

MONTGOMERY COUNTY CLASSIFICATION SPECIFICATION: 3/23/93	CLASS TITLE: BUILDING AND GROUNDS MAINTENANCE WORKER	CODE: 53612
	MAJOR AGENCIES: SANITARY ENGINEERING DEPARTMENT (Water)	PAGE <u>1</u> OF <u>2</u>

CLASS CONCEPT:

Developmental level in the building and grounds maintenance occupation requiring working knowledge of maintenance equipment, tools and procedures; under general supervision, performs maintenance tasks in and around water facilities.

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	60-80	Maintains the grounds around the water facilities, including mowing grass, trimming weeds, shrubs and trees, fertilizing and re-sodding lawns, raking and picking up litter; maintains grounds in winter including plowing snow, spreading salt and chemicals, shoveling walkway; operates dump truck with snow plow and salt spreader; operates small tractor with detachable implements; operates power and riding mowers; operates hand and power tools.	<u>Knowledge of 10</u> (safety practices); <u>Skill in 29</u> (equipment operation--grounds-keeping equipment); <u>Ability to 30b</u> (recognize unusual or threatening conditions & take appropriate action), 30e (carry out instructions in written, oral or picture form), 30f (deal with problems involving several variables in familiar context), 32c (recognize safety warnings), 32g (read simple sentences with common vocabulary), 34b (work alone on most tasks), 35c (demonstrate strength to lift up to 50 lbs.)
2	10-20	Maintains equipment such as mowers, chain saws, snow plows and salt spreader.	<u>Knowledge of 10</u> ; <u>Skill in 29</u> ; <u>Ability to 30b, 30e, 30f, 32c, 32g, 34b, 35c.</u>
3	10-15	Assists crews in trenching, laying pipe, and removing pumps; directs traffic at job site; delivers materials and equipment. (Performs Related Duties As Required)	<u>Knowledge of 10</u> ; <u>Ability to 30b, 30e, 30f, 32c, 34c</u> (cooperate with co-workers on group projects), 35c. (*Developed After Employment)

UNUSUAL WORKING CONDITIONS: Exposure to all weather conditions, dirt, dust, noise, dangerous chemicals.	MINIMUM CLASS REQUIREMENTS: (Including License, If Any) Equivalent to tenth grade education and one (1) year of experience in building and grounds maintenance; valid State of Ohio driver license. (Other Evidences May Be Substituted)	TRAINING & DEVELOPMENT:
---	---	------------------------------------

MONTGOMERY COUNTY CLASSIFICATION SPECIFICATION: 3/23/93	CLASS TITLE: BUILDING AND GROUNDS MAINTENANCE WORKER	CODE: 53612
	MAJOR AGENCIES: SANITARY ENGINEERING DEPARTMENT (Water)	PAGE <u>2</u> OF <u>2</u>

CLASS CONCEPT:

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
4	10-20	Performs minor repairs on such things as fences, gates, barbed wire; paints equipment and facilities.	<u>Knowledge of 10; Skill in 29; Ability to 30b, 30e, 30f, 32c, 34b, 35c.</u>
5	10-20	Cleans the facilities, including cleaning, mopping and waxing floors, cleaning windows, disposing of trash.	<u>Knowledge of 10; Ability to 30a (carry out simple instruction), 30b, 34b, 35c (20 lbs.).</u>
		(Performs Related Duties As Required)	(*Developed After Employment)

UNUSUAL WORKING CONDITIONS:	MINIMUM CLASS REQUIREMENTS: (Including License, If Any)	TRAINING & DEVELOPMENT:
------------------------------------	--	------------------------------------

(Other Evidences May Be Substituted)

Code: 53612