



**KARL L. KEITH**  
**MONTGOMERY COUNTY AUDITOR**

451 WEST THIRD STREET • P.O. BOX 972 • DAYTON, OH 45422

December 4, 2008

Mr. Willis Blackshear, Chair  
Automatic Data Processing Board  
451 West Third Street  
Dayton, OH 45422

Dear Mr. Blackshear:

The **December 10, 2008** Automatic Data Processing Board meeting has been **canceled**. The next scheduled meeting is the **organizational meeting on Monday, January 12, 2009 at 9:00 a.m.**

The cutoff date for submitting requests to the Board is January 5, 2009. If you have any questions, please feel free to call Betty Upshaw, the Administrative Assistant to James Alford, at 496-7924.

Sincerely,

KARL L. KEITH, Secretary  
Automatic Data Processing Board

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Cc: ADP Board Members  
James Alford, Data Processing Director  
Debbie Andrews, Records Manager  
Paul Robinson, Chief Deputy Treasurer  
James Drubert, Common Pleas Court Administrator  
Tom Black, OMB  
John Cumming, Assistant Prosecuting Attorney  
Bill Engel, Data Processing  
Steve Glardon, Data Processing  
Ellis Shockley, Data Processing  
Roy Sigritz, Purchasing  
Mike Spirk, Telecommunications  
Vicky Brady, Domestic Relations Court

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Cc: Rhonda Tutt, Domestic Relations Court  
Michael J. Howley, Domestic Relations Court  
Tony Bell, Sheriff's Office  
Judy Holtvogt, Sanitary Engineering  
Debra Harden, Recorder's Office  
Linzie Oliver, Clerk of Courts' Office  
News Media