standing with MCACD (reports, logo use, financial stability, etc.)
G. Provide IRS Letter of Determination as a non-profit tax exempt 501(c)(3) organization as first-time applicant
H. Complete online application and upload required documentation before the deadline
I. Received an application score of 75/100 or greater to be eligible for GOS Base formula allocation

Before getting to the full application, you will be asked to answer the questions below and provide the requested information to determine eligibility.

GOS Eligibility Criteria	Does your organization meet this criterion? Yes/No	You will be prompted online to answer the following questions or provide the requested documentation.
<p>A. Does your organization have a primary mission to provide programs or activities in areas directly concerned with arts or cultural heritage (as defined by the Ohio Revised Code Chapter 3381) for the general public? <i>Arts or Cultural defined in the Ohio Revised Code, Chapter 3381 (CAC’s enabling law) as “including, but not limited to, literature, theater, music, dance, ballet, painting, sculpture, photography, motion pictures, architecture, archaeology, history, natural history, or the natural sciences.”</i></p>		What is your organization’s mission?
<p>B. Does your organization have a permanent and viable base in Montgomery County, including a business address in Montgomery County, and conduct the majority of its local programs and services in Montgomery County for the residents of Montgomery County and visitors to Montgomery County?</p>		What is your organization’s qualifying address?
<p>C. Has your organization existed as a 501(c)(3) organization for at least three years or be a successor to an arts or cultural organization that had been a 501(c)(3) organization for at least three years?</p>		Supporting Document: Provide proof of incorporation, IRS Letter of Determination (not applicable to current grantees)
<p>D. Does your organization currently employ at least one paid, professional cultural/artistic and/or administrative staff person working full-time at or above the state-designated minimum wage?</p>		MCACD reserves the right to request proof of this employment.
<p>E. Does your organization receive at least 1/3 of its support by the public?</p>		Supporting Document: Provide requested audits and 990s
<p>F. Does your organization have a diverse board whose majority is not comprised of family members of principal leaders of the organization?</p>		Provide a current board roster if it is different than what appears in your 990.

If you replied “yes” to all of the above questions, congratulations; your organization is eligible to apply for MCACD GOS funding! Please continue to complete the GOS Application.

If you replied “no” to any of the above questions, your organization does not qualify for MCACD GOS funding. **However, please go to www.cultureworks.org to learn about Special Project Grants and Individual Artist Grants that MCACD provides to community arts and culture organizations.**

Part 2 of 2: Application for Base Allocation

Application Overview:

The full application has four sections of questions and a budget form:

- Part A: Program Year Goals and Measures
- Part B: Demonstration of the organization's **Public Benefit and Access**
- Part C: Demonstration of the organization's **Artistic and Cultural Vibrancy**
- Part D: Demonstration of the organization's **Organizational Capacity**

MCACD GOS funding is designated to support arts and cultural organizations that meaningfully engage its community to achieve its mission (public benefit and access), that create mission-driven work that inspires the community (artistic and cultural vibrancy), and that manages resources successfully (organizational capacity).

Your organization's commitment to each funding priority should thread through your narrative responses. By demonstrating this commitment, organizations of any size and discipline can achieve an exceptional rating in each of the three priority areas.

Additionally, MCACD is committed to diversity, equity, and inclusion and believes organizations receiving public funds should also demonstrate their commitment through leadership and programming. Questions about diversity, equity, and inclusion are woven throughout the application.

Panelists will use these funding priorities to evaluate and score the application on a scale of 1 to 100. Applicants must score a total of 75 points on the 100-point scale to be eligible for GOS Base formula allocation.

Part A: Program Year Goals and Measures

For each of the funding priorities below, identify a tangible **primary** goal for the coming year. If you receive a GOS grant, you will be asked to track and provide your progress on these goals in your GOS Final Report. Goals should be specific, measurable, practical, and based on annual plans. In the GOS Final Report you will be asked to explain how goals and outcomes are being used to inform policy, continuous organizational improvement, community engagement, or future programming.

A1. Public Benefit

Your one primary goal (up to 500 characters):

How will you measure progress and success? (up to 750 characters):

A2. Artistic and Cultural Vibrancy

Your one primary goal (up to 500 characters):

How will you measure progress and success? (up to 750 characters):

A3. Organizational Capacity

Your one primary goal (up to 500 characters):

How will you measure progress and success? (up to 750 characters):

Part B: Public Benefit and Access (45 points)

MCACD defines public benefit as an organization's ability to meaningfully engage its community to achieve its mission. An organization meaningfully engages its community by:

- Demonstrating that it understands, respects, works with, and responds to its community
- Using knowledge of its community to drive its work
- Building meaningful relationships with residents and community partners
- Being accessible and inviting to its community and open to the public

B1. Define your community. Who are the people your organization exists to serve and engage? Consider the geographic, cultural, economic, and behavioral composition of the community. (up to 1,500 characters)

B2. In what ways has your organization worked this year to be accessible and inviting to the community, including underrepresented populations of the community? (up to 1,500 characters)

B3. Define the ways your organization understands, works with, respects and responds to the community in a meaningful way. Include strategies you are using to solicit community feedback and how that has increased public benefit and access. (up to 1,500 characters)

B4. Identify what your organization is doing today to positively affect the current and future quality of life in Montgomery County. Describe marketing efforts, community partnerships, programming decisions that demonstrate social, educational, cultural, and economic relevance. (up to 1,500 characters)

Part C: Artistic and Cultural Vibrancy (35 points)

MCACD defines artistic and cultural vibrancy as an organization's ability to create quality, mission-driven work that inspires and challenges the community. An organization inspires and challenges its community by:

- Engaging a diverse team of arts and cultural professionals, qualified to achieve mission
- Inspiring its community to think creatively and/or differently
- Incorporating a process of reflection that ensures fresh programming

C1. Describe two programmatic highlights that best represent your organization's work over the past program year and that demonstrates how your organization inspired the community to think creatively and/or leverage arts. Consider how programming inspire the community by stretching imaginations and challenging the status quo. (up to 1,500 characters)

C2. Describe how your organization incorporated a process of reflection in creating inclusive programming, increased community engagement and continuous organizational improvement. Consider how the organization sets quality artistic standards, measures it, takes risks, and creates work that is innovative and evolving creatively. (up to 1,500 characters)

C3. Describe how your organization is working to engage a diverse team of arts and cultural professionals to achieve your mission and ways in which you have built partnerships, including with other MCACD grant recipients. How did your team members gain their expertise? Consider how partnership with other arts/cultural organizations or community organizations enhance the quality and vibrancy of your programming. (up to 1,500 characters)

Part D: Organizational Capacity (20 points)

MCACD defines organizational capacity as an organization’s ability to successfully manage resources to their best use now and for years to come. An organization successfully plans for and manages its resources by:

- Recruiting and retaining an engaged and diverse board, staff and/or volunteers who are qualified to carry out the mission
- Planning as a team to set goals, measure progress and practice continuous improvement
- Planning strategically to achieve a stronger financial position

D1. In what ways is your organization planning strategically and putting practices into place to achieve a stronger financial position? Demonstrate an understanding of your financial position, fiscal management, fundraising strategies, etc. (up to 1,500 characters)

D2. Please specify how diverse board, staff and volunteers are recruited and retained. How do you ensure that your candidates are qualified to help set policies and goals that will guide the organization? Consider sharing data about your board, staff and volunteer composition (including skills and not just demographics) and how you seek to ensure the appropriate composition. (up to 1,500 characters)

D3. How are policies and goals being set to practice continuous improvement in areas of public benefit and access, artistic vibrancy, and/or organizational capacity? Consider sharing about strategic plans, program evaluation, board involvement, advisory committees, etc. (up to 1,500 characters)

D4. Briefly describe the qualifications, roles and responsibilities of each key staff person who is responsible for programs, finances, and management. In addition, consider describing your commitment to professional development. (1,500 characters)

Financial Stability

Please provide the following information from your three most recently completed fiscal years. These numbers are used for comparison purposes and to generate a total 3-year total for your organization. Figures should be taken directly from your 990s.

Organizations on a calendar year should use 2021, 2020, 2019

Organizations on a July-June fiscal year should use 2022, 2021, 2020

All applicants must provide their most recent 990 and complete the e-ClImpact columns for each of the last three years. MCACD will retain previous submission. In future years, applicants will only need to provide information for the most recently completed year. If a current GOS recipient does not have a more recent 990 than what was previously submitted, please upload a single page indicating that it was previously submitted.

PLEASE NOTE – in previous years MCACD requested Revenue information in a previous format called Form M. For 2023 MCACD is requesting specific lines directly from your 990s.

From page 1 of the 990

Activities & Governance	1	Briefly describe the organization's mission or most significant activities: _____ _____		
	2	Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	3	Number of voting members of the governing body (Part VI, line 1a)	3	
	4	Number of independent voting members of the governing body (Part VI, line 1b)	4	
	5	Total number of individuals employed in calendar year 2021 (Part V, line 2a)	5	
	6	Total number of volunteers (estimate if necessary)	6	
	7a	Total unrelated business revenue from Part VIII, column (C), line 12	7a	
	7b	Net unrelated business taxable income from Form 990-T, Part I, line 11	7b	
Revenue			Prior Year	Current Year
	8	Contributions and grants (Part VIII, line 1h)		
	9	Program service revenue (Part VIII, line 2g)		
	10	Investment income (Part VIII, column (A), lines 3, 4, and 7d)		
	11	Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e)		
	12	Total revenue—add lines 8 through 11 (must equal Part VIII, column (A), line 12)		
Expenses	13	Grants and similar amounts paid (Part IX, column (A), lines 1–3)		
	14	Benefits paid to or for members (Part IX, column (A), line 4)		
	15	Salaries, other compensation, employee benefits (Part IX, column (A), lines 5–10)		
	16a	Professional fundraising fees (Part IX, column (A), line 11e)		
	16b	Total fundraising expenses (Part IX, column (D), line 25)		
	17	Other expenses (Part IX, column (A), lines 11a–11d, 11f–24e)		
	18	Total expenses. Add lines 13–17 (must equal Part IX, column (A), line 25)		
19	Revenue less expenses. Subtract line 18 from line 12			
Net Assets or Fund Balances			Beginning of Current Year	End of Year
	20	Total assets (Part X, line 16)		
	21	Total liabilities (Part X, line 26)		
22	Net assets or fund balances. Subtract line 21 from line 20			

From page 2 of the 990

4e	Total program service expenses	
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Do not include amounts reported on lines 6b, 7b, 8b, 9b, and 10b of Part VIII.		(A) Total expenses
1	Grants and other assistance to domestic organizations and domestic governments. See Part IV, line 21	
2	Grants and other assistance to domestic individuals. See Part IV, line 22	
3	Grants and other assistance to foreign organizations, foreign governments, and foreign individuals. See Part IV, lines 15 and 16	
4	Benefits paid to or for members	
5	Compensation of current officers, directors, trustees, and key employees	
6	Compensation not included above to disqualified persons (as defined under section 4958(f)(1)) and persons described in section 4958(c)(3)(B)	
7	Other salaries and wages	
8	Pension plan accruals and contributions (include section 401(k) and 403(b) employer contributions)	
9	Other employee benefits	
10	Payroll taxes	
11	Fees for services (nonemployees):	
a	Management	
b	Legal	
c	Accounting	
d	Lobbying	
e	Professional fundraising services. See Part IV, line 17	
f	Investment management fees	
g	Other. (If line 11g amount exceeds 10% of line 25, column (A), amount, list line 11g expenses on Schedule O.)	
12	Advertising and promotion	
13	Office expenses	
14	Information technology	
15	Royalties	
16	Occupancy	
17	Travel	
18	Payments of travel or entertainment expenses for any federal, state, or local public officials	
19	Conferences, conventions, and meetings	
20	Interest	
21	Payments to affiliates	
22	Depreciation, depletion, and amortization	
23	Insurance	
24	Other expenses. Itemize expenses not covered above. (List miscellaneous expenses on line 24e. If line 24e amount exceeds 10% of line 25, column (A), amount, list line 24e expenses on Schedule O.)	
a		
b		
c		
d		
e	All other expenses	
25	Total functional expenses. Add lines 1 through 24e	
26	Joint costs. Complete this line only if the organization reported in column (B) joint costs from a combined educational campaign and fundraising solicitation. Check here <input type="checkbox"/> if following SOP 98-2 (ASC 958-720)	

SCORING VALUES AND RUBRIC

A panel of at least 6 members will review and score applications, determining an average score.

Panelists will use the following scoring framework and descriptions to assess each application:

Public Benefit: 45 Points

Weak	Fair	Good	Strong	Exceptional
1 – 23	24 – 33	34 – 38	39 – 42	43 – 45

Artistic and Cultural Vibrancy: 35 Points

Weak	Fair	Good	Strong	Exceptional
1 – 18	19 – 25	26 – 29	30 – 32	33 – 35

Organizational Capacity: 20 Points

Weak	Fair	Good	Strong	Exceptional
1 – 10	11 – 14	15 – 16	17 – 18	19 – 20

Exceptional: The applicant has provided *overwhelming evidence* throughout the application that demonstrates that this funding criterion is fully met. Responses are clear and directly address this funding criterion. The support materials are clear, highly relevant and lead to a deeper understanding of how the criterion is met.

Strong: The applicant has provided *clear evidence* throughout the application that demonstrates that this funding criterion is met. Responses are clear and address this funding criterion. The support materials are clear, highly relevant and lead to a deeper understanding of how the criterion is met.

Good: The applicant has provided *sufficient evidence* throughout the application that demonstrates that this funding criterion is met. Responses are generally clear but do not consistently address this funding criterion. The support materials are relevant but provide only some understanding of how the criterion is met.

Fair: The applicant has provided *limited evidence* throughout the application that demonstrates that this funding criterion is met. Responses may not be clear and may not address this funding criterion. The support materials may not be relevant and may not provide additional understanding of how the criterion is met.

Weak: The applicant has provided *insufficient evidence* throughout the application that demonstrates that this funding criterion is met. Responses are unclear and/or do not address this funding criterion. The support materials may not be relevant and may not provide additional understanding of how the criterion is met.

Description of Scoring Rubric

Panelists are required to read all grant applications and preliminarily score each application based on the grant scoring criteria and results from the site evaluation. Applications will be reviewed using a five-point scale, in each of the three funding priorities finalized by MCACD. This scoring rubric is based on the below funding priorities:

Public Benefit & Access: 45 points

MCACD defines public benefit as an organization's ability to meaningfully engage its community to achieve its mission. An organization meaningfully engages its community by:

- Demonstrating that it understands, respects, works with, and responds to its community
- Using knowledge of its community to drive its work
- Building meaningful relationships with diverse residents and community partners
- Being accessible and inviting to its community and open to the public

Artistic and Cultural Vibrancy: 35 points

MCACD defines artistic and cultural vibrancy as an organization's ability to create quality, mission-driven work that inspires and challenges the community. An organization inspires and challenges its community by:

- Engaging a diverse team of arts and cultural professionals, qualified to achieve mission
- Inspiring its community to think creatively and/or differently
- Incorporating a process of reflection that ensures fresh and culturally responsive programming

Organizational Capacity: 20 points

MCACD defines organizational capacity as an organization's ability to successfully manage resources to their best use now and for years to come. An organization successfully plans for and manages its resources by:

- Recruiting and retaining an engaged and diverse board, staff and/or volunteers who are qualified to carry out the mission
- Planning as a team to set goals, measure progress and practice continuous improvement
- Planning strategically to achieve a stronger financial position

Applicants must score a total of 75 points on the 100-point scale to be eligible for GOS Base formula allocation.

Scoring Worksheet

<p>Goals: The organization provided at least one tangible SMART goal for each priority area: Public Benefit and Access, Artistic and Cultural Vibrancy, and Organizational Capacity</p> <ul style="list-style-type: none"> • Goals are tangible, realistic, and appropriate • Goals demonstrate vision, growth, responsiveness, and continuous quality improvement 				
<p>B. Public Benefit & Access: 45 points MCACD defines public benefit as an organization’s ability to meaningfully engage its community to achieve its mission. An organization meaningfully engages its community by:</p> <ul style="list-style-type: none"> • Demonstrating that it understands, respects, works with, and responds to the community • Using knowledge of the community to drive its work • Building meaningful relationships with residents and community partners • Being accessible and inviting to the entire community 				
Criteria	Evidence (Y/N)		Review Notes	
Clearly defines and understands the community it serves (geographic, cultural, economic, behavioral)				
Explains how programming is responsive, accessible, and accountable to the community.				
Programs and services demonstrate social, educational, and economic relevance for the community.				
Contributes to vibrant neighborhoods and a competitive region				
Embeds itself in the community, ensuring that arts and culture is connected to everyday life.				
Ensures that its programs, facilities, and online media are accessible to the public				
Collects and uses feedback from the community to determine their level of connection to arts and cultural activities				
Collaborates and forms meaningful partnership with other stakeholders and community-based organizations to achieve its mission.				
Weak	Fair	Good	Strong	Exceptional
1 – 23	24 – 33	34 – 38	39 – 42	43 – 45

Artistic and Cultural Vibrancy: 35 points

MCACD defines artistic and cultural vibrancy as an organization’s ability to create quality, mission-driven work that inspires and challenges the community. An organization inspires and challenges its community by:

- Engaging a diverse team of arts and cultural professionals, qualified to achieve mission
- Inspiring its community to think creatively and/or differently
- Incorporating a process of reflection that ensures fresh and culturally responsive programming

Criteria	Evidence (Y/N)	Review Notes
Demonstrates how the organization inspired the community to think creatively and/or to engage in the arts.		
Sets artistic or cultural quality standards and regularly measures itself against these criteria		
Demonstrates a willingness to experiment with programming (including managing for risk/failure)		
Creates work that is innovative and evolving creatively		
Inspires its community by stretching imaginations and challenging the status quo		
Employs qualified and diverse artistic or cultural personnel who have clearly defined roles in programming, instruction, and planning		
Demonstrates partnerships that enhance the quality and vibrancy of its programs		

Overall Score – Out of 35 Points

Weak	Fair	Good	Strong	Exceptional
1 – 18	19 – 25	26 – 29	30 – 32	33 – 35

Organizational Capacity: 20 points

MCACD defines organizational capacity as an organization’s ability to manage effectively and efficiently for today and tomorrow. An organization successfully plans for and manages its resources by:

- Recruiting and retaining an engaged and diverse board, staff and/or volunteers who are qualified to carry out the mission
- Planning as a team to set goals, measure progress and practice continuous improvement
- Planning strategically to achieve a stronger financial position

Criteria	Evidence (Y/N)	Review Notes
Provides sound fiscal management and oversight		
Employs fundraising strategies appropriate to organization size and community served		
Understands its financial situation and has a plan for continuous improvement		
Cultivates a diverse and engaged board of trustees that provides sound leadership and financial support		
Recruits, evaluates and retains a qualified and diverse professional management staff with appropriate skills and knowledge		
Recruits, trains, evaluates and retains a strong base of volunteers (non-board) to help the organization achieve its mission		
Implements a board-approved strategic plan		
Evaluates programs and processes for efficiency, professionalism, quality, and effectiveness on a regular basis		
Demonstrates a commitment to staff professional development and improvement		

Overall Score – Out of 20 Points

Weak	Fair	Good	Strong	Exceptional
1 – 10	11 – 14	15 – 16	17 – 18	19 – 20

FUNDING Award

Organizations completing the full application will advance to receive funding based on meeting a score of 75 out of 100 points as determined by the panel review.

Applicants will be divided into tiers based on 3-year financial totals.

Within each tier, the funding amounts will be determined based on the amount of funding available, figures submitted by the eligible applicants, and the proportionate (percent) share of an organization's portion of the total revenue generated.

Funding Notification

Applicants will receive notification of their grant award through correspondence that will include a Grant Agreement to be signed and returned to MCACD.

Post Award Requirements

GOS Recipients are required to complete and return a signed Grant Agreement and Acknowledgment of Public Funds by the required deadline. Delinquent submissions may result in the termination of the grant.

Per the Acknowledgment of Public Funds, appropriate credit should be given to Montgomery County through use of the Montgomery County logo and inclusion in listings where funders are acknowledged.

Grantees must adhere to the Terms and Conditions of the Grant Agreement and Acknowledgement of Public Funds.

Correspondence and responses to requests by MCACD should be timely and in compliance with an deadlines established by MCACD.

Checks associated with this grant will not be issued until Final Reports for the current year are submitted. Final Reports not submitted by the deadline will be deemed noncompliant and could result in the termination of this new grant.

Funding Restrictions

The unrestricted nature of GOS is its greatest value to recipients. However, to ensure greater accountability of public dollars MCACD has deemed the following expenses ineligible for use of GOS funds from Montgomery County Arts and Cultural District:

- GOS cannot be used for payment to Board Members
- GOS cannot be used for fundraisers
- GOS cannot be used for out-of-state travel
- GOS cannot be used for projects with private arts studios or commercial entities that would restrict the public accessibility of the event
- GOS allocation cannot be the sole or majority income source for an organization

FINAL REPORT REQUIREMENTS

As stewards of public funds, MCACD is intentional about data that is collected via application and final reports, which will increase both transparency and accountability, as well as demonstrate the value of public support of the arts.

Below is a sample final report form for GOS recipients.

Financial Summary

1. Identify any unique funding awards or grants your organization has received, particularly if it is funding that came from outside the community (e.g., NEA, national foundations, etc.).
2. If your organization is operating at a deficit, please explain the circumstances and what the organization is doing to reduce it.
3. Financially, what did not go as expected this past year? What actions did your organization take to overcome this challenge or opportunity?

Engagement and DE&I Summary

This section should reflect the calendar-year grant period.

Total number of individuals benefiting _____ (including youth)

Number of youth benefiting _____ (however your organization defines youth)

Number of artists participating _____ (resident/guests, visual, actors, musicians, etc.)

Number of LOCAL artists participating _____ (as a subset of the artist number above)

Please list the top ten zip codes where your audiences/participants are from.

Funding Priority Outcomes

Provide measures related to each funding priority, as defined in your organization's GOS application:

Public Benefit

Your one primary goal (restated):

Outcome measure:

Explanation of how goal and outcome are being used to inform policy, continuous organizational and community engagement improvement, or next-years programming. (up to 500 words)

Artistic and Cultural Vibrancy

Your one primary goal (restated):

Outcome measure:

Explanation of how goal and outcome are being used to inform policy, continuous organizational and community engagement improvement, or next-years programming. (up to 500 words)

Organizational Capacity

Your one primary goal (restated):

Outcome measure:

Explanation of how goal and outcome are being used to inform policy, continuous organizational and community engagement improvement, or next-years programming. (up to 500 words)

Supporting Documents: Supporting materials may include digital images, video clips, newspaper articles, or other documents showcasing your organization's artistic/historical merit as well as demonstrate acknowledgement of MCACD's financial support

GOS Application Check List

Before submitting the application in e-CImpact, please check that all the below required documents are complete and included in your application.

- Proof of Eligibility Form – not applicable to current grantees
- Proof of non-profit status – not applicable to current grantees
- GOS Application (Parts A-D)
- Submission of Audit
- Submission of 990
- Submission of Board Roster if not included in the 990