



KARL L. KEITH
MONTGOMERY COUNTY AUDITOR
451 WEST THIRD STREET • P.O. BOX 972 • DAYTON, OH 45422
January 10, 2011

Ms. Deborah A. Lieberman, President
Board of County Commissioners
County Administration Building
451 West Third Street
Dayton, OH 45422-110

Dear Ms. Lieberman:

At the January 10, 2011 meeting, the Automatic Data Processing Board unanimously approved the request from the **Records Center** to purchase Kodak Capture Pro Software (an upgrade to their current scanning software) at a cost not to exceed **\$28,098**. This purchase would be made from **Endicott Microfilm** under the terms of State of Ohio procurement contract number S34124. Funding for the purchase would come from the Recorder's Office equipment needs fund.

There were no other requests made at this meeting. The next meeting is scheduled for February 9, 2011.

Sincerely,

KARL L. KEITH, Secretary
Automatic Data Processing Board

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Cc: ADP Board Members
James Alford, Data Processing Director
Debbie Andrews, Records Manager
Gayle Ingram, Clerk to BCC
Tim Nolan, OMB
John Cumming, Assistant Prosecuting Attorney
James Bayer, Director, Accounting
Sylvia Bowser, Accounting

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Cc: Kris Louthan, Accounting
Jim Kent, Accounting
James Drubert, Common Pleas Court Administrator
Roy Sigriz, Purchasing Director
Shawn Waldman, Sheriff's Office