

Ext.241 (Female Residents)

Each resident is provided with uniforms during orientation phase in the program. She will need socks, shoes and underclothes immediately upon arrival into the program. After completing the orientation phase of the program (usually 15 days) the resident will need her own clothing. During the resident's stay, she may have the following necessity items brought or mailed in:

Clothing Items Females:

Winter Coat:	1	Windbreaker/Jacket:	1	Sweaters:	2
Shirts:	10	Gloves:	1	Stocking Cap	1
Panties:	8	Pants:	7	Shorts:	3
Thermal underwear	1	Dress or Dress Suit:	1	Sweat Pants	2
Pajamas:	1	Bras (No underwire):	8	Sweat Shirts	2
Shoes pairs:	3	Socks pairs:	8	Slips:	1
Shower Shoes:	1	Robe:	1	Pantyhose:	1

Personal Items Females:

Hand & Body Lotion	3	Conditioner	3	Body Powder	2
Petroleum Jelly	2	Skin Cream	2	Hair Oil	2
Toothbrush	3	Toothpaste	3	Dental Floss	2
				(unwaxed)	
Mouthwash(Non-Alcoholic)	2	Solid Deodorant	3	Chapstick	2
Deodorant Soap	10	Eye Shadow	1	Shampoo	3
Hair Ties/Scrunchies	5	Makeup base	1	Plastic Hair Clips	5
Lipstick	1	Face Powder	2	Hair Perm / Relaxer	2
Sponge Rollers	25	Blush	1	Makeup Base	1
Non-spiral Notebooks	3	Curl Activator/Gel	2	Eye Liner	1
Brush	1	Pencils	10	Envelopes	
Comb	1	Ball Point Pens	10	Stamps	
		Plastic Wristwatch	1	Bible	1

A resident may receive a total of (4) boxes during their stay. (2 clothing boxes, 2 personal boxes). All items must be in a sealed box with first and last name written clearly on the outside of the box with a packing list noting the contents of the box. **NOTE:** No alcohol, drugs, profanity or inappropriate logos on garments. Cigarettes will not be accepted at anytime. **Boxes will be accepted Monday through Friday 9:00 am to 4:00 pm (at the Main Entrance) . NO EXCEPTIONS!!!!**

Unauthorized or excess items will be mailed to the address designated by the resident. **The resident will be charged a \$10.00 fee per box for shipping and handling.**

If you send money, the money must be in the form of a money order, made out to the resident. Address the envelope directly to the resident. Residents are limited to \$25.00 per week for commissary purchases.

(NO CASH OR PERSONAL CHECKS WILL BE ACCEPTED!!)

These items will be considered contraband (unauthorized) and will be confiscated by staff.

Batteries	Cologne	Drugs/Alcohol	Fingernail file-metal	Jewelry
Glass	Gum	Hair Pins/Clips	Keys (unauthorized)	Letter Openers
Lighters/Matches	Cigarettes/Tobacco products	Medication (unauthorized)	Metal Combs/Picks	Money
Food	Nails and Screws	Oversized belt buckles	Paperclips & Rubber Bands	Wallets, Purses
Permanent Markers	Rubbing Alcohol	Spiral Notebooks	Spray can or aerosols	
Scissors, Needles or pins	Weapons (any items that can be used as a weapon)		Pornographic photographs and/or literature	

Other paraphernalia may be deemed contraband by the Operations Manager.

Any open item brought into the facility will be disposed of by staff.

TELEPHONE CALLS

Each resident may make one phone call during the orientation phase. Once the resident has successfully completed orientation, he/she is eligible to place phone calls. All phone calls from residents are collect calls.

Orientation and VISITATION

Male and Female Residents

- Attendance of the Visitation Orientation class is mandatory for everyone wishing to visit a Monday resident. Orientation class begins at 1:00 on Saturday and Sunday and at 5:45pm on Tuesday. Visitors are to attend the class on the day of visitation chosen by the resident. Visitors only need to attend this class once during the duration of the residents stay. Visitors arriving after 1:15 p.m. on Saturday and Sunday and 6:15pm on Tuesday will not be allowed to attend class or visit that day.
- Monday visitation is held on Saturday and Sunday from 2:30 p.m. to 3:30 p.m. and on Tuesday from 6:30 p.m. to 7:30 p.m.
- All visitors must arrive between 2:00p.m. and 2:20p.m on Saturday and Sunday, and 6:00pm and 6:20pm on Tuesday. **Anyone arriving after 2:20 p.m or 6:20 p.m. will not be allowed to visit. Please be sure to arrive on time.**
- Each resident is allowed one visitation per week on Saturday, Sunday or Tuesday. The resident chooses which day to have the visit. All who are visiting must be on the visitor's list as determined by the clinician and the resident. All visitors must be dressed appropriately, i.e., shorts, skirts, or dresses must be knee length or longer. No low cut tops, muscle shirts or see-through clothing. T-shirts with drug or alcohol logos or gang symbols will **NOT** be allowed.
- Residents are permitted two adults per visit and all of minor biological/legal children. At no time will more than two adults be permitted at one visit.
- Any child under the age of 18 must be accompanied by his/her parent or legal guardian, who must be on the visitation list.
- Visitors need to arrive 30 minutes prior to the scheduled start of the visitation time. This will give time for the staff to process you in. **If you are late, no visit will be permitted.**
- Each visitor must have a picture identification credential, and his/her name on the resident's approved visitation list.
- Please leave all purses, bags, wallets and other carry items locked in your car.
- Clothing /packages **will not** be accepted any time during visitation. The items may be mailed to the resident or dropped off at the facility Monday - Friday between 9:00a.m. and 4:00p.m (at the Main Entrance).

DIRECTIONS TO MONDAY

Take I-75 to Nicholas Road Exit (just south of downtown Dayton); at the bottom of the ramp turn right (if coming from north of Dayton), turn left (if coming from south of Dayton), and go west on Nicholas Rd. for about 2 miles. Nicholas Rd. ends at South Gettysburg Ave.

Turn left on to South Gettysburg Ave. and go south. Turn right into the third entrance. Follow the road, it bends sharply to the right.