

MonDay Community Correctional Institution

(Female Facility)

1951 S. Gettysburg Ave.

Dayton, Ohio 45417-4160

Lobby Hours (Bldg. 1) - Monday through Friday from 8:30 a.m. to 4:00 p.m., closed Holidays.

Residents are allowed 2 clothing and 2 personal items boxes to be dropped off or mailed in during their stay at MonDay. Boxes can be dropped off at the facility Monday through Friday 8:30 a.m. to 4:00 p.m. Please do not exceed the quantities listed below. Any **unauthorized items or excess items** will be mailed to the address designated by the resident and the resident will be charged a \$10.00 fee per box for shipping and handling.

Items dropped off at the facility MUST:

- 1) Be in a **sealed cardboard box** with first and last name of resident written clearly on the outside of the box.
- 2) Have a **packing list** noting the contents of the box **taped to the top of the box**. (ex. 3 shampoos, 2 soaps, etc.).

Clothing and personal hygiene items boxed together still count as 2 boxes. **PLEASE NOTE: Boxes MUST be sealed and ready for drop off prior to entering the lobby.**

CLOTHING ITEMS FEMALES: (No alcohol, drugs, profanity or inappropriate artwork, expressions, or logos on clothing)

*Winter Coat (1)	*Windbreaker/Jacket (1)	Knit Sweaters (2)
Shirts (<i>no tanks or sleeveless</i>) (10)	Gloves (1)	Stocking Cap (1)
Panties (10) – no thongs	Pants (7)	Shorts (3)
Thermal Underwear (1)	Dress or Dress Suit (1)	Sweat Pants (3)
Pajamas (3)	Bras (<i>no underwire</i>) (8)	Sweat Shirts/Hoodies (2)
Shoes (3) - no sandals, open toes, open heels, high heels or steel toed shoes	Socks (8)	Slip (1)
Plain Belt (1) - no oversized buckles	Robe (1)	Sleeping Cap (1)
	Pantyhose (1)	

* MonDay has coats available for resident use when needed. It is not necessary to bring in a coat, however; if you bring in your own coat, it MUST be machine washable & able to be high-heat tumble dried.

PERSONAL ITEMS FEMALES: All items must be new and unopened: (No “Glass Containers” or products containing “Hemp”)

Hand or Body Lotion (3) - no intensely perfumed lotions	Conditioner (3)	Denture Cup (1)
Petroleum Jelly (2)	Shampoo (3)	Denture Cleanser (1)
Toothbrush (3)	Facial Moisturizer (2)	Black or Blue Ball Point Pens (10)
Mouthwash (Alcohol-Free) (2)	Toothpaste (3)	Bible (1)
Bar Soap (12) and/or Body Wash (6)	Solid Deodorant (3)	Non-Spiral Notebook or Loose Leaf Paper (3)
NOTE: 2 Bars of Soap =1 Body Wash - no intensely perfumed soaps/washes	Curl Activator/Styling Gel/Pomade (2)	No. 2 Pencils (10) - no mechanical or colored
Hair Ties/Scrunchies (5)	Makeup Base (1)	Postage Stamps
Plastic Hair Clips (5)	Blush (1)	Plain White Envelopes - letter or legal size
Soap Holder (1)	Mascara (1)	Plastic Wristwatch (1)
Toothbrush Holder (1)	Eye Liner (1)	Plastic Wide Mouth Tumbler w/ Lid (1) – used for ice-no straws permitted
Brush (1)	Eye Shadow (1)	Sponge Rollers (25)
Comb (1)	Lipstick (1)	Hair Perm/Relaxer (2)
Chapstick (2)	Hair Oil or Grease (2)	
	Clear Makeup Bag (1)	
	Unwaxed Dental Floss (2)	

CONTRABAND: These items will be considered contraband (unauthorized) and will be confiscated by staff: Alcohol, Aerosols, Batteries, Cigarettes, Cologne, Drugs, Fingernail file-metal, Food, Glass, Gum, Hair Pins, Jewelry, Keys, Letter Openers, Lighters/Matches, Medication (unauthorized), Metal Clips, Metal Combs-Picks, Money, Nails, Needles, Oversized Belt Buckles, Paperclips, Permanent Markers, Pins, Pornographic literature, Pornographic photographs, Purses, Rubber bands, Rubbing Alcohol, Scissors, Screws, Spiral Notebooks, Spray cans, Tobacco products, Wallets, & Weapons (any item that can be used as a weapon). **And any other paraphernalia may be deemed contraband by the Assistant Director. Any open item brought into the facility will be disposed of by staff.**

MONEY & KIOSK: Money MUST be in the form of a money order or cashier’s check and made payable to the resident. Money orders or cashier’s checks can be for ANY amount and may be dropped off during lobby hours or mailed directly to the resident. Resident Commissary purchases are limited to \$50.00 per week. **NO CASH OR PERSONAL CHECKS WILL BE ACCEPTED.**

A **Kiosk machine, for cash deposits**, is located in the lobby (Bldg. 1). The Kiosk charges a fee and does not accept one dollar bills. Deposits can also be made via the Internet at Accesscorrections.com or by phone at 1-866-345-1884 and you will need the following information: (1) MonDay Community CI, OH (2) Resident's first and last name; or (3) Resident's ID number.