



# Karl L. Keith

Montgomery County Auditor

451 West Third Street  
Dayton, OH 45422-1021

DTE 105A  
Rev. 9/16

(937) 225-4341  
www.mcauditor.org

## Homestead Exemption Application for Senior Citizens, Disabled Persons and Surviving Spouses

Real Property: File with the county auditor on or before Dec. 31.

Manufactured or mobile homes: File with the county auditor on or before the first Monday in June .

**Please read ALL the instructions before applying for Homestead.**

Disabled applicants must complete the Certificate of Disability on the back of this form or attach a separate certification of disability from an eligible state/federal agency. **See Instructions for filing a Late Application.**

**For Auditors Use Only**

Year of eligibility: \_\_\_\_\_

- Current application     Late application for prior year
- Application of person who received homestead for 2013 or for 2014 manufactured or mobile homes **(Form DTE105G must accompany this application, see attached)**
- Application of person who received homestead for 2006 that is greater than the reduction calculated under current law (Form DTE105G must accompany this application, see attached)

Type of application:     Senior citizen (age 65 and older)     Disabled person     Surviving spouse

Type of home:     Single family dwelling     Unit in a multi-unit dwelling     Land under a manufactured or mobile home  
                           Condominium                            Manufactured or mobile home     Unit in a housing cooperative

Applicant's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ SSN: \_\_\_\_\_

Name of Spouse: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ SSN: \_\_\_\_\_

Address of Home: \_\_\_\_\_

County in which Home is located: \_\_\_\_\_ Parcel Number or Registration # \_\_\_\_\_  
(from tax bill or county auditor)

In order to be eligible for the homestead exemption, the form of ownership must be identified. Property that is owned by a corporation, partnership, limited liability company or other legal entity does not qualify for the exemption. **Check the box that applies to this property. The applicant is:**

- an individual named on the deed                            a purchaser under a land installment contract
- a life tenant under a life estate                            a mortgagor (borrower) for an outstanding mortgage
- trustee of a trust with the right to live in the property
- the settlor, under a revocable or irrevocable inter vivos trust, holding title to a homestead occupied by the settlor as a right under the trust.
- a stockholder in a qualified housing cooperative. See DTE105A/Supplement for additional information

If either the applicant or spouse own any other homes, please provide the address(es) and county(ies) (Attach separate sheet if more than one additional home is owned.)

Address	City	State	Zip	County

**LATE APPLICATION: 2015 OHIO ADJUSTED GROSS INCOME CANNOT EXCEED \$31,500 FOR APPLICANT AND SPOUSE**  
**CURRENT APPLICATION: 2016 OHIO ADJUSTED GROSS INCOME CANNOT EXCEED \$31,800 FOR APPLICANT AND SPOUSE**

- Ohio adjusted gross income (line 3 of Ohio income tax return) for applicant and spouse for the year preceding the year of application (see instructions): \$ \_\_\_\_\_
- Have you or do you intend to file an Ohio income tax return for last year?     Yes     No (If No, You must complete DTE105H)

I declare under penalty of perjury that (1) I occupied this property as my principal place of residence on Jan. 1 of the year(s) for which I am requesting the homestead exemption, (2) I currently occupy this property as my principal place of residence, (3) I did not acquire this homestead from a relative or in-law, other than my spouse, for the purpose of qualifying for the homestead exemption, (4) my total income for myself and my spouse for the preceding year is as indicated above and (5) I have examined this application, and to the best of my knowledge and belief, this application is true, correct and complete.

I (we) acknowledge that by signing this application, I (we) delegate to both the Ohio tax commissioner and to the auditor of the county in which the property for which I am seeking exemption is located, and to their designated agents, the authority to release my tax and/or financial records and to examine and consult regarding such records for the purpose of determining my eligibility for the homestead exemption or a possible violation of the homestead laws. Such records shall not contain any federal tax information as defined in I.R.C. 6103 and received from the Internal Revenue Service. I expressly waive the confidentiality provisions of the Ohio Revised Code, including O.R.C. 5703.21 and 5747.18, which may otherwise prohibit disclosure, and agree to hold the Ohio tax commissioner and county auditor harmless with respect to the limited disclosures herein. Except as authorized by law, the parties to which this authority is delegated shall maintain the confidentiality of the information received and the information shall not otherwise be re-disclosed.

Signature of Applicant \_\_\_\_\_

Signature of Spouse \_\_\_\_\_

Mailing Address \_\_\_\_\_

Date \_\_\_\_\_

Phone Number \_\_\_\_\_

E-mail Address \_\_\_\_\_

### Certificate of Disability for the Homestead Exemption

Ohio Revised Code section 323.151 provides: " 'Permanent and totally disabled' means a person who has, on the first day of January of the year of application for reduction in real estate taxes, some impairment in body or mind that makes the person unable to work at any substantially remunerative employment that the person is reasonably able to perform and that will, with reasonable probability, continue for an indefinite period of at least twelve months without any present indication of recovery therefrom or has been certified as permanently and totally disabled by a state or federal agency having the function of so classifying persons."

In accordance with the above, I (we) hereby certify that \_\_\_\_\_ was,  
as of Jan. 1, \_\_\_\_\_, and is now permanently and totally disabled by virtue of physical disability or mental disability.  
Name of applicant

License number and state issuing (Note: If reason for reduction is mental disability, the physician or psychologist must hold an Ohio license.)

\_\_\_\_\_  
Physician (signature)

\_\_\_\_\_  
Printed name of person signing form

\_\_\_\_\_  
Psychologist (signature)

\_\_\_\_\_  
Address (please print)

\_\_\_\_\_  
Agency (please print)

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
If agency, signature and title of person completing the form

\_\_\_\_\_  
Date

In lieu of signing the certification above, a state or federal agency disability determination letter or certification will be accepted.

#### FOR COUNTY AUDITOR'S USE ONLY:

Taxing district and parcel or registration number \_\_\_\_\_

Auditor's application number \_\_\_\_\_

First year for homestead exemption \_\_\_\_\_

Date filed \_\_\_\_\_

Name on tax duplicate \_\_\_\_\_

Taxable value of homestead: Taxable land \_\_\_\_\_ Taxable bldg. \_\_\_\_\_ Taxable total \_\_\_\_\_

#### Method of Verification (must complete one):

Tax commissioner portal: Year \_\_\_\_\_ Total OAGI \_\_\_\_\_ No information returned \_\_\_\_\_

Ohio tax return (line 3): Year \_\_\_\_\_ Total OAGI \_\_\_\_\_

Federal tax return (line 4, 1040EZ): Year \_\_\_\_\_ Total FAGI \_\_\_\_\_

(line 21, 1040A): Year \_\_\_\_\_ Total FAGI \_\_\_\_\_

(line 37, 1040): Year \_\_\_\_\_ Total FAGI \_\_\_\_\_

Worksheet (attached): Estimated OAGI \_\_\_\_\_

Granted  Denied

County auditor (or representative) \_\_\_\_\_

Date \_\_\_\_\_



## Please read before you complete the application.

**What is the Homestead Exemption?** The homestead exemption provides a reduction in property taxes to qualified senior or disabled citizens, or a surviving spouse, on the dwelling that is that individual's principal place of residence and up to one acre of land of which an eligible individual is an owner. The reduction is equal to the taxes that would otherwise be charged on up to \$25,000 of the market value of an eligible taxpayer's homestead.

**What Your Signature Means:** By signing this form, you affirm under penalty of perjury that your statements on the form are true, accurate and complete to the best of your knowledge and belief and that you are authorizing the tax commissioner and the county auditor to review financial and tax information filed with the state. A conviction of willfully falsifying information on this application will result in the loss of the homestead exemption for a period of three years.

**Qualifications for the Homestead Exemption for Real Property and Manufactured or Mobile Homes:** To receive the homestead exemption you must be (1) at least 65 years of age during the year you first file, or be determined to have been permanently and totally disabled (see definition to right), or be a surviving spouse (see definition to right), and (2) own and have occupied your home as your principal place of residence on Jan. 1 of the year in which you file the application. For manufactured or mobile home owners, the dates apply to the year following the year in which you file the application. A person only has one principal place of residence; your principal place of residence determines, among other things, where you are registered to vote and where you declare residency for income tax purposes. You may be required to present evidence of age. If the property is being purchased under a land contract, is owned by a life estate or by a trust, or the applicant is the mortgagor of the property, you may be required to provide copies of any contracts, trust agreements, mortgages or other documents that identify the applicant's eligible ownership interest in the home. (3) If you are applying for homestead and did not qualify for the exemption for 2013 (2014 for manufactured homes), your total income cannot exceed the amount set by law.

**"Total Income"** is defined as the adjusted gross income for Ohio income tax purposes (line 3 of Ohio income tax return) of the owner and the owner's spouse for the year preceding the year for which you are applying. If you do not file an Ohio income tax return, you will be asked to produce a federal income tax return for you and your spouse. If you do not file a federal income tax return, you will be asked to produce evidence of income and deductions allowable under Ohio law so that the auditor may estimate Ohio adjusted gross income.

**Current Application:** If you qualify for the homestead exemption for the first time this year (for real property) or for the first time next year (for manufactured or mobile homes), check the box for *Current Application* on application form.

**Late Application:** If you also qualified for the homestead exemption for last year (for real property) or for this year (for manufactured or mobile homes) on the same property for which you are filing a current application, but you did not file a current application for that year, you may file a late application for the missed year by checking the late application box on the form. You may only file a late application for the same property for which you are filing a current application.

**Definition of a Surviving Spouse:** An eligible surviving spouse must (1) be the surviving spouse of a person who was receiving the homestead exemption by reason of age or disability for the year in which the death occurred, and (2) must have been at least 59 years old on the date of the decedent's death.

**Permanent Disability:** Permanent and totally disabled means a person who has, on the first day of January of the year for which the homestead exemption is requested, some impairment of body or mind that makes him/her unfit to work at any substantially remunerative employment which he/she is reasonably able to perform and which will, with reasonable probability, continue for an indefinite period of at least 12 months without any present indication of recovery, or who has been certified as totally and permanently disabled by an eligible state or federal agency.

### Change in Residency

Persons who received a homestead exemption on any property within the state for tax year 2013 may move to a new residence within the state and qualify for the homestead exemption on a new, otherwise qualifying home without meeting the income threshold test imposed upon new applicants. The homeowner must present sufficient evidence to the auditor so that the auditor can verify the existence of a homestead exemption for tax year 2013. DTE Form 105G has been created for this purpose.