

KARL L. KEITH
MONTGOMERY COUNTY AUDITOR

451 WEST THIRD STREET • P.O. Box 972 • DAYTON, OH 45422

February 4, 2010

Mr. Willis Blackshear, Chair
Automatic Data Processing Board
451 West Third Street
Dayton, OH 45422

Dear Mr. Blackshear:

An Automatic Data Processing Board meeting has been scheduled for **Wednesday, February 10, 2010 at 9:00 a.m. in the 6th floor Data Processing Training/Conference Room.** The agenda will be as follows with supporting documentation attached.

- (1) Minutes from the January 11, 2010 meeting
- (2) Sheriff's Office - Agreement with Tiburon, Inc. for development of a Message Switch (\$80,288.00)
- (3) Subcommittee Report (Carolyn Rice and Karl Keith) - Data Processing recommendations in Five-Year General Fund Financial Planning Committee's report

Sincerely,

KARL L. KEITH, Secretary
Automatic Data Processing Board

KLK/bru

Attachments

Cc: ADP Board Members
James Alford, Data Processing Director
Debbie Andrews, Records Manager
Paul Robinson, Chief Deputy Treasurer
James Drubert, Common Pleas Court Administrator
Tim Nolan, OMB
John Cumming, Assistant Prosecuting Attorney
Bill Engel, Data Processing

Mr. Blackshear
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Cc: Steve Glardon, Data Processing
Ellis Shockley, Data Processing
Roy Sigriz, Administrative Services
Mike Spirk, Telecommunications
Vicky Brady, Domestic Relations Court
Rhonda Tutt, Domestic Relations Court
Michael J. Howley, Domestic Relations Court
Shawn Waldman, Sheriff's Office
Debra Harden, Recorder's Office
Linzie Oliver, Clerk of Courts' Office
Matt Hilliard, Water Services-IT Dept.
Angela Coe, OMB
News Media

AUTOMATIC DATA PROCESSING BOARD MEETING

January 11, 2010

PRESENT: Willis Blackshear, 2010 Chair-elect
Gregory Brush, 2010 Vice-Chair-elect
Karl Keith, Secretary
Dan Foley, Member
Carolyn Rice, Member
Steve Harsman, Member
Betty Smith, Member
Jim Drubert for Judge Barbara Gorman, Member
Rhonda Tutt, Domestic Relations Court
Roy Sigritz, Central Services
Linzie Oliver, Clerk of Courts' Office
John Cumming, Prosecutor's Office
James Alford, Data Processing
Bill Engel, Data Processing
Steve Glardon, Data Processing
Ellis Shockley, Data Processing
Betty Upshaw, Data Processing Administrative Assistant

The January 11, 2010 Automatic Data Processing Board organizational meeting was called to order by the 2009 Chair, Willis Blackshear. (A copy of the agenda is attached hereto for reference.)

Approval of the minutes from the December 9, 2009 meeting was the first item of business. Karl Keith moved for the approval of the minutes as presented. Motion seconded by Betty Smith. Motion carried unanimously.

Next, agenda item number two was the Board organization for 2010. Mr. Blackshear turned the meeting over to the Secretary, Karl Keith. Mr. Keith entertained a motion for nominations for 2010 Chair. Greg Brush made a motion nominating Willis Blackshear. Motion seconded by Carolyn Rice. There being no other nominations, the motion carried unanimously. Mr. Keith entertained a motion for nominations for 2010 Vice-Chair. Willis Blackshear made a motion nominating Greg Brush as Vice-Chair. Carolyn Rice seconded the motion. Motion carried unanimously.

The meeting was then turned back over to the 2010 Chair, Willis Blackshear. Agenda item number two was the 2010 calendar. Members were directed to the proposed dates for Board meetings submitted in the agenda packet. Mr. Blackshear asked members to note these dates on their 2010 calendars. Carolyn Rice moved to approve the 2010 calendar dates for ADP Board monthly meetings. Motion seconded by Steve Harsman. Motion carried unanimously.

ADP BOARD MEETING

January 11, 2010

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In other business, Carolyn Rice followed up on her question from last month's meeting about the technology recommendations in the Five-Year General Fund Financial Planning Committee report. Ms. Rice asked if the report had been approved by the Board of County Commissioners. Dan Foley told her the report had been approved by the BCC. Ms. Rice then suggested, as a start, a subcommittee be created to look at that report and pull out and list any data processing related recommendations to bring to next month's meeting. Since it was her suggestion, Ms. Rice was asked to serve on the subcommittee. She agreed. Karl Keith volunteered to work with Ms. Rice on this task.

There being no further business, Carolyn Rice made a motion to adjourn. Motion seconded by Jim Drubert. Motion carried unanimously.

Respectfully submitted,



KARL L. KEITH, Secretary
Automatic Data Processing Board

KLK/bru

Attachment



FILE COPY

KARL L. KEITH
MONTGOMERY COUNTY AUDITOR

451 WEST THIRD STREET • P.O. Box 972 • DAYTON, OH 45422

January 4, 2010

Mr. Willis Blackshear, Chair
Automatic Data Processing Board
451 West Third Street
Dayton, OH 45422

Dear Mr. Blackshear:

An Automatic Data Processing Board meeting has been scheduled for Monday, January 11, 2010 at 9:00 a.m. in the 6th floor Data Processing Training/Conference Room. The agenda will be as follows with supporting documentation attached.

- (1) Minutes from the December 9, 2009 meeting
- (2) DP Board Organization for 2010
- (3) 2010 DP Board Calendar

Sincerely,

KARL L. KEITH, Secretary
Automatic Data Processing Board

KLK/bru

Attachments

Cc: ADP Board Members
James Alford, Data Processing Director
Debbie Andrews, Records Manager
Paul Robinson, Chief Deputy Treasurer
James Drubert, Common Pleas Court Administrator
Tim Nolan, OMB
John Cumming, Assistant Prosecuting Attorney
Bill Engel, Data Processing
Steve Glardon, Data Processing
Ellis Shockley, Data Processing
Roy Sigrutz, Administrative Services

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Cc: Mike Spirk, Telecommunications
Vicky Brady, Domestic Relations Court
Rhonda Tutt, Domestic Relations Court
Michael J. Howley, Domestic Relations Court
Shawn Waldman, Sheriff's Office
Debra Harden, Recorder's Office
Linzie Oliver, Clerk of Courts' Office
Matt Hilliard, Water Services-IT Dept.
News Media

#2



Montgomery County Sheriff's Office

Department of Information Technology Services

Shawn C. Waldman - Director

February 3rd, 2010

Mr. Karl Keith
Montgomery County Administration Building
451 W. Third St.
Dayton, OH 45422-1027

Mr. Keith,

The Sheriff's Office is requesting authorization from the ADP Board to enter into an agreement with Tiburon, Inc. for the development of a "Message Switch" to be used by the City of Dayton to interface their "MIS" system with Tiburon. This interface is part of the overall agreement to integrate them into the Regional Dispatch Center this year.

The cost of the message switch is \$80,288 which will be funded completely by City of Dayton. The funds will be transferred by the City to the Sheriff's Office for us to pass to Tiburon. The City cannot work directly with Tiburon due to the master agreement around the Sheriff's Office Tiburon installation.

The Montgomery County Commission approved the inter-governmental agreement between the City and the County for this activity. The last piece is to have the ADP Board approve the financial piece.

This work is an add-on to the current Tiburon agreement that is already in place and is proprietary work that can only be completed by Tiburon to interface with our system.

Thank You,

A handwritten signature in black ink, appearing to read "Shawn Waldman".

Shawn Waldman
IT Director



Tiburon, Inc.
6200 Stoneridge Mall Road
Suite 400
Pleasanton, CA 94588
USA

T: 925.621.2700
F: 925.621.2799

www.tiburoninc.com

December 16, 2009

Mr. Shawn Waldman
Montgomery County Sheriff's Department
345 West Second Street
Dayton, OH 45422

Subject: Enhancement Proposal (EP)-276023B: CAD/2000 Interface with Dayton Message Switch (Phase I)

Reference: Agreement for Extended Services between Tiburon, Inc. and Montgomery County, dated January 18, 2001

Dear Shawn:

Tiburon, Inc. is pleased to present the Montgomery County Sheriff's Department (hereinafter, "Client") with this Enhancement Proposal for an interface between the CAD/2000 system and the Dayton Message Switch - Phase I (hereinafter, referred to as the "Proposal").

Scope Description and Responsibilities

The attached Exhibit 1, Statement of Work describes in detail each project task and associated completion criteria and the responsibilities for each party.

Price Description

- 1) Proposal firm fixed price: \$ 80,288
- 2) The Tiburon Annual Maintenance Fee will increase by the following amount as a result of this Proposal: \$ 18,200
- 3) This Proposal does not include any taxes levied by a government agency. Taxes, if applicable are the sole responsibility of the Client.

Effective Date and Payment Schedule

- 1) The work described herein will be scheduled to commence at a mutually agreeable date after Client's acceptance of this Proposal.
- 2) Payment Schedule:

Mr. Shawn Waldman

Montgomery County Sheriff's Department

Enhancement Proposal (EP)-276023B: CAD/2000 Interface with Dayton PD Mobiles (Phase I)

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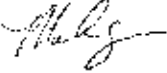
- 50% Upon Tiburon receipt of the signed acceptance of this Proposal.
 - 50% Upon Client's final acceptance of the work performed hereunder.
- 3) Client's acceptance of this Proposal in the signature block provided below, authorizes Tiburon to proceed with the work described herein and confirms funding will be obligated. Any requisite contractual documents required by Client's purchasing procedures are the responsibility of the Client.
 - 4) The terms and conditions of the Reference Agreement, [Agreement for Extended Services between Tiburon, Inc. and Montgomery County, dated January 18, 2001], and this Proposal prevail regardless of any conflicting or additional terms and conditions on any Purchase Order or other correspondence. Any contingencies or additional terms obtained on any Purchase Order are not binding upon Tiburon. All Purchase Orders are subject to approval and acceptance by Tiburon.
 - 5) This fixed price Proposal is valid through February 28, 2010, unless otherwise modified by Tiburon in writing prior to Client's acceptance.

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Mr. Shawn Waldman
Montgomery County Sheriff's Department
Enhancement Proposal (EP)-276023B: CAD/2000 Interface with Dayton PD Mobiles (Phase I)
Page 3 of 5

Upon review and acceptance of this Proposal, please sign below and return the signed copy of the Proposal to Mark Sykes via e-mail at Mark.Sykes@Tiburone.com or fax 510-217-6466. If you have any questions or require further information, please contact me (414-687-5213) at your convenience.

Sincerely,



Mark Sykes
Inside Sales Representative

Attachments:

Exhibit A: Statement of Work
Attachment A: MCO – Dayton MSS App Interface

By this signature, Client accepts this Proposal

Signature

Date

Printed Name / Title

Exhibit 1

Statement of Work

Scope Description

Phase 1 – CAD/2000 Dispatching Functionality Support:

1. Finalize the functionality the interface will support.
 - a. Using the previously supplied document ("Dispatch Functions to MDT") as a base, we will sit down with the Client and City of Dayton personnel to review, explain and finalize the command functions CAD/2000 will allow the Dayton mobiles to perform via the interface. This will be accomplished through a joint (ONSITE) Tiburon/Montgomery County/Dayton meeting.
 - b. Identify functionality gaps that have not been addressed in the previously supplied document, such as how to maintain car ID's, mobile data ID's, MDT user passwords, etc. Functionality that is determined to be currently available or best able to be provided by Tiburon CAD/2000 will encompassed in phase I of the agreement.
2. Modify the MSSPROC interface code to use the DMP-2020 communications protocol
 - a. The existing MSSPROC module uses a Tiburon standard communication model. The client requested that the DMP-2020 protocol be used as they are more familiar with this design.
 - b. Our code will need to act as the Server in TCP/IP Client-Server model. Our existing DMP-2020 implementations have been as the Client.
3. Installation in Test System and Initial connection testing
 - a. After development in-house and upon notification that Dayton is ready to test their interface, the new MSSPROC module with DMP-2020 support will be installed and the Dayton mobile terminals will be defined to the Test CAD/2000 system and the MSSPROC interface will be started and initial connectivity testing will be performed.
4. Testing and Shakeout of Issues in Test
 - a. A period of testing of the mobile functions and the interface protocol, and making any necessary modifications, will be performed to assure all parties that the interface is ready to be used in the live CAD/2000 system. The methodology to identify interface connection issues and error resolution will be discussed and finalized.

(Phase 2 involves the transfer of data between CAD/2000 and the Dayton MIS system, and the planning steps for cutover to live CAD/2000 (final deployment). Documents provided by Dayton ("Fire MIS functions to Dispatch" and "Police MIS functions to Dispatch") show the data transfer as being fixed formatted transactions. A decision needs to be made as to whether these transactions should be sent across the same link as the CAD/2000 Dispatch traffic or a secondary TCP/IP link should be established with the Dayton PD Message Switch for this data.

Data mapping needs to be designed and performed to determine how our CAD/2000 Data elements fit into the Dayton MIS database. This effort and a PHASE II proposal is still forthcoming.

Tiburon Responsibilities

- 1) Prepare internal design documents.
- 2) Modify the application per the "Scope Description."
- 3) Install the modified code in the client's test environment.
- 4) Correct any discrepancies in operation, based on the "Scope Description," post client testing.
- 5) Install the modified code in the client's production environment.

Client Responsibilities

- 1) Designate a person to be the principal point of contact for all technical questions and administrative arrangements relating to this Enhancement Proposal.
- 2) Provide VPN access to Tiburon development personnel.
- 3) Test the modified code when it is placed into test and production.

Completion Criteria

This work will be considered complete ten (10) business days after Tiburon has provided the Client with written notification that the PHASE I CAD/2000 to Dayton Message Switch interface has been tested and Dayton has signed-off on its functionality. If Client does not confirm completion with a sign off letter presented by the Tiburon project manager within ten (10) business days of submittal of such letter, or otherwise notifies Tiburon in writing why completion sign-off has not been provided any final invoice(s) will be issued and will be payable in accordance with the payment terms of this Enhancement Proposal.