

KARL L. KEITH
MONTGOMERY COUNTY AUDITOR

451 WEST THIRD STREET • P.O. BOX 972 • DAYTON, OH 45422

February 4, 2009

Mr. Willis Blackshear, Chair
Automatic Data Processing Board
451 West Third Street
Dayton, OH 45422

Dear Mr. Blackshear:

An Automatic Data Processing Board meeting has been scheduled for **Wednesday, February 11, 2009 at 9:00 a.m. in the 6th floor Data Processing Training/Conference Room.** The agenda will be as follows with supporting documentation attached.

- (1) Minutes from the January 12, 2009 meeting
- (2) Purchasing on behalf of Public Works/Solid Waste Services - Release of Request for Proposals for Point of Sale and Security Camera System (cost not to exceed \$75,000.00)

Sincerely,

A handwritten signature in black ink that reads "Karl L. Keith".

KARL L. KEITH, Secretary
Automatic Data Processing Board

KLK/bru

Attachments

Cc: ADP Board Members
James Alford, Data Processing Director
Debbie Andrews, Records Manager
Paul Robinson, Chief Deputy Treasurer
James Drubert, Common Pleas Court Administrator
Tim Nolan, OMB
John Cumming, Assistant Prosecuting Attorney
Bill Engel, Data Processing
Steve Glardon, Data Processing

Mr. Blackshear
Page 2
February 4, 2009

Cc: Ellis Shockley, Data Processing
Roy Sigriz, Administrative Services
Mike Spirk, Telecommunications
Vicky Brady, Domestic Relations Court
Rhonda Tutt, Domestic Relations Court
Michael J. Howley, Domestic Relations Court
Tony Bell, Sheriff's Office
Debra Harden, Recorder's Office
Linzie Oliver, Clerk of Courts' Office
Judy Holtvogt, Sanitary Engineering
News Media

AUTOMATIC DATA PROCESSING BOARD MEETING
January 12, 2009

PRESENT: Willis Blackshear, Chair (2009 elect)
Gregory Brush, Vice-Chair (2009 elect)
Karl Keith, Secretary
Tony Bell for Sheriff Phil Plummer, Member
Jim Drubert for Judge Michael Hall, Member
Carolyn Rice, Member
Steve Harsman, Member
John Cumming, Prosecutor's Office
Tom Black, OMB
Roy Sigritz, Central Services
James Alford, Data Processing
Bill Engel, Data Processing
Steve Glardon, Data Processing
Ellis Shockley, Data Processing
Betty Upshaw, Data Processing Administrative Assistant

The 2008 Chair, Willis Blackshear, called the January 12, 2009 meeting to order. (A copy of the agenda is attached hereto for reference.)

The first agenda item was the review and approval of the minutes from the November 12, 2008 meeting. John Cumming pointed out the minutes still show Dave Vore as a member. Phil Plummer has been Sheriff for several months and the minutes should reflect that change. After this correction was duly noted, Karl Keith moved for approval. Carolyn Rice seconded the motion. Motion carried unanimously.

The next item of business (Agenda item number) was the nomination of officers for the 2009 term. The 2008 Chair opened the floor for nominations for the 2009 Chair. Greg Brush nominated Willis Blackshear for the position of Chair. The nomination was seconded by Carolyn Rice. Karl Keith moved to close the floor to nominations. His motion seconded by Steve Harsman. Willis Blackshear accepted the nomination as Chair. Motion carried unanimously. Mr. Blackshear opened the floor for nominations for the 2009 Vice-Chair position. Carolyn Rice nominated Greg Brush for Vice-Chair. Nomination seconded by Karl Keith. Karl Keith moved to close the floor to nominations. Motion seconded by Steve Harsman. Motion carried unanimously.

The next item was the 2009 ADP Board Calendar submitted for the Board's approval. After a brief discussion, Karl Keith moved for approval of the dates. Tony Bell seconded his motion. James Alford pointed out the Board would have to decide on a date in November because the second Wednesday in November, the 11th, is the Veterans'

Montgomery County, Ohio

ADP BOARD MEETING

January 12, 2009

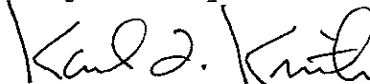
Page 2 of 2

Day holiday. After further discussion, the Board decided on Thursday, November 12, 2009 as the meeting date in November with November 5, 2009 as the cutoff date for requests. Carolyn Rice made a motion for approval of this date. Motion seconded by Steve Harsman. Motion carried unanimously. John Cumming asked if this motion included the approval of the entire calendar as well as the November 12th date. He was told this motion included the entire calendar. Following the vote, Mr. Blackshear asked members to notify James Alford if either they or their alternates cannot attend board meetings. Mr. Blackshear explained this notification would assist in determining if there would be quorum present.

In other business, Carolyn Rice asked if the subcommittee reviewing the SQL issue had met yet. She was told the subcommittee had met before the Christmas and, as a result of that meeting, Karl Keith was assigned several tasks. Mr. Blackshear said they needed to start meeting again this year. Also, Steve Harsman thanked everyone for their assistance to the Board of Elections in the November General Election. Mr. Harsman said everyone in the room had some role in assisting them, and he wanted to extend thanks on behalf of the Board of Elections.

There being no further business, motion to adjourn was made by Karl Keith. Tony Bell seconded the motion. Motion carried unanimously.

Respectfully submitted,

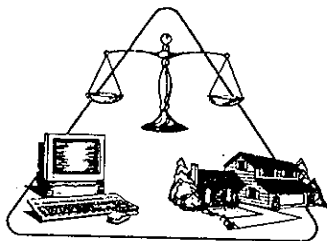


KARL L. KEITH, Secretary
Automatic Data Processing Board

KLK/bru

Attachment

FILE COPY



KARL L. KEITH
MONTGOMERY COUNTY AUDITOR
451 WEST THIRD STREET • P.O. BOX 972 • DAYTON, OH 45422

January 5, 2009

Mr. Willis Blackshear, Chair
Automatic Data Processing Board
451 West Third Street
Dayton, OH 45422

Dear Mr. Blackshear:

An Automatic Data Processing Board meeting has been scheduled for **Monday, January 12, 2009 at 9:00 a.m. in the 6th floor Data Processing Training/Conference Room.** The agenda will be as follows with supporting documentation attached.

- (1) Minutes from the November 12, 2008 meeting
- (2) DP Board Organization for 2009
- (3) 2009 DP Board Calendar

Sincerely,

A handwritten signature in black ink that reads "Karl L. Keith".

KARL L. KEITH, Secretary
Automatic Data Processing Board

KLK/bru

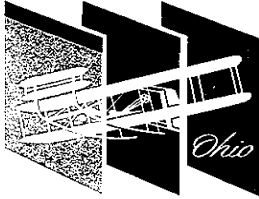
Attachments

Cc: ADP Board Members
James Alford, Data Processing Director
Debbie Andrews, Records Manager
Paul Robinson, Chief Deputy Treasurer
James Drubert, Common Pleas Court Administrator
Tom Black, OMB
John Cumming, Assistant Prosecuting Attorney
Bill Engel, Data Processing
Steve Glardon, Data Processing
Ellis Shockley, Data Processing

Mr. Blackshear
Page 2
January 5, 2009

Cc: Roy Sigriz, Administrative Services
Mike Spirk, Telecommunications
Vicky Brady, Domestic Relations Court
Rhonda Tutt, Domestic Relations Court
Michael J. Howley, Domestic Relations Court
Tony Bell, Sheriff's Office
Judy Holtvogt, Sanitary Engineering
Debra Harden, Recorder's Office
Linzie Oliver, Clerk of Courts' Office
News Media

(#2)



MONTGOMERY
C O U N T Y

MONTGOMERY COUNTY
ADMINISTRATION BUILDING

451 West Third Street
P.O. Box 972
Dayton, Ohio 45422-1110

COUNTY COMMISSIONERS

Judy Dodge
Dan Foley
Deborah A. Lieberman

COUNTY ADMINISTRATOR

Deborah A. Feldman

To:
Willis Blackshear, Chair.
Montgomery County
Automatic Data Processing Board

From:
Roy M. Sigritz, CPPO 
Purchasing and Central Services Director

Date:
February 4, 2008

Subject:
Request for Proposal: Point of Sale and Security Camera System

The Purchasing Department in conjunction with Public Works Solid Waste Services has developed a Request for Proposal for a Security Camera System for the North and South Solid Waste Transfer Facilities. This new system would integrate with the current scale system to capture video of customers and their vehicles as they transact business at the scales. It will also provide video surveillance of the entire Solid Waste Facility.

The system would directly integrate with the current PC Scales System and also provide video surveillance that would be stored electronically. It is anticipated that this data would flow over the existing County Network; therefore, we are bringing this request before this Board.

Once these proposals are received, and extent of the data integration with the County Network is known, we will bring this project back before the Board for final approval.

b i r t h p l a c e o f i n n o v a t i o n

AUTOMATIC DATA PROCESSING BOARD CHECKLIST

Department:

Purchasing for Public Works/Solid Waste

Name:

Roy Sigritz

(Please Print)

1. Is the department purchasing off state term YES No
2. Are three quotes presented for state term purchasing? YES No
3. Is this purchase considered an upgrade? YES No
4. Replacement? YES No
5. New Purchase? YES No
6. The amount of purchase not to exceed? \$ 75,000 ee
7. The funding for this purchase will come from: Solid Waste
8. Are there any integration issues? YES No
 - a. If yes, what are they? Unknown at this time
9. Were your system specifications developed internally or by an outside vendor? Externally
If outside vendor, identify;