



Montgomery County Veterans Service Commission

Financial Assistance Application Information Checklist

If you are applying for financial assistance, you must ensure you have all the necessary documentation before you arrive for your appointment. If you do not have all the necessary documentation listed below, your application (and subsequent approval or denial of funding) will be delayed or denied. During your appointment, the financial assistance specialist may determine that additional documentation is required to determine eligibility for assistance.

If you have a payee for Social Security or Veterans Administration Benefits, your payee must come with you to the application appointment.

The following items are required for all financial assistance applications:

- Military discharge papers (DD-214 or equivalent). You must be honorably discharged and have completed service other than "trainee".
- Proof of residency in Montgomery County, Ohio for 90-150 days prior to the date you are applying for assistance. The proof of residency must have the name of the veteran or spouse, address, and date clearly listed. The proof cannot be handwritten. Examples of residency proof could include a bank statement, utility bill, or official envelope with the above items clearly displayed. The Landlord Statement form is not acceptable as proof of residency.
- Marriage certificate, notarized statement of separation, divorce decree
- Most recent bank statements for checking and savings accounts
- Birth certificates for all claimed dependent children, custody papers for all claimed children (if not living with both natural parents), child support orders
- Veteran's death certificate, if applicable
- Current photo I.D. of applicant
- All household income or assistance, taxable and non-taxable, for the past 30 days must be reported for all persons living in the household. This includes all pay stubs, odd job income, retirement income, pension income, social security income, VA pension, VA compensation, vocational rehabilitation, tax refunds of any kind, child support, alimony, SSI, SSD, PRC, food stamps, unemployment, workers compensation, interest income, or income of any other kind.

If you are unemployed at the time of the application, you must provide three years of employment history or proof of temporary or permanent disability.

- All bills and expenses for the past 30 days must be reported. Receipts must be provided for any claimed bills or expenses, whether they have been paid or are still outstanding.
- A completed Mortgage Company Statement must be submitted if you are applying for mortgage assistance. A completed Landlord Statement must be submitted if you are applying for rent assistance.
- A Montgomery County Request for Taxpayer Identification and Certification form, completed by your mortgage company or landlord, must be submitted if you are applying for rent or mortgage assistance.