

<b>MONTGOMERY COUNTY CLASSIFICATION SPECIFICATION:</b> 2/19/93:Custwkcre.doc	<b>CLASS TITLE:</b> CUSTODIAL WORKER CREWLEADER	<b>CODE:</b> 42114
	<b>MAJOR AGENCIES:</b> VARIOUS LOCATIONS	<b>PAGE</b> <u>1</u> <b>OF</b> <u>1</u>

**CLASS CONCEPT:**  
 Advanced level in the custodial occupation requiring through knowledge of cleaning equipment and techniques; under general direction, supervises custodial workers in performing custodial tasks and inspects the completed work.

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	50-70	Leads crew of custodial workers; schedules work and workers; assigns tasks; monitors performance.	<u>Knowledge of 9a</u> (supervision--functional); <u>Skill in 29</u> (equipment operation--light and heavy housekeeping equipment); <u>Ability to 30b</u> (recognize unusual or threatening conditions & take appropriate action), 30d (deal with problems involving few variables within familiar context), 34c (cooperate with co-workers on group projects), 34e (establish friendly atmosphere as supervisor of work unit), 35c (demonstrate strength to lift up to 20 lbs.).
2	10-20	Inspects completed work for cleanliness and safety.	<u>Ability to 30b, 30d.</u>
3	5-10	Prepares reports.	<u>Ability to 31c</u> (add, subtract, multiply & divide whole numbers), 32i (complete routine forms), 32j (maintain accurate records)..
4	10-15	Performs custodial tasks, including dusting, cleaning and equipment operation.	<u>Skill in 29</u> ; <u>Ability to 30b, 30d, 34b</u> (work alone on most tasks), 34c, 35c.
5	10-20	Orders supplies, maintains stock, distributes supplies to workers.  (Performs Related Duties As Required)	<u>Ability to 30d, 31c, 32i, 32j, 35c.</u>  (*Developed After Employment)

<b>UNUSUAL WORKING CONDITIONS:</b>	<b>MINIMUM CLASS REQUIREMENTS:</b> (Including License, If Any) Equivalent to tenth school grade plus two (2) years of custodial experience.  (Other Evidences May Be Substituted)	<b>TRAINING &amp; DEVELOPMENT:</b>
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