

**2022 Youth Homelessness Demonstration Program: Request for Proposals  
Scoring Tool**

**APPLICANT NAME:**

**PROJECT TYPE:**

- Enhanced Coordinated Entry and System Navigation
- Diversion
- Rapid-Rehousing
- Youth Action Board Coordination and Support

**PROJECT TITLE:**

**REVIEWER'S NAME:**

**REQUIRED DOCUMENTS:**

- Audit
- Management Letter
- Tax Return
- Current Budget
- Board Roster
- Financial Statements
- Disclosures
- Patriot ACT Compliance
- Diversity, Equity, Inclusion statement/policy

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**Enhanced Coordinated Entry And System Navigation**

**TECHNICAL PERFORMANCE SCORING DEFINITIONS**

**“Does Not Meet Requirement”**- A particular application requirement was not addressed in the applicant’s proposal, **Score: 0**

**“Partially Meets Requirement”**- Proposal demonstrates an attempt at meeting a particular application requirement, but that attempt falls below acceptable level, **Score: 1**

**“Meets Requirement”**- Proposal fulfills a specific application requirement in all material respects, potentially with only minor, non-substantial deviation, **Score: 3**

**“Exceeds Requirement”**- Proposal fulfills a particular application requirement in all material respects, and offers some additional level of quality in excess of expectations, **Score: 5**

A proposal’s total score will be the sum of the point value for all the evaluation criteria

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<b>Applicant Timeliness</b>	<b>Maximum Score</b>	<b>Actual Score</b>
The application was in receipt of the HSPD office on or before 5:00 PM, September 23 <sup>rd</sup> , 2022.	<b>3</b>	
Applicant submitted required documents.	<b>3</b>	
<b>Total Score</b>	<b>6</b>	
<b>***Any application receiving a less than a 3 for these items will not be further scored and automatically denied ***</b>		
<b>Applicant Experience</b>	<b>Maximum Score</b>	<b>Actual Score</b>
The organization's (and subrecipient(s) if applicable) has experience in effectively utilizing federal funds and performing the activities proposed in the application.	<b>5</b>	
The organization's (and subrecipient(s) if applicable) has experience in leveraging Federal, State, local and private sector funds.	<b>5</b>	
The organization has experience in providing housing and services to Black, Indigenous, People of Color (BIPOC) and LGBTQ+ people experiencing homelessness.	<b>5</b>	
<b>Total Score</b>	<b>15</b>	
<b>Project Description</b>	<b>Maximum Score</b>	<b>Actual Score</b>
The principles of: <ul style="list-style-type: none"> <li>• <b>Positive Youth Development</b></li> <li>• <b>Trauma-Informed</b></li> <li>• <b>Racial Equity</b></li> <li>• <b>LGBTQ+ Equity</b></li> <li>• <b>Anti-adultism</b></li> </ul> are embedded into their project description.	<b>5</b>	
	<b>5</b>	
	<b>5</b>	
	<b>5</b>	
	<b>5</b>	
Project is accessible and available to people who are undocumented.	<b>5</b>	
Project helps the community meet the shared vision, goals, and objectives of the CCP.	<b>5</b>	
Project has a plan to utilize the housing first model.	<b>5</b>	
<b>Total Score</b>	<b>40</b>	

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<b>Supportive Services</b>	<b>Maximum Score</b>	<b>Actual Score</b>
Project has a plan to ensure that staff use trauma-informed approaches working with entities that engage with youth.	<b>5</b>	
Project has a plan for how participants will be assisted to obtain and remain in permanent housing in 30 days or less.	<b>5</b>	
Project has a plan for how units will be identified.	<b>5</b>	
Project has a plan for it plans to engage landlords.	<b>5</b>	
Project has a plan for how participants will be assisted to increase their employment and/or income.	<b>5</b>	
Project prioritizes employing youth and young adults with lived experience.	<b>5</b>	
<b>Total Score</b>	<b>30</b>	
<b>Project Outreach</b>	<b>Maximum Score</b>	<b>Actual Score</b>
Project has plan to serve unsheltered and emergency sheltered people as well as to bring homeless participants into the project.	<b>5</b>	
Project has specific coordination and referral process with coordinated entry.	<b>5</b>	
<b>Total Score</b>	<b>10</b>	
<b>Budgets</b>	<b>Maximum Score</b>	<b>Actual Score</b>
The budge forms are clear, accurate and easy to understand. Costs are allowable.	<b>5</b>	
<b>Total Score</b>	<b>5</b>	

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<b>Match Requirement</b>	<b>Maximum Score</b>	<b>Actual Score</b>
Project has identified source (s) of match AND has an estimate of the amount of program income that will be used as match.	<b>3</b>	
<b>Total Score</b>	<b>3</b>	
<b>Column Subtotal of Applicant Timeliness</b>		
<b>Column Subtotal of Applicant Experience</b>		
<b>Column Subtotal of Project Description</b>		
<b>Column Subtotal of Supportive Services</b>		
<b>Column Subtotal of Project Outreach</b>		
<b>Column Subtotal of Budgets</b>		
<b>Column Subtotal of Match Requirement</b>		
<b>TOTAL TECHNICAL SCORE</b>		<b>/109</b>