

MONTGOMERY COUNTY CLASSIFICATION SPECIFICATION 5/14/02	CLASS TITLE: BUILDING INSPECTOR	CODE: 24110
	MAJOR AGENCIES: BUILDING REGULATIONS	PAGE <u>1</u> OF <u>2</u>

CLASS CONCEPT: Full performance level in the building inspection occupation requiring considerable knowledge of construction methods and associated regulatory requirements; under direction, conducts inspections of new construction projects for compliance with applicable building codes.

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	50-60	<p>Performs inspections at new construction sites using approved plans to verify compliance with applicable building codes for residential and commercial/industrial buildings. Checks structural and safety elements including footings and all subsequent concrete work, framing and all weightbearing members, fire walls, stairways and exits, window and door sizes, adequate lighting, flashing and spouting, heating and ventilation systems, retaining walls and swimming pool installation; documents all discrepancies found during inspection. Conducts visual inspections of gas piping systems and materials in residential and commercial/industrial buildings; verifies pressure testing of gas piping systems through the use of meters, recorders or other approved devices; ensures compliance with applicable codes and any special requirements dictated by the local utility company.</p> <p>(Performs Related Duties As Required)</p>	<p><u>Knowledge of</u> 10 (safety practices), 23 (law--Ohio Revised Code pertaining to construction)*; <u>Skill in</u> 28 (skilled trade--building construction and inspection methods), 29 (equipment operation--vehicle operation); <u>Ability to</u> 30g (understand system of mechanical or other procedures (e.g., meters, recorders), 30i (deal with variety of variables in somewhat unfamiliar context), 30j (interpret variety of instruction in written, oral, picture or schedule form), 30l (define problems, collect data, establish facts & draw valid conclusions), 31d (calculate fractions, decimals & percentages), 32j (maintain accurate records), 34b (work alone on most tasks), 35b (demonstrate agility (to move whole body quickly & easily).</p> <p>(*Developed After Employment)</p>

UNUSUAL WORKING CONDITIONS: Exposed to unfavorable weather and driving conditions; exposed to construction site hazards.	MINIMUM CLASS REQUIREMENTS: (Including License, If Any) Equivalent to high school diploma; three (3) years of experience in related trades or in a certified building department; possess and maintain Building Inspector certification as issued by the Ohio Board of Building Standards; valid State of Ohio driver license. (Other Evidences May Be Substituted)	TRAINING & DEVELOPMENT:
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CLASS CONCEPT:

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
2	25-35	Meets with architects, builders, contractors, homeowners, attorneys, fire marshalls and local zoning officials regarding reasons for non-conformance of construction to applicable codes, and to formulate adequate and feasible corrective measures. Prepares reports itemizing non-conforming conditions and recommendation for corrective measures or issuance of citations/stop-work orders.	<u>Knowledge of</u> 10, 11a (public relations), 13 (office practices and procedures), 14 (government structure and process), 23*; <u>Ability to</u> 30i, 30l, 32o (prepare meaningful, concise & accurate reports), 33e (gather, collect & classify information about data, people or things), 34f (handle sensitive inquiries from & contacts with officials & general public), 34i (resolve complaints from angry citizens & government officials).
3	10-20	Indicates inspection actions taken on corresponding permits, maintains daily log and provides weekly reports of permits in process and finalized. Answers questions from builders, contractors and the general public regarding building code requirements for construction projects. Attends various seminars to keep up-to-date on developments in the building code area. (Performs Related Duties As Required)	<u>Knowledge of</u> 10, 11a, 23*; <u>Ability to</u> 30g, 30i, 30l, 30m (interpret extensive variety of technical material in books, journals & manuals), 34d (answer routine telephone inquires from public), 34f. (*Developed After Employment)

UNUSUAL WORKING CONDITIONS:	MINIMUM CLASS REQUIREMENTS: (Including License, If Any) (Other Evidences May Be Substituted)	TRAINING & DEVELOPMENT:
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