



COURT OF COMMON PLEAS, MONTGOMERY COUNTY
DOMESTIC RELATIONS DIVISION

DENISE L. CROSS, ADMINISTRATIVE JUDGE

TIMOTHY D. WOOD, JUDGE

MONTGOMERY COUNTY DOMESTIC RELATIONS COURT
APPLICATION PROCEDURES

1. Applications must be completed in **black or blue ink, or typewritten**. Be sure to include your typed name/ signature and today's date on the back page. Incomplete applications will not be considered.
2. Resumes must be submitted with completed application. To assure prompt receipt, submit documentation as noted below.
3. Applications for employment may be emailed, dropped off or mailed. In person submissions are accepted, Monday through Friday between the hours of 8:30 am and 4:00 pm.
4. Interviews **are not** given at the time of the application. All applications are reviewed and candidates are then contacted by letter or telephone within thirty (30) days.

An applicant being considered for employment will be subject to a criminal background disclosure and check.

Please submit the above information to:

Montgomery County Domestic Relations Court
Attn: Jennifer Petrella-Ahrens, Esq., C.C.M.
Court Administrator

Email Documentation **OR**
D.R.EmploymentOpportunities@mcoho.org

Mail / In-Person Delivery
301 W. Third Street, 2nd Floor
P.O. Box 972
Dayton, OH 45422-2160

THANK YOU FOR APPLYING FOR EMPLOYMENT WITH THE
MONTGOMERY COUNTY DOMESTIC RELATIONS COURT
AN EQUAL OPPORTUNITY EMPLOYER