

MONTGOMERY COUNTY...

An Exciting Opportunity

Montgomery County is seeking a Director of Job and Family Services. The selected individual will work at the discretion of the Board of County Commissioners and County Administrator.

Montgomery County is the fourth most populated county in Ohio and is located in the southwest part of the state. The community has a history of good government leadership and management and its citizens are well informed and engaged with their government.

ABOUT THE CANDIDATE

The successful candidate must have a bachelor's degree in a related field to Job and Family Services. A related master's degree in Social Work, Public Administration, Healthcare Administration, or a related field is preferred. Other advanced degrees may be considered a plus. The successful candidate should also possess a minimum of eight to ten years of professional employment in the field of social services administration or supervision. The successful candidate should have a minimum of five years executive-level experience working with complex programs and service delivery and a successful track record of collaboration with local, state and federal agencies.

In addition, the ideal candidate should have knowledge and executive level experience in the broad areas of:

- Human and social service delivery systems;
- Workforce development;
- Intergovernmental and community relations; and
- Policy and legislative matters.

The ideal candidate should also be seen as a champion of social services and should be well versed in:

- Providing leadership and vision with a humanistic approach;
- Embracing the ideals and mission of a robust organization with enthusiasm and vigor;
- Building strategic partnerships within a diverse urban community;
- Engaging the support of elected and appointed individuals to support the organization's mission; and
- Defining the strategic, long-term direction of the organization.

The ideal candidate for the Montgomery County Director of Job and Family Services should possess strong presentation and leadership skills, solid communication, and interpersonal and organizational abilities. This executive-level manager should also have knowledge/skills in the principles of modern organizational development, management, public relations, budgeting and public finance.

POWERS AND DUTIES GENERALLY:

The Director of Job and Family Services shall:

- Manage the daily activities of the Job & Family Services Department ensuring compliance with all local, state and federal rules and regulations;
- Act as the liaison with local, state and federal agencies to ensure compliance and effective administrative coordination on related issues;
- Influence pending legislation at all levels that changes and significantly impacts the health, welfare and employability for many residents;
- Manage the department's strategic planning activities and budget development;
- Serve as the County's representative with all intergovernmental agencies;
- Serve as the County's ambassador for all interaction with local representatives of private businesses, local schools and universities for employment and social services programs; and
- Administer the development and implementation of policies and procedures to ensure compliance with applicable city, state, and federal statutes.

MONTGOMERY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES

The Department of Job and Family Services is a progressive social services organization and has been at the forefront of forward thinking, responsive and innovative methods to provide and enhance opportunities for the public. The Montgomery County Department of Job and Family Services performs seven major functions in the administration of programs:

- Public Assistance;
- Medical Assistance;
- Local service and day care programs;
- Support Enforcement;
- Workforce Investment
- Child Welfare; and Adult Protective Services.

The Department has a total of 974 budgeted positions with an annual budget of \$186.6 million. Current programs offered and administrated include:

- Child Care
- Food Stamps
- Medicaid
- Temporary Assistance for Needy Families (TANF)
- Workforce Investment Act (WIA)

ABOUT MONTGOMERY COUNTY, OHIO

Montgomery County covers approximately 462 square miles. Dayton is the county seat and central city of the Miami Valley region. The County provides a broad array of services to approximately 550,000 county residents and maintains infrastructure in excess of \$1,000,000,000.

Montgomery County is the home of the Wright Brothers. As the birthplace of aviation, the area has a long tradition of innovation and free enterprise. The region has been the leader in

manufacturing production and is on the forefront of new high technology industries. Primary employers in the region include Wright Patterson Air Force Base and several industries such as logistics and distribution, aerospace technology, tool and die, medical services and information technology.

The area supports the University of Dayton, Wright State University, Central State University, Wilberforce University and Sinclair Community College. Recreational and cultural activities are plentiful including Minor League baseball at Fifth Third Field, home to the Dayton Dragons. The Schuster Center, a \$120 million state-of-the-art venue, houses the Dayton Philharmonic Orchestra and Dayton Opera, providing concerts and other entertainment throughout the year. Natural resources such as the Miami River and plentiful open space combined with a strong economy, vibrant arts and cultural events, and abundant regional activities make Montgomery County a destination for companies, families and tourists.

COUNTY ORGANIZATION

The total budget for Montgomery County is \$856.6 million with a total workforce of over 4,000 employees. The County emphasizes professionalism, effectiveness and efficiency in dealing with major issues affecting local governments. Montgomery County is governed by a three member Board of Commissioners, elected at-large.

COMPENSATION

The starting salary for Director of Montgomery County Job and Family Services will be market competitive, depending on the experience, qualifications and salaried history of the selected individual. The expected starting salary will be in the range of \$111,009 to \$166,524. In addition, Montgomery County provides an excellent fringe benefit package.

Apply at www.mcoho.org "Find A Job" link AN EOE M/F/V/H