



**KARL L. KEITH**  
**MONTGOMERY COUNTY AUDITOR**

451 WEST THIRD STREET • P.O. BOX 972 • DAYTON, OH 45422

April 13, 2011

Ms. Deborah A. Lieberman, President  
Board of County Commissioners  
County Administration Building  
451 West Third Street  
Dayton, OH 45422-110

Dear Ms. Lieberman:

At the April 13, 2011 meeting, the Automatic Data Processing Board unanimously approved the request from **Data Processing** to renew the contract with **TW Telecom** for Internet Services at the current monthly rate of **\$2,080.00** for an annual cost of **\$24,960.00**. Funding for these services would come from Data Processing's Internet Services Fund.

The ADP Board also voted unanimously to approve the request from the **Central Services Department** for the purchase of an Electronic Certified (E-Certified) Mail Software System from **Neopost USA** at an annual cost of \$26,124.00 and the necessary Dell application server from **MNJ Technologies** at a cost of **\$3,720.00**. All costs would be covered by transferring funds from the Mailroom Postage OCA code.

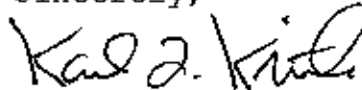
Next, the Board unanimously approved **Job and Family Services'** request to purchase replacement servers, related software, installation and support needed to upgrade their Electronic Document Management System. This purchase would be made from **Northwoods Consulting** under the State Term Schedule STS-533091-1. The initial cost would be **\$70,043.00** and would be funded by OCA code 207099. The agency would receive a federal reimbursement of roughly 72 percent or **\$50,532.00** making the net cost of this project **\$19,612.00**.

Lastly, the Board approved unanimously the Clerk of Courts' request to purchase Dell PCs from **MNJ Technologies** for the replacement/upgrade of current equipment in the Legal and Auto

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Title Divisions at a cost of **\$78,647.60**. The Board approved this purchase under the contingency that a three-year lease agreement solution at an annual cost of **\$24,539.62** for a total cost of **\$73,618.86** could not be found under the state term contract. Funding for these costs would come from General Division Clerk Automation Fund, Domestic Relations Clerk Automation Fund, and the Auto Title CTA Fund.

Sincerely,



KARL L. KEITH, Secretary  
Automatic Data Processing Board

KLK/bru

Cc: ADP Board Members  
James Alford, Data Processing Director  
Debbie Andrews, Records Manager  
Gayle Ingram, Clerk to BCC  
Tim Nolan, OMB  
John Cumming, Assistant Prosecuting Attorney  
James Bayer, Director, Accounting  
Sylvia Bowser, Accounting  
Kris Louthan, Accounting  
Jim Kent, Accounting  
James Drubert, Common Pleas Court Administrator  
Roy Sigritz, Purchasing Director  
Daron, Raynor, Job and Family Services